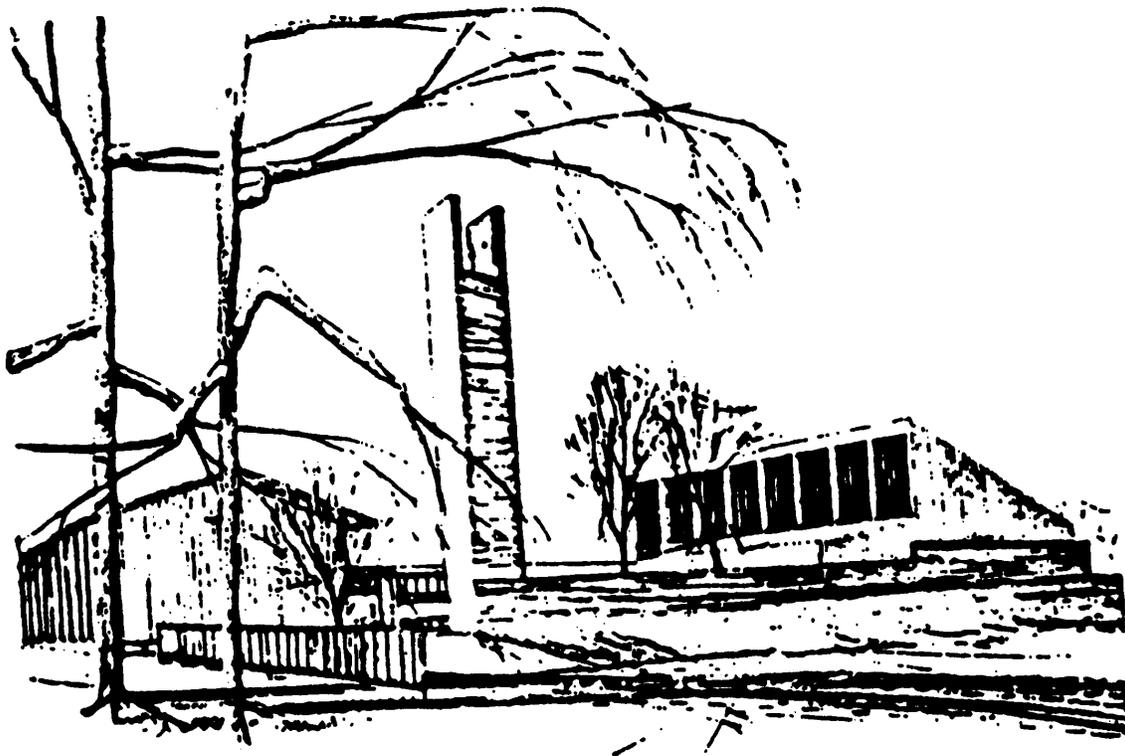


CITY VIEW UNITED CHURCH

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Minister: Reverend Laura Springate



ANNUAL REPORT FOR 2025

*Please bring this report with you to the Annual
Congregational Meeting on March 1, 2026*

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A CLERGY REPORT FROM REV. LAURA

Greetings and Blessings in Christ to the City View United community!

¹⁴ 'You are the light of the world. A city built on a hill cannot be hidden. ¹⁵ No one after lighting a lamp puts it under the bushel basket, but on the lampstand, and it gives light to all in the house. ¹⁶ In the same way, let your light shine before others, so that they may see your good works and give glory to your Father in heaven. ~ Matthew 5:14-16

Over the course of my ministry, I've been asked on multiple occasions: "What do you do outside of Sunday?" It's a well-meaning question from folks who don't know much about church life. They understand church as a flurry of activity on Sundays and, well, not much else the rest of the time.

Going forward, I think it's worth carrying the CVUC Annual Report with me. That way, when I get this question, I can give them the Annual Report and say, "Here, this is just a glimpse of all that we do throughout the year."

The reality is that City View is a hub of activity. Our worship, events, and outreach go far beyond Sundays, as does all the work in governance, maintenance, coordination and teamwork that enables the worship, events, and outreach to flourish.

The amount of time and talent that people share within this church community is outstanding. And the Annual Report indeed provides only a glimpse into all that happens here - each week, each month, each year.

Thank you for sharing your time, talent, and abilities in this church community. Thank you for simply being part of this community as we seek to serve one another and our broader community as Christ's light shining in this world.

A big thank you to all my colleagues: Svetlana, Camelia, Jillian, Jerrie, Graham, and our custodial team at BMG. Your commitment and talent throughout the year is wonderfully appreciated. In autumn 2025, we said goodbye to CVUC's longtime Office Administrator, Mary Lynne, as she embarked on a well-deserved retirement. Thank you, Mary Lynne, for being a wonderful colleague! In Mary Lynne's place, we welcomed Kay Saunders as our new Office Administrator and Rental Manager. Kay has stepped very capably into this new role, and we are so fortunate to have her.

As we move forth now into 2026, we remember all whom we lost over this past year. We honour their memories and their love as we also look to our future together. May our light collectively continue to shine as we share the Good News of Christ and the glory of our God. Blessings to you all in this year ahead!

Rev. Laura Springate

B CONGREGATIONAL INFORMATION FOR 2025

B.1 Council Chairpersons

(Commencing January 1975, left to right)

Don Stewart
Jane Hamm
Robin Lewis
Michele Sutor
Colin Potts
Peter Fortura

Arthur Oulton
Charles Knight
Sue Brassington
Ken Mitchell
Pam Parks

Patricia Walkington
Mary Gayle Pinkney
Robert Pegrum
Harry Bender
Craig Sutor

Drew F. Shouldice
Harry Bender
Arthur Oulton
Colin Harwood
Karl Tibelius

B.2 Baptisms

Riley Springate August 24, 2025

B.3 New Members Received by Transfer

Rose Bernauer April 20, 2025

B.4 New Members Received by Profession/Reaffirmation of Faith

There were no members added by Profession/Reaffirmation of Faith in 2025.

B.5 Members Transferred Out

There were no members transferred out in 2025.

B.6 Deaths

Romans 8:18, 28, 35, 37-39

I consider that the sufferings of this present time are not worth comparing with the glory that is to be revealed to us. We know that in everything God works for good with those who love Him and are called according to His purpose. Who shall separate us from the love of Christ? Shall tribulation, or distress, or persecution, or famine, or nakedness, or peril, or sword? No, in all these things we are more than conquerors through Him who loves us. For I am sure that neither death, nor life, nor angels, nor principalities, nor things present, nor things to come, nor powers, nor height, nor depth, nor anything else in all creation, will be able to separate us from the love of God in Christ Jesus our Lord. The body is gone, but we are left with the names of these people which we speak with reverence and affection:

Margaret Knight ^(M)	March 2, 2025
Eva Sparling ^(M)	March 29, 2025
Ruth Gillespie ^(M)	June 2, 2025
Bruce Drysdale ^(M)	November 7, 2025

and we pray that we may remember these names which they were given by other people and by which they are still known. We believe that all they meant to us is not lost even though they are no longer with us. May God's love continue to live in our hearts and minds, in our courage and conscience. Help us to remember by word and deed those who are severely tested by this loss that they may not be overwhelmed by it and isolated from others, but that through us they may find in Christ new courage and confidence to face life.

^(M) Member of City View United Church
^(A) Adherent of City View United Church

C COMMITTEE AND GROUP REPORTS

C.1 Comments from the Chairperson of Council – 2025

The 2025 Annual Report of City View United Church reflects the congregation's journey through a year marked by a deep commitment to faith and community. The report acknowledges the contributions of staff and volunteers, underscoring the collective effort that sustains the church's mission. This summary serves as a testament to the strength, dedication, and spirit of the City View United Church community.

I want to thank everybody for the countless hours dedicated to this church. Many of these hours can't adequately be captured in the Annual Report: for the hours spent on caring for the church building and property; for the hours and logistics that go into planning church events and outreach endeavours; and for all of the care that goes into reaching out to one another in community – in-person, by phone, and through email communications. Thank you.

Reverend Laura Springate continued to lead us spiritually with her engaging Sunday services and insightful sermons. Her calm, caring, and faithful leadership is a blessing to our congregation. As always, we are thankful for the dedicated work of our staff. Mary-Lynne Harvey, who masterfully managed the church office and the significant growth of room rentals, retired this year after many years of dedicated and outstanding service. Her presence in the church office will be deeply missed. We welcomed Kay Saunders in November as our new Office Administrator and look forward to working with her in the years ahead. Our music director and organist, Svetlana Logigan, shared her exceptional musical talents with us. Camelia Eid, our Sunday School & Youth Program Director, leads a small but important part of our congregation.

Our community outreach efforts continued, including our partnership with the Caldwell Family Centre Food Bank located at our church. Our rental revenue now exceeds \$120,000 per year and makes up a growing and necessary part of our financial resources. We will have three local churches worshipping in our sanctuary space and in Room 1 on Saturdays and Sundays in 2026.

I wish to extend my gratitude to the members of Council and the different church committees, who all continue to support and encourage each other. Looking towards the future, we are committed to adapting in response to the changing needs of our congregation. This forward-looking perspective is crucial as we navigate the challenges and opportunities ahead, maintaining our role as a vital spiritual and community center.

*Respectfully submitted,
Peter Fortura, Chair, CVUC Council*

C.2 Congregation Worship and Education Committee

This committee's primary focus is as follows:

- Coordinate Sunday worship services, including service readiness, ushers, readers, sound, decorations, communion, special music;
- Coordinate youth interaction, such as Sunday school, youth group, nursery;
- Coordinate other literature of spiritual learning; and encouraging stewardship of the Church.

In 2025, a new Worship Team came together. Led by Jessica Knoyle, the team also consisted of Isabel Bender, Kim Benjamin, Steven Bergman, Peter Charboneau, Camelia Eid, Mary Lynne Harvey, Svetlana Logigan, Nancy Renwick and Rev. Laura.

The Worship Team met regularly (generally bi-monthly) in 2025 to discuss worship matters and share ideas and possibilities for liturgical seasons and special services. This included a special series for Lent, which posed the question to the congregation: "What is Lent to you?" as well as an August sermon series celebrating the elements (air/earth/fire/water).

Throughout the year, worship at City View followed the rhythms of the liturgical seasons as we gathered in person and online via YouTube each Sunday morning. From September to June, we also had regular choir participation, led by Svetlana Logigan; weekly Sunday School with Camelia Eid; and our staffed Nursery, led by Jillian Knoyle. We also had Fellowship Time with coffee, tea, juice, and goodies after worship each Sunday.

We marked special Holy Days with worship services, including Ash Wednesday, Maundy Thursday, Good Friday, and Christmas Eve. The choir also held our annual Candlelight Service during Advent. Recognizing the challenges and anxieties present in our current world, City View also held a special evening prayer service on March 13 entitled *Calming Our Souls: An Evening of Inner Peace*, which was well-received by those attending.

Special Sunday morning services included a joint service with Woodroffe United on June 8 to celebrate the United Church of Canada's 100th Birthday. The following week, we joined with United Church congregations from across the Eastern Ontario Outaouais Region for a giant worship celebration for the United Church at the EY Centre. In Advent, we once again held Blue Christmas as part of the Sunday morning service, honouring and remembering CVUC members who died over the past year, while also holding space for the challenges that many people face at Christmastime.

September brought our annual Welcome Back Lunch after worship, and autumn saw very successful Saturday events dedicated to pumpkin carving and fall clean-up. Decorating the Sanctuary took place at the start of Advent and was followed by pizza. Advent also saw our Annual Sock Toss, as well as Chris Tibelius' Christmas tag fundraiser in support of art and craft supplies for Northern communities.

Thank you to our dedicated staff who helped make worship and events so meaningful in 2025: Our Music Director, Svetlana Logigan; Sunday School & Youth Coordinator, Camelia Eid; Nursery Coordinator, Jillian Knoyle; A/V Lead, David Tagoe; and Minister, Rev. Laura Springate. A big thank you also to Mary Lynne Harvey, who retired in October after eighteen years as CVUC's wonderful Office Administrator. In November we welcomed Kay Saunders as our new Office Admin and Rental Manager. Welcome, Kay!

Thank you to all of our volunteers, who are the backbone of this church community. In particular:

- Thank you to Jessica Knoyle for leading the Worship Team.
- Thank you to Steven Bergman for being instrumental in our A/V capabilities and for organizing the fall clean-up and Christmas decorating each year.
- Thank you to Jim Watchorn and Adam Bergman for supplementing at the A/V booth when needed.
- Thank you to Kim Benjamin and Jessica Knoyle for the worship PowerPoints each Sunday.
- Thank you to Dave McGale for troubleshooting issues within the physical Sanctuary space.
- Thank you to Harry Bender for coordinating ushers each week.
- Thank you to everyone who coordinates and cleans in the kitchen for Fellowship Time after worship: Larry and Joan Dobson, Barb Williams, Lambert Okrah, Chris Leung, Rose Bernauer, and Galahad.
- A big thank you to Phyllis Potts, who stepped down from decorating the Sanctuary in October after many years of beautiful, talented work. Thank you, Phyllis.

A big thank you as well to this City View community as we move forth now into 2026. May the Light of Christ continue to shine before us as we worship and gather as Christ's church in our community and our world.

Respectively submitted,
The Worship Team

C.2.1 Senior Choir

Music is an important part of worship, and we have enjoyed another musical year under Svetlana's leadership. Thank you, Svetlana. Your offertories every week are a musical highlight of our worship services.

During the year, we had a number of guest instrumentalists and vocalists providing special music or accompanying the choir. Thank you to Maria Volchok (singer), Mikhail Boev (cello), Cairine Thomas (flute), and David Oulton (trumpet) for sharing their musical talents with us.

We were again pleased to present our Christmas Candlelight Service on December 21 – always a highlight of the Christmas season. Thank you to the following people who helped make it happen:

- Minister: Rev. Laura Springate
- Music Director: Svetlana Logigan
- Additional Singer: Dianne Watchorn
- Flute: Cairine Thomas
- Readers: Chris Tibelius, Ken Mitchell
- Audio/Video: Steven Bergman, Kim Benjamin
- Ushers: Karl Tibelius, Bruce Petrie
- Refreshments: Hollie Kritsch, Isabel Bender

The choir has decided that it no longer needs to keep a dedicated bank account separate from church funds. Gone are the days when we raised money for new gowns, choir reunions, etc. All choir music is purchased out of the Worship budget already, not out of the choir account. The only expenses the choir incurs these days are for refreshments for the Christmas Candlelight service, which is less than \$100.

The choir is closing its bank account and donating the \$2,812.23 currently in it to the Memorial Fund, which is used to purchase items for use in the sanctuary. On a go-forward basis, the choir will submit its Candlelight Service and other miscellaneous expenses to the Worship Committee for payment.

So, the financial report below will be the last one for the choir's bank account. Thank you to Carla Winchester, who has been our Treasurer for the last 20 years.

We also want to thank Ev Zytveld, our librarian, and Carla as our Social Convener for their ongoing support of the choir. And a big thank you to all our choir members who come out to rehearsals every Thursday night and then Sunday mornings. Your voices make a difference!

Respectfully submitted,
Harry Bender / Choir President

C2.1.1 Senior Choir Financial Statement (January 1, 2025 to December 31, 2025)

Bank Account Balance at December 31. 2024		\$2,443.94
<u>2025 Receipts</u>		
2024 Candlelight Service Donations (Cityview Church cheque)	\$250.00	
Total Received (See Note 1)		<u>\$250.00</u>
Account Subtotal		\$2,693.94
<u>2025 Disbursements</u>		
Harry Bender (2024 Candlelight Refreshments) (See Note 1)	\$79.16	
Total 2025 Disbursements		<u>\$79.16</u>
Bank Account Balance at December 31. 2025		<u><u>\$2,614.78</u></u>

Notes to 2025 Financial Statement

Note 1:

2024 Candlelight donations \$250.00 received from City View Church in January 2025 and deposited.

Cheque #167 for \$79.16 for 2024 Candlelight Refreshments expense was issued and cashed in January 2025.

Note 2:

2025 Candlelight donations \$284.50 were received from City View Church in January 2026 and deposited.

\$284.50

Cheque #168 issued for \$87.05 for 2025 Candlelight Refreshments. Was issued and cashed in January 2026.

(\$87.05)

Note 3:

Donation to Memorial Fund on closure of bank account in 2026

\$2,812.23

C.3 Community Care and Outreach Committee

C.3.1 Pastoral Care

The Pastoral Care Team sincerely appreciates the ongoing support and involvement of Rev. Laura Springate. We are grateful for the technological expertise of several members of the church, as this allows our church members who are unable to attend services to view them online.

The Team continues to make regular phone calls and visits to the members on our list.

This year, the Blue Christmas Service was held on November 30 during the regular morning service, with refreshments served in the Upper Narthex following the service.

The team participated in the delivery of the Friendship Baskets along with members of the congregation. Joan Dobson and her team prepared 24 Friendship Baskets and 3 Gift Baskets for refugee members. A huge thank you goes out to Joan and her team, and others who donated the food for the baskets. These baskets are always greatly appreciated by the recipients.

Betty Renwick continues to send greeting cards to members on the pastoral care list. These are always appreciated and enjoyed by those people receiving them, and the Team is grateful to Betty for continuing this worthwhile ministry.

Dorothy Latour continues to coordinate the Prayer Chain, which is very much appreciated.

This year, our team members include Ruth Anne Carney, Mary Lynne Harvey, Shirley Johnston, Norma Johnson Wells, Dorothy Latour, Joanne Lewis, and support from Rev. Laura Springate.

*Respectfully submitted,
Joanne Lewis, Chairperson, Pastoral Care Team*

C.3.2 Mission & Outreach

This report will provide an overview of the activities of the Mission and Outreach committee over the past year. Our mission is to serve God by helping those in need, both locally and globally.

In 2025 there was a change to our Mission and Outreach team. Liz Scott resigned from chairing our team in July 2025. Evan Clark joined the M&O team in September 2025.

Community Outreach

The Mission and Outreach team continues to be actively engaged in numerous community outreach initiatives. City View has a small but generous congregation. In previous years, we have directed the local outreach donations to ten separate agencies, which spread the amounts available to donate to each agency very thin. Since some of the agencies receive substantial support from other sources, the lesser amounts we were able to donate had negligible effect on their functioning. Agencies that received little outside funding were more dependent on the local support. In 2025, after careful consideration, we decided to decrease the number of agencies that we fund locally to six, thereby making us able to increase our funding of the smaller agencies within our catchment area.

Agencies supported through our United Church of Canada donations based on 2025 data:

- Centre 507 – \$704
- Debra Dynes Family House – \$300
- Algonquin Chaplaincy – \$300
- Nelson house – \$285
- The Wabano Centre – \$195
- Caldwell Family Centre and food bank – \$625
- Carlington Chaplaincy -\$215
- Multifaith Housing – \$190

In 2026, the following agencies will continue to be supported by our local outreach United Church of Canada donations:

- January & February – Debra Dynes Family House
- March & April – Algonquin Campus Ministry
- May & June – Caldwell family Centre
- July & August – Nelson house
- September & October – Carlington Community Connection
- November & December – Indigenous-led Organization (as yet to be determined)

Although we have designated our monthly monetary donations to specific agencies, we continue to collect food, clothing, and essential product donations continuously throughout the year.

- We support the Hamper fund.
- We collect warm winter socks through the popular Sock Toss.
- Members of our congregation generously donate Tim's gift cards, which are distributed to individuals experiencing homelessness so they can get refuge from the cold on winter nights and from the blistering heat in summer.
- In August, we collect school supplies for the Debra Dynes family Centre.

- We join with other local churches to provide snacks to the students at Algonquin during their spring and fall exam weeks.
- We support the Healing Fund by collecting donations in a Healing Fund that can be placed beside the coffee machine during our fellowship time after church each Sunday. The Healing Fund of the United Church of Canada, established in 1994, is a grant that supports healing initiatives in Indigenous communities to address ongoing impacts of the residential school system. In 2025, our Healing Fund can collected \$186.90.

Each Sunday, we welcome John Robson and Laura Allingham to our service. John and Laura were members of the former Telci Organization. When Telci closed, they continued coming to City View United Church, and we are grateful for the opportunity to be their friends.

What we have been doing:

- Lambert Okrah has been in dialogue with Knox United and Trinity united in order to foster a partnership with them in supporting Indigenous efforts to protect the Kichi Sibi/Ottawa River watershed.
- We have sought and received the support of Council to begin plans to create a community garden on the vacant area to the west of our church.

Global Mission:

The Mission and Outreach committee and our congregation continue to support Lambert Okrah’s project in Ghana, Africa. Lambert’s project is seeking to create jobs and foster stable incomes and improved quality of life for residents in the city of Dambai.

Looking Ahead:

Our goals for the upcoming year include:

- Mission and Outreach will continue to work with Trinity united and Knox United to support the Indigenous efforts to protect the Kichi Sibi/Ottawa River Watershed.
- Increase volunteer participation.
- Continue the creation of a community garden.

We continue to be grateful for the generous, unwavering support and dedication of our members, volunteers, and staff.

*Blessings,
Submitted by your Mission and Outreach Team,
Reverend Laura Springate, Evan Clark, Lambert Okrah, Holly Kritsch*

C.3.3 Hamper Sub-committee Report

Committee Members: Joan Dobson (Chair), Barb Williams, Larry Dobson.

With a large donation from Unifor Local 715-M (\$500), some generous donations from the congregation, and funds from our Benevolent Fund, we bought \$10,000 worth of Metro/Basic Food Vouchers.

Debra Dynes Family House and the Caldwell Family Centre each received \$5,000 in vouchers. Debra Dynes also received \$400 worth of adult gloves and mittens.

Our very successful December Sock Toss in church brought in 479 pairs of socks. These were divided and given to the Caldwell Family Centre and the Debra Dynes Family House, while 70 of the thickest socks went to the homeless in the market.

We continued to distribute Tim Horton gift cards for the homeless in the market. Over the year, we distributed a total of 55 x \$10 cards. Besides donating gift cards, individual members of the congregation also donated hats, gloves, and scarves.

Opening balance:	\$15,049.45
Total Donations:	\$2919.00
Amount spent in total:	\$10,361.10
Closing balance:	\$7607.35

*Respectfully submitted,
Joan Dobson, Chair, Hamper Committee*

C.3.4 United Church Women – The Phoebe Unit

The Phoebe Unit is now more like a friendship group. We try to meet the second Tuesday of the month at 1:30. One of the ladies' volunteers to host the meeting at their home. We are a group of 20 although on average turn out at any one meeting is 10. We don't meet in December, nor do we meet in the summer months, June through August.

We had a table at the bazaar and, of course, ladies volunteer at other areas as well. This is now the only activity Phoebe's participate.

We don't have a book club as such, but we do review a book once during the year. Ladies make suggestions as to what they feel is a good read and review it usually in February although depending on weather it may be delayed.

*Respectfully Submitted,
Pat Beauchamp*

C.3.4.1 UCW Financial Statement 2025

Balance Forward January 1, 2025		\$275.79
<u>Income:</u>		
Offerings	\$226.00	

	\$226.00	\$226.00

		\$501.79
<u>Disbursements:</u>		
Ottawa Food Bank	\$200.00	\$200.00

Balance as of December 31, 2025		\$301.79
		=====

*Respectfully submitted
Sue Turcotte*

C.3.5 Christmas Tag Project

Thank you to everyone who contributed to the Christmas tag project to raise funds to support projects for children and youth in Iqaluit and the North this year. A total of \$460 was raised. Of this, \$158.56 was used to send supplies to a woman in Iqaluit (originally from Ottawa) who welcomes children to drop into her home for crafts, snacks, games, etc. It provides a safe, warm, and fun place for them to be. In addition, \$300 was donated to the Soaring Circle Art for Aid project. This program provides new and gently used, quality art supplies to remote Indigenous schools and communities across Canada in order to connect Indigenous youth to creativity and knowledge of their culture.

*Respectfully submitted,
Chris Tibelius*

C.4 Communications and Events Committee

C.4.1 Communications

Our communications continued throughout 2025 with weekly E-News updates and website notices. With contributions from Jessica Knoyle and Chris Hrnchiar, our Facebook page expanded our communications outreach this year.

Throughout the year, Mary Lynne Harvey was a key part of all our communications, as was Rev. Laura Springate.

C.4.2 Events

We continued to have our coffee time get-together each week following our Sunday services. Barb Williams, Rose Bernauer, Galahad Lingfeng, Chris Leung and Larry Dobson continued to provide these weekly events.

On February 9, we were pleased to have a travelogue and a pizza luncheon. Fred Cattroll and Kim Benjamin took us through some highlights of Fred's photographic career, which included his unique opportunities to photograph three popes, British royalty, and the Irish conflicts. Sixty people attended the pizza luncheon following the presentation.

On March 13, we had an evening of prayer, meditation, readings and music. The service was designed for members to come together and address the many threatening and unsettling world events we were now facing. Twenty-five members of our congregation attended.

On May 4, we had a spring luncheon and speaker's event which featured two special speakers, Amin Bolis and Miriam Feza, both of whom have become part of our City View congregation. Each spoke in depth about their work with fellow refugees. Amin shared his work with "Humanity Hand" and his efforts to support refugees in the Kakuma Refugee Camp in Kenya. Miriam followed and spoke about her work with the Cosmo Foundation in Kampala, Uganda.

As refugees, they both had faced, and continue to face, significant challenges. To provide some support for their ongoing efforts, the 60 people who attended contributed to a free-will offering and raised \$1,100. This money was divided in half and sent back to their respective refugee camp organizations.

On June 15, instead of our usual spring luncheon this year, we had the opportunity to attend the celebration of the 100th anniversary of the United Church of Canada. This was held at the EY Centre. With carpooling arrangements, many attended.

On September 14, we had our "Welcome Back " luncheon after our long, hot summer. Fifty-three people attended and enjoyed getting together again. We served up hot dogs and cookies, and had another fun event.

On November 15, we held our annual Snowflake Bazaar and Craft Fair. The committee this year again included Janet Hrnchiar, Kim Benjamin, Anne Mulholland, and Mary Charboneau. Over 50 members

and outside vendors, plus several Scout members, worked together to make the event a success. (See the Bazaar income breakdown below.)

On November 23, we worked with Harry Bender, who, as chair of Ministry and Personnel, organized a grand farewell for Mary Lynne Harvey, our Office Administrator for 18 years. The "Yasmin Syrian Food from the Heart" group, who work from our church, catered a generous luncheon. The program featured musical entertainment and several speeches. Seventy-eight people attended to honour Mary Lynne and the dedicated and outstanding work she had provided City View over these many years.

Our committee includes:

Chairperson: Larry Dobson

Rev. Laura Springate

Member: Joan Dobson

Member: Carl Kritsch

Member: Kim Benjamin

Bazaar Coordinator: Janet Hrnchiar

Website, Facebook: Larry Dobson, Kim Benjamin, Jessica Knoyle

C.4.2.1 Bazaar Income Breakdown by Area/Table for 2025

Tea room	254.00
Silent auction.	1,273.25
Baking	1,639.75
Deli, Jams and pickles	831.55
Soup, chilli, quiche	1,470.00
Knitting & sewing	843.25
Crafts	495.25
Jewelry, scarves	1,940.10
Phoebes	537.00
Miscellaneous table, treasures	412.35
Books -Adults	719.50
Books - children & media, puzzles	502.75
Vendor tables	320.00
Fred's Calendars	550.00
Post Bazaar revenues	718.71
 Grand Total	 \$ 12,507.46

*Respectively submitted,
Larry Dobson, Chair*

C.5 Finance, Administration and Property Committee

The role of the Finance, Administration and Property Committee is to coordinate matters related to the administration of the Church and oversee the maintenance and upkeep of Church properties in collaboration with other Church committees. It is composed of three teams: 1) Finance and Administration; 2) Property; and 3) Membership.

C.5.1 Finance and Administration Team

One of the tasks of the Finance and Administration Team is to ensure the Sunday offering, as well as income from special events, is counted and deposited in the bank. I would like to thank Dwayne Johnston and Grant Johnston for taking the lead on this important task, and other volunteers who help them out.

*Respectfully submitted,
Karl Tibelius*

C.5.2 Property Team

The Property Team continues to oversee the maintenance of the Church facilities and surrounding property in keeping with its mandate. We are a small committee of three that meets on an “as required” basis, but maintain contact with each other on a regular basis to ensure ongoing services such as snow removal, lawn mowing, and upkeep of heating systems are performed, as well as organizing other property-related projects as required.

Regular inspections of certain systems, such as the elevator and heating system, are carried out by government authorities. Repairs were carried out as required, and we continue to meet the necessary regulatory requirements.

Major activities carried out during 2025, that involved finding appropriate contractors included:

- replacement of the tubes in the large boiler;
- repairs to the heating system pumps; and
- trimming of the large hedge at the eastern end of the Epworth parking lot.

Activities carried out the by the Property Team included:

- purchase of a new commercial vacuum cleaner for custodial services;
- replacement of the broken-down garbage can bin outside the kitchen exit door with a new one that can hold more garbage cans;
- a major cleanout of the custodial room;
- repair of more than 20 metal chairs;
- collaborating with the Food Bank in erecting two sheds to support their activities;
- updating of the fire zone map next to the fire control panel; and
- trimming of the smaller hedge at the western end of the Epworth parking lot.

Ongoing projects include the repair of the large boiler.

Much of the ongoing day-to-day maintenance is carried out by Church members who give of their time and talents to complete these tasks, thereby reducing the financial cost of this work. I would particularly like to thank Dave McGale for completing a host of miscellaneous tasks throughout the year, such as plumbing, minor repairs to the heating system, and fixing stoves. Special thanks as well to Wayne and

Liz Mitchell, who again did the lion's share of the outdoor gardening and cleanup work, ably assisted by other volunteer gardeners.

While there was no formal outdoor cleanup in the spring, several congregation members pitched in on an ad hoc basis to carry out the various tasks required. There was a fun and successful fall outdoor cleanup on November 1, with a good crowd of 16 people turning out. Although there had been some concern that the leaves would be soaked due to the heavy rain the day before, it turned out to be a beautiful day, and the leaves cooperated nicely. Thanks to Liz and Wayne Mitchell for supervising, Steven Bergman for bringing the refreshments, Camelia Eid for contacting the young families, and Larry Dobson for his advertising

And lastly, my sincere thanks to my fellow Property Team members – Dave McGale and Jim Strong - for their continued commitment, enthusiasm, and advice.

*Respectfully submitted,
Karl Tibelius, Property Team Lead
Council Representative for the Finance, Administration and Property Committee*

C.5.3 Membership

We have again started our review and update of our membership records.

It would be helpful if you have moved or changed your phone number lately to contact the church office or a member of the committee. We thank you for your cooperation in helping us.

Your 2025 committee members consisted of Minister Laura Springate, Betty Renwick, Jim Watchorn, Barb Williams and Ken Mitchell.

We thank Mary Lynne Harvey for her dedicated work in recording the information over many years. We look forward to working with Kay Saunders.

*Respectfully submitted,
Ken Mitchell, Chair of Membership Sub-committee*

C.5.3.1 Membership Statistical Report For 2025

	<u>2025</u>	<u>2024</u>	<u>2023</u>	<u>2022</u>
Number of Households within Congregation	159	160	202	229
Number of Members within Congregation	160	163	212	236
Number of Adherents within Congregation	107	92	113	155
Number of people under the pastoral care of CVUC	<u>267</u>	<u>255</u>	<u>325</u>	<u>391</u>
	<u>2025</u>	<u>2024</u>	<u>2023</u>	<u>2022</u>
Received members during the year by:				
Confirmation	0	0	0	0
Profession/Reaffirmation of Faith	0	0	0	0
Transfer of Membership	1	0	4	0
Members Removed from Roll by:				
Death	4	7	7	8
Transfer	0	0	2	0
Request (of member)	0	0	0	0
Action of CVUC Council	0	42	15	0
Additional Activities Conducted by CVUC Clergy				
Number of infant baptisms	1	0	0	1
Number of adult baptisms	0	0	0	0
Number of marriages	0	0	0	0
Number of funerals	1	5	2	0

C.6 Ministry & Personnel Committee

The Ministry and Personnel (M&P) Committee serves as the Human Resources department for CVUC. We consult with our staff on a regular basis to discuss any issues or matters related to working conditions and work relationships. The committee is responsible for updating job descriptions; hiring staff, pulpit supply, and temporary help; issuing service contracts; making recommendations to Council on compensation; and coordinating the annual reviews of our staff. The M&P committee also manages our Health and Safety Program, our Emergency Response Plan, and the Accessibility Committee on behalf of Council.

It was another busy year for the M&P committee. In January, we welcomed Jerrie Mlongecha to take over the role of bookkeeper and envelope secretary from Lei Han.

A significant development this year was the re-establishment of the nursery on Sundays so that families with young children can attend worship. Thank you to Jessica and Jillian Knoyle for organizing the nursery space. We have hired Jillian to be the primary nursery caregiver each week assisted by a volunteer from a team of nursery helpers.

In May, Graham Steeden, our night lockup coordinator, had to take medical leave. We were fortunate that Danny Bradshaw, the custodian for the Caldwell Family Centre Food Bank, was available and interested in taking on that role for a couple of months. Graham was able to return to his regular duties in July.

In September, Mary Lynne Harvey announced that she would be retiring November 15. Mary Lynne has faithfully served City View as our office administrator for over 18 years, performing all those administrative and rental related tasks needed to keep the church running smoothly. The congregation held a retirement luncheon in her honour on November 23 and wished her well as she embarked on a "well deserved" retirement.

The office administrator job has evolved over the years to the point where 50% of the duties now involve rental matters. Consequently, the position has been renamed to Office Administrator and Rental Manager. Thank you to Karl Tibelius (Finance and Property), Peter Charboneau (Trustees - Rentals), and the M&P committee for participating in the update of the job description and the job search. We were delighted to find and hire Kay Saunders, who has previous experience working in church offices and rental management companies. We welcomed Kay to City View on November 17.

On behalf of the congregation, we want to express our appreciation to all our staff and others who served our congregation this past year:

- **Rev. Laura Springate** – minister
- **Rev. Anne Montgomery** – pulpit supply
- **Sandra Smith** – pulpit supply
- **Alison Sales** – pulpit supply
- **Svetlana Logigan** - music director and organist
- **Kuawa Williams** – organist supply
- **Cameiia Eid** - Sunday school program director
- **Jullian Knoyle**- primary nursery caregiver
- **David Tagoe** - audio-visual technician
- **Kay Saunders** – office administrator and rental manager
- **Mary Lynne Harvey** - office administrator

- **Marcia Armstrong** - office administrator supply
- **Jerrie Mlongecha** - bookkeeper and envelope secretary
- **Graham Steeden** - building security (night lockup)
- **Danny Bradshaw** -building security supply

Each of these people demonstrated their dedication and commitment to City View in 2025 and we appreciate their support.

Finally, I also want to thank the committee members, **Ev Zytveld** and **Holly Kritsch**, who have once again provided sound advice and support in dealing with M&P matters this year.

Respectfully submitted,
Harry Bender, Chairperson M&P
cvuc.map@rogers.com

C.7 Board of Trustees

Members: Peter Charboneau (Chair), Dorothy Latour, Dianne Watchorn

Insurance: We continue to be insured under the General Insurance Plan for the United Church of Canada by HUB Insurance, covering Property Loss; Damage from Boiler/Machinery Breakdown; Crime Loss; and General Liability. Directors and Officers Liability Insurance is covered under a separate national policy of the United Church of Canada.

Investments: Funds nominally under the direction of the Trustees have been reinvested with the other Church reserve funds. There is an Investment Policy in place.

Drew Shouldice Bursary:

Members of Board in 2025:

Rev. Laura Springate (Chair)

Marilyn Shouldice MacIvor (family member)

Larry Dobson (Year 2 of 2-year renewable term)

Bruce Petrie (Year 2 of 2-year renewable term)

Member at large: Peter Charboneau (Head Trustee) (Year 2 of 2-year renewable term)

This year, the Drew Shouldice Bursary Board, following the policy council approved on February 13, 2024, awarded bursaries to two students. For future reference, this policy is kept on file with our Office Administrator, Kay Saunders

The Bursary Fund is in sound condition financially.

Financial Status:

2024 Closing Balance: \$ 26,940.42

2025 Investment income: \$1,445.00

Total bursaries amount awarded: \$3,000

2025 Closing Balance: \$ 25,385.42

The two applicants given bursaries in 2025 included:

Jessica Knoyle

Khealan Adams

Church Rentals:

The day-to-day administration of the use and rental of church space is/was extremely well managed by Mary Lynne Harvey. Mary Lynne recently retired and was capably replaced by Kay Saunders. In September of 2025, a new rental schedule was put in place for long-term, casual, and short-term rentals. It will be examined and renewed annually. Our actual gross rentals for 2023 were \$47,763.50, for 2024 were \$112,476.07 and for 2025 \$123,303.00.

Our three main tenants are:

Shekinah The Seventh Day Adventist Church “SDA”; In the spring of 2022 (May 14th), we signed a lease for SDA to rent the Sanctuary & Chapel each Saturday from 9:00 AM until 2:00 PM. SDA also has use of the Sanctuary and Chapel on Friday evening from 7:00 until 10:00 pm for choir practice. Their rent includes extra charges for use of our sound system, piano, and storage etc. The lease is indexed to increase each June.

Food Bank; They occupy the entire lower level at the west end of the building. Originally on a short-term lease covering only utility costs, in the summer of 2024 we extended the lease for five years with a modest increase to cover all utility costs.

Cornerstone Church; Signed a lease on June 5th, 2022, to rent the Sanctuary & Chapel on Sunday afternoon from 1:00 PM to 3:30 PM. It was planned to be a short-term arrangement, but it appears they will be with us for some time to come. In the fall of 2025, Cornerstone moved their weekly service to Room 1 from 10:00 AM until 1:00 PM.

While not part of the 2025 report, we have just completed a lease with a new congregation, **Christ’s Commission Fellowship “CCF”**, beginning in March 2026. They will rent Room 1 on Sunday afternoon, 2:00 to 5:00.

*Respectfully submitted,
Peter Charboneau, Head Trustee*

C.8 Eastern Ontario Outaouais Regional Council (EOORC) 2025

The Eastern Ontario Outaouais Regional Council consists of 133 pastoral charges and more than 200 communities of faith. The EOORC constitutes four former presbyteries: Ottawa and Seaway Valley (both formerly in Montreal & Ottawa Conference) and Four Rivers and Upper Valley (both formerly in Bay of Quinte Conference). When the four presbyteries- Ottawa, Seaway Valley, Four Rivers, and Upper Valley- came together, they formed the Eastern Ontario Outaouais Regional Council in 2019.

The Eastern Ontario Outaouais Regional Council is part of the United Church of Canada.

The 2025 AGM of EOORC at EY Centre in Ottawa was held on June 14, 2025, in advance of the United Church of Canada's 100th Anniversary, which was celebrated at the EY Centre the following day, June 15, 2025.

Featured Speaker: Rev. Robert Oliphant, MP (A member of Canada's Federal Parliament)

In early August 2025, the 45th General Council (in Calgary) elected Rev. Dr. Kimberly Heath as our new Moderator of The United Church of Canada, a pastor at Brockville's Wall Street United Church. A huge congratulations to Rev. Dr. Kimberly Heath, who has been elected as the 45th Moderator of The United Church of Canada on the third ballot! Rev. Dr. Kimberly Heath, nominated by the Eastern Ontario Outaouais Regional Council, brings deep faith, visionary leadership, and a pastoral heart for the whole church.

On Friday, September 19th, EOORC held *Holding a Vision for the Future*, a first gathering of congregational leaders and ministry personnel. One hundred and twenty people attended, learning and sharing wisdom from throughout our region. Thank you to Riverside United Church (Ottawa) for hosting!

On October 4, 2025, a subsequent meeting was held at Trinity United in Smiths Falls, entitled EOORC's "*Visioning the Future Today!*" or "*Towards 2035.*"

The CVUC representatives to the Eastern Ontario Outaouais Regional Council for 2025 were Rev. Laura Springate and lay reps Ev Zytveld and myself, Jim Watchorn.

*Respectfully submitted,
Jim Watchorn, EOORC Representative and CVUC Council Member*

D FINANCIAL REPORTS

The financial statements for the year ended December 31, 2025 and the Operating Fund and Building Repairs and Improvement Fund budgets for 2026 are presented for your consideration on the following pages.

For our Operating Fund, givings for the year, at \$139 thousand, were \$4 thousand below our budget target and \$12 thousand (8%) below the 2024 level. Rental income, however, at \$123 thousand, exceeded our target by \$5 thousand. Investment income for 2025 also was significantly above our target, due mainly to income derived from the investment of two substantial bequests received during the year. Bazaar revenue also exceeded our target by more than \$1 thousand. Overall, thanks to the increases in rental, investment and bazaar income, revenue at year end for the Operating fund (\$305 thousand) was about \$10 thousand above our budget target.

Operating expenditures, at \$336 thousand, were about \$6 thousand above our target, due primarily to higher than budgeted financial and administrative costs (mainly HST and rental management).

Given total revenues of slightly over \$305 thousand and expenditures of slightly less than \$336 thousand, our Operating account recorded a deficit of \$30,326 for the year, about \$5 thousand below our projected deficit of \$35 thousand.

For the Building Repair and Improvement Fund, givings of \$14,500 were below our target of \$16 thousand. Expenditures, however, at \$6,400, were well below our \$20 thousand budget, since some of the planned expenditures on heating system repairs were less than expected and some were deferred to 2026. As a result, the fund ended the year with a surplus of \$8 thousand compared to our budgeted deficit of \$4 thousand.

Donations to the Mission and Service Fund (\$24,500), which are passed on directly to the United Church, were down about 11% compared to 2024, continuing the downward trend of recent years. Contributions to Local Outreach, which are passed on to community organizations such as Centre 507 and Caldwell, amounted to about \$4,100, well above last year's total of \$3,000. Memorial Fund donations in 2025 (\$27 thousand) were up substantially compared to last year, thanks to a generous single donation of \$25 thousand from the estate of Margaret Knight. Hamper Fund revenues of \$2,900 were considerably lower than the \$5,600 received in 2024.

City View's financial position was strengthened significantly in 2025 by a bequest of \$90 thousand from the estate of the late Jean Wright. This bequest, allocated to the Benevolent Fund, contributed not only to the increase in our investment income for the year, but enabled us to make a deposit of \$26 thousand required to support the application for immigration to Canada of the husband and children of a member of our congregation. Should the application not be approved, the deposit will be refunded.

The proposed 2026 budgets for the Operating and Building funds presented here were reviewed and approved by Council at its January meeting. They are predicated on a continuation of the downward trend in givings, and on the assumption that rental income will continue to increase with higher rental rates and one significant new rental contract. A substantial increase in investment income is projected, due largely to the maturing of a long-term investment in January of this year. Other income (HST refunds, bazaar and other miscellaneous revenues) is projected to remain at current levels. On the expenditures side, provision has been made for inflation (including a 2.6% increase in salary levels), but it is assumed that there will be no significant changes in current levels of staffing or program activities. The expenditure budget for the Building Repair and Renovation Fund has been set at \$10

thousand to provide for needed repairs to the heating system and other relatively small improvements. Improvements to the Sanctuary sound system, which have already been completed, have been funded from the Memorial Fund, thanks in large measure to a donation dedicated to this purpose by Gary Knudson in memory of Claire Knudson.

Based on the assumptions noted above, the Operating Fund is projected to be in deficit by \$22 thousand at year-end, while the Building Fund would have a surplus of \$4 thousand. The overall deficit of an estimated \$18 thousand would be funded by drawing on our invested reserve funds. Council will closely monitor our financial situation throughout the year and, if necessary, recommend updates to the budgets presented here.

*Respectfully submitted,
Bruce Petrie, Treasurer*

D.1 Statement of Revenues, Expenses and Balances

CITY VIEW UNITED CHURCH							
STATEMENT OF REVENUES AND EXPENSES							
YEAR ENDED DECEMBER 31, 2025							
	OPERATING	BUILDING REPAIR & IMPROVEMENT Note 3	MEMORIAL	SPECIAL PURPOSE AND OUTREACH Note 4	TOTAL 2025	TOTAL 2024	
REVENUE							
Givings	\$ 138,875	\$ 14,502	\$ 27,385	\$ 122,010	\$302,772	\$209,903	
Rentals	\$ 123,303				\$123,303	\$112,476	
Investment income	\$ 17,859				\$ 17,859	\$ 10,534	
Bazaar	\$ 12,507				\$ 12,507	\$ 11,142	
Other	\$ 11,168				\$ 11,168	\$ 22,301	
Fundraising initiatives	\$ 1,685				\$ 1,685	\$ 920	
TOTAL	\$ 305,398	\$ 14,502	\$ 27,385	\$ 122,010	\$469,295	\$356,134	
EXPENSES							
Ministry & Personnel (1)	\$ 189,600				\$189,600	\$211,912	
Finance & Administration							
Finance	\$ 44,224				\$ 44,224	\$ 39,184	
Property (1)	\$ 97,910	\$ 6,401			\$104,311	\$ 73,203	
Worship & Education	\$ 1,192				\$ 1,192	\$ 2,866	
Communications & Events	\$ 2,798				\$ 2,798	\$ -	
Community Care & Outreach	\$ -			\$ 4,078	\$ 4,078	\$ 2,955	
Mission & Service				\$ 24,496	\$ 24,496	\$ 27,211	
Other				\$ 15,624	\$ 15,624	\$ 11,579	
TOTAL	\$ 335,724	\$ 6,401	\$ -	\$ 44,198	\$386,322	\$368,911	
REV less EXP	\$ (30,326)	\$ 8,101	\$ 27,385	\$ 77,812	\$ 82,972	\$ (12,777)	
Notes:							
1. The decline in M & P expenditures and the increase in Property expenditures between 2024 and 2025 are due primarily to having custodial services performed by a contractor rather than a CVUC employee.							
2. The 2024 data have been revised slightly from the the figures presented in last year's report to reflect information received after the report was prepared.							

D.2 Statement of Financial Position as of December 31, 2025

CITY VIEW UNITED CHURCH		
ASSETS, LIABILITIES, EQUITY AND FUND BALANCES, DECEMBER 31, 2025		
	<u>2025</u>	<u>2024</u>
CURRENT ASSETS		
Cash, receivables	\$ (296)	\$ 39,387
Refugee fund deposit	\$ 26,071	
Other	\$ 4,416	\$ 9,661
	<u>\$ 30,190</u>	<u>\$ 49,048</u>
INVESTED ASSETS		
TD Waterhouse Account (Note 2)	\$ 447,613	\$ 382,293
BCE shares (book value)	\$ 377	\$ 377
	<u>\$ 447,990</u>	<u>\$ 382,670</u>
CHURCH PROPERTY (at cost)		
Land	\$ 11,000	\$ 11,000
Building	\$ 650,174	\$ 650,174
Equipment	\$ 61,964	\$ 61,964
	<u>\$ 723,138</u>	<u>\$ 723,138</u>
TOTAL ASSETS	<u>\$ 1,201,318</u>	<u>\$ 1,154,856</u>
LIABILITIES, EQUITY AND FUND BALANCES		
Accounts Payable	\$ -	\$ 27,590
Other Current Liabilities	\$ 3,015	\$ 7,524
Trustee-Managed Funds (Note 5)	\$ 135,485	\$ 137,040
Memorial Fund	\$ 118,433	\$ 91,048
Building Fund (Note 3)	\$ 43,622	\$ 35,520
Special Purpose & Outreach Funds (Note 4)	\$ 104,655	\$ 26,844
Equity in Church Property (book value)	\$ 723,138	\$ 723,138
Retained Earnings	\$ 72,969	\$ 106,152
TOTAL	<u>\$ 1,201,318</u>	<u>\$ 1,154,856</u>
Notes:		
1. 2024 figures for Current Assets, Accounts Payable and Other Current Liabilities presented here differ from those presented in the 2024 Annual Report due to changes in bookkeeping practices related to the timing of the booking of certain revenues and expenditures.		

D.3 Notes to the 2025 Financial Statements

CITY VIEW UNITED CHURCH						
NOTES TO THE 2025 FINANCIAL STATEMENTS						
Note 1	Accounting Policy:					
	The consolidated financial statements have been prepared on an unaudited basis and reflect the following significant accounting policies:					
	- Donations given to the church with specific restrictions are used only for those purposes					
	- Church-owned assets are reflected at cost.					
	- Investments are reported at cost plus accumulated and accrued income.					
Note 2	The funds are invested with TD Waterhouse as follows:					
	Cash/Investment Savings Account					\$905
	Fixed income (GICs, bonds, etc)					\$293,794
	Equities (Exchange traded funds, shares)					\$152,914
	TOTAL					<u>\$447,613</u>
	As of December 31, 2025, the market value of the above securities, provided they are not cashed before maturity, was \$520,802.					
Note 3	Building Improvement Fund:	OPENING	REVENUE	EXPENSE	TRANSFERS	FUND
		BALANCE			IN (OUT)	BALANCE
		\$ 35,520	\$ 14,502	\$ 6,401	\$ -	\$ 43,622
Note 4	Special Purpose & Outreach Funds:	OPENING	REVENUE	DISBURSE-	TRANSFERS	FUND
		BALANCE		MENTS	IN (OUT)	BALANCE
	Mission and Service	\$ -	\$ 24,496	\$ (24,496)	\$ -	\$ -
	Benevolent	\$ 10,651	\$ 90,500	\$ (5,263)	\$ -	\$ 95,888
	Christmas Hampers	\$ 15,049	\$ 2,919	\$ (10,361)	\$ -	\$ 7,607
	Centre 507	\$ -	\$ 704	\$ (704)	\$ -	\$ -
	Caldwell	\$ -	\$ 625	\$ (625)	\$ -	\$ -
	Algonquin Campus Ministry	\$ -	\$ 300	\$ (300)	\$ -	\$ -
	Nelson House	\$ -	\$ 285	\$ (285)	\$ -	\$ -
	Wabano Centre	\$ -	\$ 195	\$ (195)	\$ -	\$ -
	Multifaith Housing	\$ -	\$ 190	\$ (190)	\$ -	\$ -
	Healing Fund	\$ -	\$ 257	\$ (257)	\$ -	\$ -
	Carlington Community Fund	\$ (24)	\$ 215	\$ (215)	\$ -	\$ (24)
	Iqaluit Project	\$ 105	\$ 460	\$ (443)	\$ -	\$ 122
	Deborah Dynes Family House	\$ -	\$ 300	\$ (300)	\$ -	\$ -
	Red Cross	\$ -	\$ 399	\$ (399)	\$ -	\$ -
	Phoebe UCW	\$ -	\$ 165	\$ (165)	\$ -	\$ -
	Miscellaneous	\$ 1,062	\$ -	\$ -	\$ -	\$ 1,062
		<u>\$ 26,844</u>	<u>\$ 122,010</u>	<u>\$ (44,198)</u>	<u>\$ -</u>	<u>\$ 104,655</u>
Note 5	Trustee Managed Funds:					
	Shouldice Bursary Fund		\$ 25,385			
	W. MacLachlan Fund		\$ 25,000			
	MacLachlan Fund		\$ 23,057			
	Mary Freeman Fund		\$ 61,666			
	BCE Shares		\$ 377			
			<u>\$ 135,485</u>			

D.4 Summary of 2025 Givings

AVERAGE YEARLY GIVINGS

Yearly Givings	# of Givers	Amount Given	% of Total Givers	% of Total Amount
\$0.01 - \$200.00	26	\$1,855.00	20.80	1.02
\$200.01 - \$500.00	16	\$5,885.00	12.80	3.23
\$500.01 - \$1000.00	29	\$20,706.00	23.20	11.37
\$1000.01 - \$5000.00	48	\$101,425.00	38.40	55.71
>\$5,000.00	6	\$52,178.69	4.80	28.66
Grand Totals:	125	\$182,049.69	100	100
Average Yearly Giving Per Person:		\$1,456.39	(2024 \$1,579.84)	

AVERAGE MONTHLY GIVINGS

Average Monthly Givings	# of Givers	Amount Given	% of Total Givers	% of Total Amount
\$0.01 - \$25.00	31	\$3,185.00	24.80	1.75
\$25.01 - \$50.00	19	\$9,071.00	15.20	4.98
\$50.01 - \$100.00	28	\$24,193.00	22.40	13.29
\$100.01 - \$200.00	25	\$43,162.00	20.00	23.71
\$200.01 - \$500.00	17	\$55,940.00	13.60	30.73
>\$500.00	5	\$46,498.69	4.00	25.54
Grand Totals:	125	\$182,049.69	100	100
Average Monthly Giving Per Person:		\$121.36	(2024 \$131,65)	

AVERAGE WEEKLY GIVINGS

Average Weekly Givings	# of Givers	Amount Given	% of Total Givers	% of Total Amount
\$0.01 - \$2.00	21	\$935.00	16.80	0.51
\$2.01 - \$5.00	8	\$1,650.00	6.40	0.91
\$5.01 - \$10.00	13	\$5,155.00	10.40	2.83
\$10.01 - \$25.00	38	\$31,209.00	30.40	17.14
\$25.01 - \$50.00	25	\$45,587.00	20.00	25.04
\$50.01 - \$100.00	14	\$45,335.00	11.20	24.90
\$100.01 - \$150.00	4	\$27,593.69	3.20	15.16
>\$150.00	2	\$24,585.00	1.60	13.50
Grand Totals:	125	\$182,049.69	100	100
Average Weekly Giving Per Person:		\$28.00	(2024 \$30.38)	

E. Proposed Budget for 2026

CITY VIEW UNITED CHURCH					
PROPOSED BUDGET FOR THE OPERATING AND BUILDING REPAIR & IMPROVEMENT FUNDS					
YEAR ENDING DECEMBER 31, 2026					
	OPERATING FUND		BUILDING REPAIR & IMPROVEMENT FUND (1)		
	BUDGET	ACTUAL	BUDGET	ACTUAL	
REVENUE	2026	2025	2026	2025	
Givings	\$ 135,000	\$ 138,875	\$ 14,000	\$ 14,502	
Rentals	\$ 130,000	\$ 123,303			
Investment income	\$ 35,000	\$ 17,859			
Bazaar	\$ 12,000	\$ 12,507			
Other	\$ 9,000	\$ 11,168			
Fundraising initiatives	\$ 2,000	\$ 1,685			
TOTAL	\$ 323,000	\$ 305,398	\$ 14,000	\$ 14,502	
EXPENSES					
Ministry & Personnel	\$ 195,000	\$ 189,600			
Finance & Administration					
Finance	\$ 45,000	\$ 44,224			
Property	\$ 101,000	\$ 97,910	\$ 10,000	\$ 6,401	
Worship and Education	\$ 2,000	\$ 1,192			
Communications & Events	\$ 1,000	\$ 2,798			
Community Care & Outreach	\$ 1,000	\$ -			
TOTAL	\$ 345,000	\$ 335,724	\$ 10,000	\$ 6,401	
REVENUE less EXPENSES	\$ (22,000)	\$ (30,326)	\$ 4,000	\$ 8,101	
SURPLUS (DEFICIT)	\$ (22,000)	\$ (30,326)	\$ 4,000	\$ 8,101	
Notes:					
1. Building Fund includes only significant repairs/renovations/acquisitions. Routine maintenance is included in the Operating Fund. Improvements to the Sanctuary sound system, completed in January, 2026, were funded from Memorial Fund.					

F APPENDICES

F.1 Minutes of the Annual General Meeting – March 9, 2025

**CITY VIEW UNITED CHURCH
ANNUAL GENERAL MEETING
March 9, 2025**

1. **CALL TO ORDER:** Harry Bender called the meeting to order at 11:40 am. There were 42 in attendance.
2. **OPENING PRAYER:** Reverend Laura Springate opened the meeting with a prayer.
3. **AGENDA:** Harry reviewed the agenda for the meeting, and it was moved by Joan Dobson and seconded by Peter Charboneau to approve the agenda as presented. CARRIED.
4. **NOMINATION OF CHAIRPERSON, SECRETARY, AND ALTERNATES**
 - a. **CHAIRPERSON:** It was moved by Elisabeth Oulton and seconded by Dwayne Johnston that Peter Fortura be nominated as Chair for today's Annual General Meeting and any subsequent congregational meetings during the year until next year's Annual General Meeting, with Karl Tibelius as alternate. CARRIED.
 - b. **SECRETARY:** It was moved by Dave McGale and seconded by Carla Winchester that Steven Bergman be nominated as Secretary for today's Annual General Meeting and any subsequent congregational meetings during the year until next year's Annual General Meeting, with Karl Tibelius as alternate. CARRIED.
5. **APPROVAL OF MINUTES**
 - a. **AGM MARCH 3, 2024:** It was moved by Rose Bernauer and seconded by Kim Benjamin to approve the minutes of the meeting dated March 3, 2024. CARRIED.
6. **ANNUAL REPORT REVIEW**
 - a. **CLERGY REPORT – SECTION A:** Reverend Laura reviewed her report noting that there were no baptisms, nor transfers. Reverend Laura spoke out loud those that had passed away and were listed in the report, followed by a prayer of thanks.
 - b. **CONGREGATIONAL INFORMATION – SECTION B:** Peter Fortura summarized Section B. Notable points highlighted included:
 - Rev. Laura returned in September with Riley
 - Rev. Jim Baldwin left after one year of ministry
 - Sudden passing of Patrick Pearson
 - Thanks to Council and all the committees
 - Future financial challenges must be addressed

- c. **COMMITTEE AND GROUP REPORTS – SECTION C:** Peter Fortura summarized the different committee reports, with notes as follows:
- i. **Worship & Education**
- In-building worship services continued with live-streaming capabilities – thanks to Steven Bergman, David Tagoe, and PPT volunteers
 - Viewed on average 60 times over the following two weeks
 - Thank you to readers and decorators and ushers
 - Youth – Camelia Eid as Sunday School coordinator; annual Fall cleanup with youth and adults, and decorating the Christmas tree with 20 members
 - Senior Choir – growing the music program under Svetlana Logigan’s direction; number of guest accompanists; Four Choirs Christmas Concert
 - Jessica Knoyle has organized a Worship Team; feel free to join
- ii. **Community and Caring**
- Pastoral Care – continued telephone contact with some home visiting when possible
 - Blue Christmas Service on December 8
 - Friendship Baskets and Greeting Cards continued –thanks to Joan Dobson and Betty Renwick for coordinating
 - Dorothy Latour coordinates the Prayer Chain
 - Claire Knudson passed; Marilyn Jensen and Diana Reithman have stepped down
 - Thank the 7 members of the Pastoral Care Team
- iii. **Outreach**
- M&O – welcomed Liz Scott as leader; thanked Frank Pole and Sheila Smith for their years of service
 - \$2,931 in support to local outreach
 - Supported Lambert Okrah’s mission work in Ghana
 - M&S Fund \$27,211 – support UC in Canada and partners around the world
 - Hamper Committee – food vouchers and gloves and ****SOCK TOSS**** (349 pairs) – revenue and expenses were approximately \$6,000 and \$11,000 respectively – supported Debra Dynes, Caldwell and homeless in downtown Ottawa
 - United Church Women – The Phoebe Unit – group of 20 - table at bazaar
 - Christmas Tag Project; thanks to Chris Tibelius; \$290 was raised; much needed craft kits and games for Iqaluit; Soaring Circle in Quebec for Indigenous youth
- iv. **Communication and Events**
- Weekly E-News updates, and website communications
 - Coffee Hour –thanks to Barb Williams, Rose Bernauer, and Larry Dobson
 - Events included: Valentine luncheon; Easter morning breakfast; luncheon with entertainment; June potluck luncheon; farewell for Rev. Jim and Val Baldwin; Welcome Back luncheon
 - Snowflake Bazaar – November 16; 50 volunteers led by Kim Benjamin, Anne Mulholland, Janet Hrnchiar, and Mary Charboneau; raised \$11,142

- v. **Finance, Admin, Property**
 - Finance team – Dwayne Johnston and Grant Johnston lead the weekly counting
 - Property team – major activities: sump pump backup system; asphalt repair at food bank entrance; backflow prevention device on water supply system; boiler updates; elevator motor; signs and chains at parking lot entrance in the winter months; 50 new folding chairs
 - Thanks to Karl Tibelius, Dave McGale, Jim Strong, Wayne and Liz Mitchell for ongoing contributions - they are greatly appreciated
 - Membership team
 - Statistics found on page 17 of the Annual Report

- vi. **Ministry and Personnel**
 - Mary Lynne Harvey – front line dealing with all visitors, renters
 - Svetlana Logigan, Camelia Eid, and David Tagoe we see on Sundays
 - Lei Han and Graham Steeden in background
 - Richard Zay for filling in after Patrick Pearson's sudden passing; Blerim Gashi of BMG Cleaning Services now the custodian
 - Jillian Knoyle volunteers to babysit Riley on Sundays when he comes to church.

- vii. **Board of Trustees**
 - Mary Lynne Harvey continued to manage the day-to-day administration of our rental of church space
 - Our rental revenue increased by a further 50 percent, to \$114,000
 - Seventh Day Adventist Church is renting the Sanctuary space on Saturdays
 - Cornerstone Church is renting the Sanctuary space on Sunday afternoons
 - Caldwell Food Bank extended the lease for five years
 - Drew Shouldice Bursary: two deserving recipients; Breagh Kerr and Sage Arshad

- viii. **Eastern Ontario Outaouais Regional Council**
 - AGM held in Ottawa at Trinity United Church on May 31 and June 1
 - Ongoing work: 2025 is 100th anniversary of United Church; evangelism in the United Church; special service on June 15, 2025 to celebrate the centenary

It was then moved by Rose Bernauer and seconded by Ev Zytveld to approve Sections A, B, and C of the Annual Report.

During discussion of motion to approve, Rose raised item about tenants' ongoing cleanliness of kitchen. Peter - noted issue has been raised with Council, and discussions have occurred with tenants. (It was noted that Yasmin is not part of the concern.).

After discussion, motion CARRIED

- b. **REVIEW OF FINANCIAL REPORTS – SECTION D:** Bruce Petrie presented the financial reports for 2024 noting the following:
 - Deficit was less than planned
 - Givings were notably lower than budget
 - Rentals were notably higher

- Operating income = \$34K over budget
- Expenditures = were about \$7K lower than budget
- \$299K - \$321K = -\$22K on operating (vs budget -\$40K)

It was moved by Bruce Petrie and seconded by Peter Charboneau to approve the financial reports for 2024. CARRIED.

- 7. BUDGET FOR 2025 – SECTION E:** Bruce presented the proposed budget for City View United Church noting the estimated budget deficit of \$35,000.00. Bruce noted this budget provides for no significant changes in operating activities. Specifically, there are no allowances for any significant renovations or for any fit ups for new renters. CVUC’s normal cost of living adjustments for personnel expenses are included. Bruce also noted that overall givings are budgeted to remain constant versus 2024. It was moved by Bruce Petrie and seconded by Ev Zytveld to approve the budget for 2025. CARRIED.
- 8. MISSION AND SERVICE FUND GOAL FOR 2025:** Liz Scott thanked the congregation and highlighted the various programs that M&O helps out (as enumerated in the report.) Liz also noted some additional donations, totaling about \$3K. Liz posed the question on how to best focus / re-purpose outreach strategy. Liz made a motion to approve the Mission and Service Fund target of \$27,000 for 2025. The motion was seconded by Rose Bernaeur. CARRIED.
- 9. OTHER BUSINESS:**
 - Wayne posed a question about the Daycare opportunity- Peter noted that it is no longer a viable option.
 - Rose offered a suggestion about a fundraiser. Peter suggested following up with Larry to see if can put together a working group.
 - Ken - asked about the future of local United Churches and advocated that council reach out to other Churches to discuss 'amalgamation'. Peter noted that Council continues to discuss and is focused on keeping CVUC as an attractive suitor.

There being no further business, Peter Fortura declared the meeting closed at 12:28 pm.

- 10. CLOSING PRAYER:** Reverend Laura closed the meeting with a prayer.

Peter Fortura, Chair

Steven Bergman, Alternate Secretary

F.2 CVUC Council 2025-26

POSITION	NAME
Ministers	Rev. Laura Springate
Chairperson	Peter Fortura
Vice-Chairperson	**vacant**
Secretary and Archivist	Steven Bergman (Acting as of Jan 1, 2026)
Treasurer	Bruce Petrie
Head Trustee	Peter Charboneau
Ministry & Personnel	Harry Bender
Community Care & Outreach	Joanne Lewis
Communications & Events	Larry Dobson
Finance, Administration & Property	Karl Tibelius
Worship & Education	Jessica Knoyle (Acting as of Jan 1, 2026)
Regional Delegates	Jim Watchorn Ev Zytveld
Alternates	**vacant**

F.3 CVUC Committees 2025-26

COMMITTEE	POSITION	NAME
Executive		
Executive	Chairperson	Peter Fortura
	Vice-Chair	**vacant**
	Secretary	Steven Bergman (2026)
	Treasurer	Bruce Petrie
Nominating	Chair (Vice-Chair or Past-Chair of Council)	**vacant**
	Members	**vacant**
		vacant
Board of Trustees		
	Head Trustee	Peter Charboneau
	Trustees	Dorothy Latour Dianne Watchorn
	Ministers	Rev. Laura Springate
Ministry & Personnel		
	Chairperson	Harry Bender
	Committee	Holly Kritsch Ev Zytveld **vacant**
Community Care & Outreach		
Council Representative Mission and Outreach Team	Leader	Joanne Lewis
	Members	Evan Clark Lambert Okrah Holly Kritsch Rev. Laura Springate
Hamper Team	Leader	Joan Dobson
	Members	Barb Williams Fern McGale Ron Horton

Pastoral Care Team

Leader	Joanne Lewis
Members	Dorothy Latour Shirley Johnston Norma Johnston-Wells Ruth Anne Carney Mary-Lynne Harvey

Minister	Rev. Laura Springate
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Communications & Events

Chairperson	Larry Dobson
Bazaar Coordinator	Janet Hrnchiar
Website	Larry Dobson
Member	Kim Benjamin
Member	Joan Dobson
Member	Carl Kritsch
Member	Mary Lynne Harvey
Minister	Rev. Laura Springate

Finance, Administration & Property

Council Representative		Karl Tibelius
Finance & Administration Team	Leader	TBD
	Treasurer	Bruce Petrie
	Counters	Dwayne Johnston Grant Johnston
	Members	**vacant** **vacant**
Membership Team	Leader	Ken Mitchell
	Members	Jim Watchorn Barb Williams Betty Renwick
	Minister	Rev. Laura Springate Rev. Jim Baldwin
Property Team	Leader	Karl Tibelius
	Members	David McGale Jim Strong

Worship & Education

Chairperson	Jessica Knoyle (Acting as of Jan 1, 2026)
Usher Coordinator	Harry Bender
Communion Coordinator	Judy & John Wessels
Reader Coordinator	**vacant**
Audio Visual Operators	Steven Bergman David Tagoe
Sunday School Coordinator	Camelia Eid
Sanctuary Decorations	Phyllis Potts
Nursery Co-Coordinator	Jillian Knoyle
Minister	Rev. Laura Springate

Internal Review

Reviewer	**vacant**
Reviewer	**vacant**