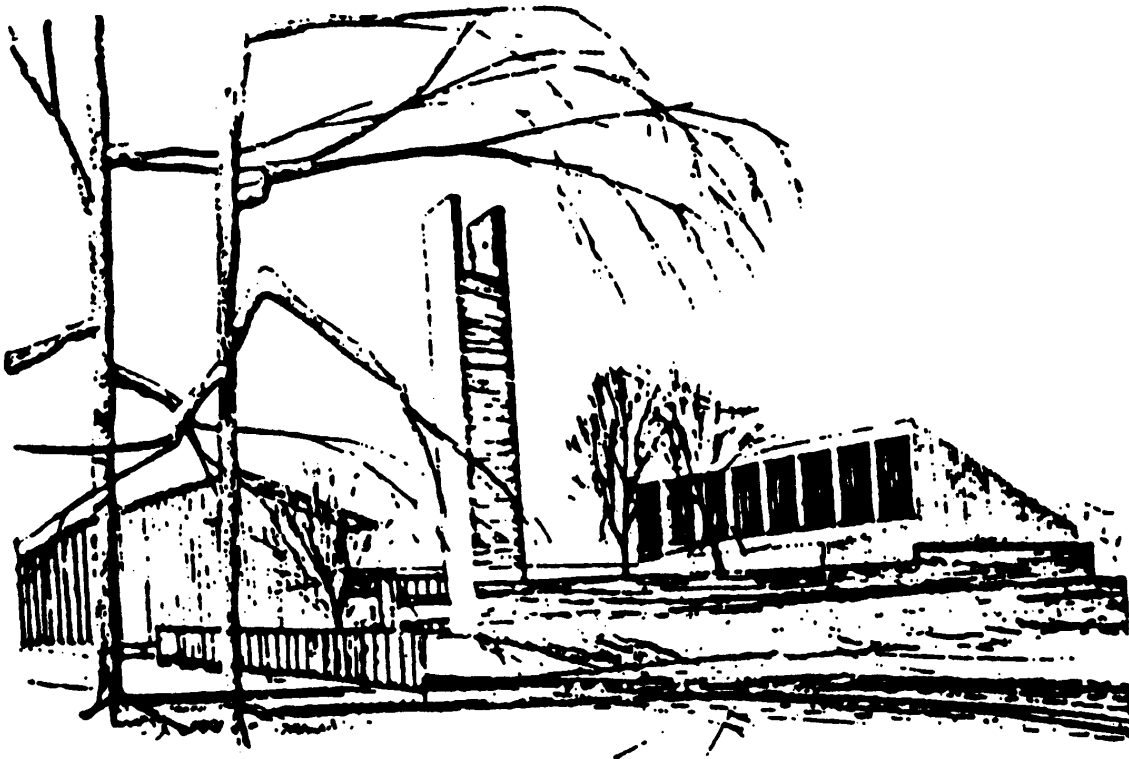


CITY VIEW UNITED CHURCH

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**Ministers: Reverend Laura Springate
Reverend Jim Baldwin**



ANNUAL REPORT FOR 2024

Please bring this report with you to the Annual

Congregational Meeting on March 9, 2025

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A CLERGY REPORT FROM REV. LAURA

Greetings and Blessings in Christ to the City View United community!

In his First Letter to the Corinthians, Paul says that, “Christ is like a single body, which has many parts.” The church, says Paul, is likewise – a single body with many parts, each part carrying out a different function, allowing the church to be collectively Christ’s body in the world. So it is that within the pages of this 2024 Annual Report you will see the various “parts” of this body – City View United – at work. Here you will find events, activities, meetings, outreach, maintenance, governance, music and so much more. We are blessed that so many in this community share their varied talents and time so that we may together be Christ’s body. Thank you.

Thank you for all the work that is captured within these pages. Thank you for all the work that goes well beyond these pages. Thank you to my colleagues, Mary Lynne, Svetlana, Camelia, Lei and Graham. Thank you to Rev. Jim Baldwin for his excellent ministry and leadership while I was on Maternity Leave. Blessings to Lei who stepped down from his Bookkeeper position with City View at the end of 2024 to take on new responsibilities with Habitat for Humanity.

Along with the blessings and gratitude that we uplift for 2024, we also express our sadness. In November our Custodian, Patrick Pearson, passed away. This was, of course, a difficult loss for City View. Please continue to keep Patrick and his loved ones in your prayers. We continue to keep in prayer too, all within our community whom we lost over this past year. May they be held in the eternal and loving embrace of God. May we continue to remember and celebrate their presence with City View.

As we move forward now into 2025, we are invited into a time of reflection and anticipation. May we reflect with blessing upon the work of the church in the year that has passed; may we look forward with blessing upon the work of the church to come. And may we continue to share our varied talents and gifts so that, as one, we may embody Christ within our community and beyond.

Laura

B CONGREGATIONAL INFORMATION FOR 2024

B.1 Council Chairpersons

(Commencing January 1975, left to right)

Don Stewart
Jane Hamm
Robin Lewis
Michele Suitor
Colin Potts
Peter Fortura

Arthur Oulton
Charles Knight
Sue Brassington
Ken Mitchell
Pam Parks

Patricia Walkington
Mary Gayle Pinkney
Robert Pegrum
Harry Bender
Craig Suitor

Drew F. Shouldice
Harry Bender
Arthur Oulton
Colin Harwood
Karl Tibelius

B.2 Baptisms

There were no baptisms in 2024.

B.3 New Members Received by Transfer

There were no new members received by transfer in 2024.

B.4 New Members Received by Profession/Reaffirmation of Faith

There were no members added by Profession/Reaffirmation of Faith in 2024

B.5 Members Transferred Out

There were no members transferred out in 2024.

B.6 Deaths

Romans 8:18, 28, 35, 37-39

I consider that the sufferings of this present time are not worth comparing with the glory that is to be revealed to us. We know that in everything God works for good with those who love Him and are called according to His purpose. Who shall separate us from the love of Christ? Shall tribulation, or distress, or persecution, or famine, or nakedness, or peril, or sword? No, in all these things we are more than conquerors through Him who loves us. For I am sure that neither death, nor life, nor angels, nor principalities, nor things present, nor things to come, nor powers, nor height, nor depth, nor anything else in all creation, will be able to separate us from the love of God in Christ Jesus our Lord. The body is gone, but we are left with the names of these people which we speak with reverence and affection:

| | |
|----------------------------------|--------------------|
| Maria Boodhoo ^(M) | February 16, 2024 |
| Jean Wright ^(M) | April 2, 2024 |
| Clarence Lucas ^(M) | June 5, 2024 |
| Lois Cook ^(M) | June 26, 2024 |
| Ruth Parks ^(A) | August 7, 2024 |
| Rick Turcotte ^(M) | September 18, 2024 |
| Patrick Pearson ^(A) | November 8, 2024 |
| Eleanor Henderson ^(M) | November 9, 2024 |
| Claire Knudson ^(M) | November 10, 2024 |
| Kit Pullen ^(A) | November 12, 2024 |

and we pray that we may remember these names which they were given by other people and by which they are still known. We believe that all they meant to us is not lost even though they are no longer with us. May God's love continue to live in our hearts and minds, in our courage and conscience. Help us to remember by word and deed those who are severely tested by this loss that they may not be overwhelmed by it and isolated from others, but that through us they may find in Christ new courage and confidence to face life.

^(M) Member of City View United Church
^(A) Adherent of City View United Church

C COMMITTEE AND GROUP REPORTS

C.1 Comments from the Chairperson of Council – 2024

2024 was another busy and spiritually rewarding year in the life of City View United Church. As a result of all the wonderful work done by our dedicated staff and volunteers, we can be very proud of our many accomplishments. This annual report is a tribute to our entire congregation, and to the Christian vision to which we are all called. As you read this report, we want you to come away with feelings of trust and hope: trust that the church is being led effectively; and hope that what we will next accomplish will continue to strengthen the impact we have already made through our local and global outreach.

In September, we welcomed back Reverend Laura Springate from her maternity leave to lead us spiritually with her inclusive and inspiring Sunday services and insightful sermons. We also said farewell to and thanked our Voluntary Associate Minister, Reverend Jim Baldwin, who ministered to us during her one-year maternity leave.

As always, we are thankful for the dedicated work of our staff, including Mary Lynne Harvey, who efficiently managed the church office and the dramatic growth of room rentals, which have now become an increasingly important contributor to our church's revenue. We were deeply saddened by the sudden passing of Patrick Pearson, who had always kept the church clean and in good repair. We were thankful that Richard Zay was able to step in until we were able to arrange a new cleaning contract with BMG Cleaning Services. Lei Han continued to serve as our bookkeeper. We are so fortunate to have an established ministry of music, under the direction of Svetlana Logigan, who shares her exceptional musical talents with us. We were also pleased to have Camelia Eid as our Sunday School Director, as she leads a small but important part of our congregation. Finally, we continued our multi-camera livestream of worship services, led by Steven Bergman and David Tagoe, so that members of our community can worship from home.

Our church continues to be a busy centre of spiritual and social gathering, with regular: bible study; coffee time after services; pastoral care; a nursery that has been re-established; monthly men's breakfast; knitting group; Snowflake Bazaar; and Christmas Candlelight Service. Our community outreach efforts have intensified, including: a continuing partnership with the Caldwell Family Centre Food Bank now located at our church; the Drew Shouldice Bursaries awarded to Breagh Kerr and Sage Arshad; and ongoing support for Debra Dynes, Caldwell, and Algonquin College Campus Ministry. We should be proud of our church's role as a supportive and generous partner in our community.

I wish to extend my gratitude to the members of Council and the different church committees, who all continue to support and encourage each other. To all the members of the church, thank you for your dedication and support, including your financial support, which allows us to flourish as a community of faith.

Looking towards the future, we are committed to responding to the changing needs of our congregation. As we navigate the challenges and opportunities ahead, Council will be asking the congregation to focus their attention on ways to mitigate our forecasted budget deficits, and the resulting negative impact on our church's financial reserves.

*Respectfully submitted,
Peter Fortura, Chair, CVUC Council*

C.1.1 Bringing People Together Initiative

The Bringing People Together Team completed its analysis of the ideas raised during the congregational brainstorming session held in May 2023. A final report was written, and a presentation was made to the congregation in April 2024. The work of this Team and initiative is now complete.

Result as of April 2024:

Some categories of initiatives, such as Music, Communication and Worship, Personal Connections and Spirituality, were progressing well. Other areas, such as Welcoming People, and Social and Spiritual Life, were progressing but still needed more effort to gain the desired benefits. The remaining proposed ideas were to be reallocated to the relevant church committees for consideration. Some of the work to create Links to the Greater Community had not significantly progressed, and a new champion or Tiger Team would be needed to bring these ideas to fruition.

*Respectively submitted,
Kim Benjamin*

C.2 Congregation Worship and Education Committee

This committee's primary focus is as follows:

- Coordinate Sunday worship services, including service readiness, ushers, readers, sound, decorations, communion, special music;
- Coordinate youth interaction, such as Sunday school, youth group, nursery;
- Coordinate other literature of spiritual learning; and encouraging stewardship of the Church.

2024 was a regular Worship year. This is worth saying, as we have worked our way back from many non-regular Worship years! A regular Worship year meant weekly singing during Worship Services, regular choir participation, a regular Sunday School, a Christmas Eve pageant, and a general in-person gathering of the City View congregation on an ongoing basis.

We celebrated in-person Worship Services for Ash Wednesday to start Lent and Holy Week, including Maundy Thursday, Good Friday and Easter Sunday. In-person Services continued throughout the summer.

In August, we said "welcome back" to Rev. Laura as she returned from her 1-year maternity leave. This also meant we said 'goodbye' to Rev. Jim Baldwin, who had temporarily taken over regular Worship Services covering Rev. Laura's 12-month leave. Thank you, Jim!

The September time frame was kicked off with a welcome back luncheon after Service. With autumn in full swing, members of the congregation came out to rake up leaves on the Church grounds. Thank you.

In the Fall, we once again held our sock toss Service, where – you – the congregation responded with lots of socks, tossed to the front, for a local donation.

At the beginning of Advent, the sanctuary was decorated for Christmas, where we had around 20 kids, youth and members come out, including a few members that I had not seen in a while. Thank you to all those people that helped with the decorating.

As part of City View's Christmas giving, Chris Tibelius once again ran a Christmas tag fundraiser. (This was the 10th year she has done this!) This fundraiser provides creative supplies to a woman in Iqaluit (originally from Ottawa) who welcomes children to drop into her home for crafts, snacks, and games. Thank you!

The calendar year culminated with us holding in-person Advent Services, including Blue Christmas service incorporated into the December 8th Service, a Christmas Eve Service and a New Years Service.

We are happy and fortunate to continue to offer a Sunday School program. Thank you to Camelia Eid who has been doing a wonderful job as our Sunday School coordinator. She continues to provide a wonderful environment for kids and youth every week to participate on Sundays.

Volunteers help make the City View Worship Services meaningful. Thank you to all that participated in the weekly Bible readings as part of the Services. Thank you to Phyllis Potts who stopped by on several occasions to decorate the sanctuary with floral arrangements. Thank you to Joanne Lewis for spearheading and participating in the Blue Christmas Service. Thank you to the ushers who volunteered this year. We continue to look for volunteers to help with weekly Bible readings, Ushers and Greeters, and any other activities to make Worship meaningful to you.

Although early this year, thanks to my boys Adam, Evan, and Ethan Bergman for helping me take down the Christmas decorations, as well as Mary Lynne who coordinated with several other members for getting the big tree set up and taken down.

Thank you, Svetlana Logigan, for your wonderful music, especially the offertory music, and your musical direction with the choir.

Each week we are easily able to follow along in the Worship Services because of the electronic slides. Thank you to the small group of folks that pulled together these PowerPoint slides each week!

We continue to broadcast our Services "live" via YouTube each week. This is in addition to the weekly audio and video setup that is done prior to each Service. All of this technical set up and support is primarily done by David Tagoe. Thank you for your expertise, which ensures we have ongoing AV support for our weekly Services. Also thank you to Jim Watchorn and Adam Bergman for supplementing and covering when David is unavailable.

The online recorded Services are viewed on average over 60 times after the first two weeks. This is wonderful to know that there are many people enjoying the Services that Rev. Laura and Rev. Jim and City View congregation members offer.

Last year, with the help of Rev. Jim, and building off the work Kim Benjamin did early on, a Worship Team was formed to help solicit input into the Worship Services. Jessica Knoyle has organized quarterly meetups leading into 2025 to discuss Worship elements. If you are interested in contributing to Worship Services feel free to join in, after Service on February 23, May 4, June 29, September 7, and November 9, 2025. Thank you, Jessica, for organizing.

In closing, 2024 was a “regular” year for Worship Services. We continued to try and provide meaningful Services for all, and we continue to look for ways to engage with the congregation. The ongoing focus of this committee continues to be to help foster a positive Worship experience, to engage our kids and youth, and offer means to learn God’s Word through various activities. If you have any ideas about worship, both in-building or online, or want to help out, please feel free to reach out to me or Rev. Laura any time or join in on the Worship Team meetups.

Respectively submitted,
Steven Bergman, Chair, Worship and Education Committee

C.2.1 Senior Choir

Music is an important part of worship, and we enjoyed another musical year under Svetlana’s leadership. Thank you, Svetlana. Your offertories every week are a musical highlight of our worship services

During the year, we had a number of guest instrumentalists and vocalists providing special music or accompanying the choir. Thank you to William, James and Andrew Malcolm (they played six hands in February), Maria Volchok (singer), Michael Babchenko (piano duet), Mikhail Boev (cello), Cairine Thomas (flute), and David Oulton (trumpet) for sharing their musical talents with us.

Our senior choir performed in The Four Choirs Christmas Concert at St Stephen’s Anglican Church on December 1. This was a fundraiser in support of the Campus Ministry at Algonquin College and was well attended. This concert also served as a dress rehearsal for some of the music for our Candlelight service.

We were pleased to present our Christmas Candlelight Service on December 22 – always a highlight of the Christmas season. Thank you to the following people who helped make it happen:

- Minister: Rev. Laura Springate
- Music Director: Svetlana Logigan
- Additional Singers: Heather Cummings, Jessica Knoyle
- Readers: Dianne Watchorn, Ken Mitchell
- Cellist: Mikhail Boev
- Audio/ Video: Steven Bergman, Adam Bergman, Kim Benjamin
- Ushers: Dianne Watchorn, Ken Mitchell, Bruce Petrie
- Refreshments: Anne Mulholland, Julia Zytveld, Fern McGale, and Isabel Bender

We want to thank Ev Zytveld, our librarian, and Carla Winchester, our Treasurer and Social Convener for their ongoing support of the choir. Thank you to Janet Hrnchiar and other choir members for their help in suggesting choir anthems and for coming out to rehearsals every Thursday night at 7:30. Your voice makes a difference.

Respectfully submitted.
Harry Bender / Choir President

C2.1.1 Senior Choir Financial Statement (January 1, 2024 to December 31, 2024)

| | | |
|--|--------|--------------------------|
| Bank Account Balance at December 31. 2023 | | \$1,819.45 |
| <u>2024 Receipts</u> | | |
| 2023 Candlelight Service Donations (Cityview Church cheque) | 415.00 | |
| 2024 Candlelight Service Cash Donations | 350.00 | |
| Total Received (See Note 1) | | <u>\$765.00</u> |
| Account Subtotal | | \$2,584.45 |
| <u>2024 Disbursements</u> | | |
| Jean Nielsen (2023 Candelight Squares) | 81.57 | |
| Harry Bender (2023 Candlelight Juices) | 20.96 | |
| C. Winchester (2024 Cookies for choir concert Algonquin Ministry) | 37.98 | |
| Harry Bender (2024 Candlelight Refreshments \$79.16 (See Note 2)) | 0.00 | |
| Total Disbursements | | <u>140.51</u> |
| Bank Account Balance at December 31. 2024 | | <u><u>\$2,443.94</u></u> |

Notes to 2024 Financial Statement

Note 1:

2023 Candlelight donations \$415.00 received from City View Church in January 2024 and deposited.
Additional 2024 Candlelight Service donations (City View Church cheque (\$250.00)) received after year end and deposited in January 2025

Note 2:

Cheque #167 for \$79.16 for 2024 Candlelight refreshments expense was issued in January 2025.

C.3 Community Care and Outreach Committee

C.3.1 Pastoral Care

The Pastoral Care Team appreciated the support of Rev. Jim Baldwin until the end of July. We welcomed Rev. Laura Springate back the beginning of September and sincerely appreciate her ongoing support. We are grateful for the ongoing technological expertise of several church members as this allows our members who are unable to attend church services to view them online.

The Team continues to make regular phone calls to members of the church. Some visits are taking place where health guidelines permit

Betty Renwick continues to send greeting cards to the members on the Pastoral Care list. These are always appreciated by the recipients and the Team is grateful to Betty for continuing this very worthwhile ministry.

Dorothy Latour continues to co-ordinate the Prayer Chain which is very much appreciated.

Recently we were very saddened and shocked by the passing of one of our long-time members, Claire Knudson. She will certainly be missed by all of us. Marilyn Jensen and Diana Reithman have stepped down from the Team this year. We greatly appreciate the devotion and support our three friends have given to the Team.

Our Team Members include Ruth Anne Carney, Mary Lynne Harvey, Shirley Johnston, Norma Johnson Wells, Dorothy Latour. Joanne Lewis with support from Rev. Jim Baldwin and Rev. Laura Springate.

I sincerely appreciate the continued dedication of everyone on the team and for their professionalism and resilience.

*Respectfully submitted,
Joanne Lewis, Chairperson, Pastoral Care Team*

C.3.2 Mission & Outreach

Introduction: This report highlights the mission and outreach activities of City View United Church for the year 2024. Our mission is to serve God by extending a helping hand to those in need, both locally and globally. This document showcases our efforts and achievements in fulfilling this commitment.

In 2024 there have been several changes to the Mission and Outreach team. In 2024 Mission and Outreach welcomed Liz Scott, replacing Sheila Smith who retired after dedicating many years to guiding the Mission and Outreach committee. Frank Pole resigned his position with the outreach team after many years of committed service. The knowledge, support and friendship of both Sheila and Frank will be greatly missed as Mission and Outreach moves forward in the new year.

Local Outreach: City View United Church actively engaged in numerous community outreach initiatives, demonstrating our commitment to serving those in need. Although we have designated our monthly monetary donations to specific agencies, we collect food, clothing and essential product donations continuously throughout the year:

- **December & January – Centre 507**, a Centretown adult drop-in Centre – collection of food and warm clothing for individuals in need.
- **February – Debra Dynes Family House** - a multi-service organization in our community – collection of clothing and personal products for the families within the umbrella of their agency. In August City View held a drive to collect school supplies and backpacks for the Debra Dynes community.
- **March – Algonquin Chaplaincy** – campus ministry at Algonquin providing religious and spiritual support.
- **April - The Caldwell Family Centre Food Bank** – hosted in our church building, Caldwell’s Food Bank provides food, baby supplies and personal care items to approx. 2800 people per month (including approx. 1000 children).
- **May – Nelson House** – a 15-bed emergency shelter for all persons who identify as women and their children
- **June - the Wabano Centre** – located in Vanier, provides health services and cultural programming for Indigenous people of all backgrounds.
- **July & August - The Caldwell Family Centre** - provides breakfast and lunch, clothing and social programming for the less fortunate in our community. In addition to our summer offerings, 349 pairs of new, warm socks were donated to The Caldwell Family Centre in December.
- **September – Carlington Community Connection** – (formerly Carlington Chaplaincy) – provides food services, a drop-in centre, and arts-based programming in the Carlington neighbourhood.
- **October – Multifaith Housing Initiative** - builds affordable housing to help fix Ottawa’s housing crisis, getting at-risk people into secure, safe homes.
- **November -The Hamper Fund** – gives extra support to our community and neighbours at Christmas time.

Global Mission: The Mission and Outreach committee and our congregation continue to support Lambert Okrah’s project in Ghana, Africa. Lambert’s project is seeking to create jobs and foster stable incomes and improved quality of life for people in the city of Dambai.

Looking Ahead: As we move forward into the new year, we remain committed to our mission of spreading the gospel and serving our community. Our goals for the upcoming year include:

- Expanding our outreach programs
- Increasing volunteer participation
- Forming new partnerships with local and global organizations – Further explore the possibilities of building collaboration with Knox United and Trinity United regarding an indigenous project.

We are grateful for the generous, unwavering support and dedication of our members, volunteers, and staff. Together, we look forward to continuing our journey of faith and service in the coming year.

*Blessings,
Submitted by your Mission and Outreach Team,
Reverend Laura Springate, Liz Scott, Lambert Okrah, Holly Kritsch*

C.3.3 Hamper Sub-committee Report

Committee Members: Joan Dobson (Chair), Barb Williams, Larry Dobson.

This year, we received support again from The Nepean Kiwanis and The Rotary Club of West Ottawa, for a total of \$3,280.00 (\$2,530.00 + \$750.00)

We have been told the Nepean Kiwanis club has disbanded. In the last two years, their donation has come from their legacy fund. We don't know how many more years this fund will last.

With some generous donations from the congregation, we bought \$10,000 worth of Metro/Basic Food Vouchers. Debra Dynes Family House and the Caldwell Family Centre each received \$5,000 in vouchers.

Debra Dynes received \$400 worth of adult gloves and mittens.

Our very successful December Sock Toss in church brought in 349 pairs of socks. These went mainly to the Caldwell Family Centre. Some of the children's socks went to the Debra Dynes Family House, while some of the thickest socks went to the homeless in the market.

In addition, we bought 30 x \$10 Tim Horton gift cards for the homeless in the market area. Individual members of the congregation also donated hats, gloves, scarves, and 25 x \$10 Tim Horton gift cards for the homeless. We will continue to buy 30 x \$10 cards each month until May.

| | |
|------------------------|--------------|
| Opening balance: | \$20,189.10 |
| Total Donations: | 5,630.00 |
| Amount spent in total: | 10,769.65 |
| Closing balance: | \$ 15,049.45 |

Respectfully submitted
Joan Dobson, Chair, Hamper Committee

C.3.4 United Church Women – The Phoebe Unit

The Phoebe Unit is now more like a friendship group. We try to meet the second Tuesday of the month at 1:30. One of the ladies' volunteers to host the meeting at their home. We are a group of 20 although on average turn out at any one meeting is 10. We don't meet in December, nor do we meet in the summer months, June through August.

We had a table at the bazaar and, of course, ladies volunteer at other areas as well. This is now the only activity Phoebe's participate.

We don't have a book club as such, but we do review a book once during the year. Ladies make suggestions as to what they feel is a good read and review it usually in February although depending on weather it may be delayed.

Respectfully Submitted,
Pat Beauchamp

C.3.4.1 UCW Financial Statement 2024

| | | |
|---------------------------------|--------|-----------|
| Balance Forward January 1, 2024 | | \$ 105.79 |
| <u>Income:</u> | | |
| Offerings | 170.00 | |
| | ----- | |
| | 170.00 | 170.00 |
| | | ----- |
| | | 275.79 |
| <u>Disbursements:</u> | | |
| | 0.00 | 0.00 |
| | | ----- |
| Balance as of December 31, 2024 | | \$ 275.79 |
| | | ===== |

*Respectfully submitted
Sue Turcotte*

C.3.5 Christmas Tag Project

Thank you to everyone who contributed to the Christmas tag project to raise funds to support projects for children and youth in Iqaluit and the north this year. A total of \$290 was raised. Of this, \$89.96 was used to send supplies to a woman in Iqaluit (originally from Ottawa) who welcomes children to drop into her home for crafts, snacks, games etc. It provides a safe, warm, and fun place for them to be. Because of the postal strike, this year all the items were purchased with Amazon Prime. There were no postal costs, and they continued to ship during the strike. Items included craft kits and games. In addition, \$200 was used to support an initiative based in Quebec called Soaring Circle that has a program where they work with a sewing machine and a fashion design company to connect Indigenous youth to careers in fashion, to entrepreneurship, and to traditional cultural learning through in-school labs and on-line mentorship.

*Respectfully submitted
Chris Tibelius*

C.4 Communications and Events Committee

C.4.1 Communications

Our communications continued throughout 2024 with weekly E-News updates and website notices.

Throughout the year, Mary Lynne Harvey was a key part of all our communications, as was Rev. Jim Baldwin until August and Rev. Laura Springate upon her return from her maternity leave in August. In August, we were fortunate to have the help of Marcia Armstrong as well.

C.4.2 Events

We continued to have our coffee time get-together each week following our Sunday services. Barb Williams, Rose Bernauer and Larry Dobson continued to provide these weekly events.

On February 11, we had our Valentines luncheon. 31 people joined in to set things up and prepare a great luncheon, and 84 people attended the fun-filled event.

On March 31, we had our Easter morning breakfast prior to the service, followed by our usual Coffee hour after the service. Over 50 people attended one or both get-togethers and enjoyed the hot cross buns and the time together.

On May 5, we had a luncheon with an entertainment program. Pizza was served, and 74 people attended to enjoy the event.

On June 9, we had our Church luncheon, an event which typically had been our Church picnic in years past. Around 45 people attended this potluck luncheon. A special part of this event was the tribute that was paid to Sheila Smith for her years of work with our Mission and Outreach committee and our friends from Telci.

On August 4, we held a special coffee hour event to say farewell to Reverend Jim and Val Baldwin and thank them for their interim ministry while Reverend Laura was on maternity leave. Over 50 people attended to express their thanks to Jim and Val.

On September 8, we held our Welcome Back luncheon. 44 people attended, welcomed Reverend Laura's return from her maternity leave, and enjoyed getting together again after our hot summer.

On November 16, we held our annual Snowflake Bazaar and Craft Fair. The committee this year included Janet Hrnchiar, Kim Benjamin, Anne Mulholland, and Mary Charboneau. Once again, over 50 members and outside vendors plus several Scout members worked together to make the event a success. (See the Bazaar income breakdown below.)

Our committee includes:

Chairperson: Larry Dobson
Minister: Rev. Rev. Jim Baldwin (Jan. to Aug.),
Rev. Laura Springate (since Aug. to Dec. 31/24)
Member: Joan Dobson
Member: Carl Kritsch
Member: Kim Benjamin
Bazaar Coordinator: Janet Hrnchiar
Website, Facebook: Larry Dobson, Kim Benjamin

C.4.2.1 Bazaar Income Breakdown by Area/Table for 2024

| | |
|------------------------------------|---------------|
| Tea Room | \$226.50 |
| Silent Auction | 1,088.00 |
| Baking | 1,683.40 |
| Deli, jams & pickles | 837.00 |
| Soup, Chili, Quiche | 1,724.00 |
| Knitting & Sewing | 1,064.50 |
| Crafts | 631.65 |
| Jewelry, scarves | 883.60 |
| Phoebes | 592.50 |
| Misc table, treasures | 376.30 |
| Books-Adult | 577.00 |
| Books-Children & Media, puzzles | 382.75 |
| Fred's Calendar sales | 780.00 |
| Vendor tables | <u>295.00</u> |
| Grand Total: \$ | 11,142.20 |

*Respectively submitted,
Larry Dobson, Chair*

C.5 Finance, Administration and Property Committee

The role of the Finance, Administration and Property Committee is to coordinate matters related to the administration of the Church and oversee the maintenance and upkeep of Church properties, in collaboration with other Church committees. It is composed of three teams: 1) Finance and Administration; 2) Property; and 3) Membership.

C.5.1 Finance and Administration Team

One of the tasks of the Finance and Administration Team is to ensure the Sunday offering as well as income from special events is counted and deposited in the bank. I would like to thank Dwayne Johnston and Grant Johnston for taking the lead on this important task and other volunteers who help them out.

*Respectfully submitted,
Karl Tibelius*

C.5.2 Property Team

The Property Team continues to oversee the maintenance of the Church facilities and surrounding property in keeping with its mandate. We are a small committee of three that meets on an “as required” basis but maintain contact with each other on a regular basis to ensure ongoing services such as snow removal, lawn mowing and upkeep of heating systems are performed, as well as organizing other property-related projects as required.

Regular inspections of certain systems such as the elevator and heating system are carried out by government authorities. Repairs were carried out as required and we continue to meet the necessary regulatory requirements.

Major activities carried out during 2024 included:

- installation of a sump pump backup system in the elevator room;
- repair of the asphalt in front of the food bank entrance;
- installation of a backflow prevention device on the main fresh water supply as required by the city;
- replacement of the blower motor for the small boiler and expansion tanks for both boilers;
- replacement of the elevator motor and hydraulic hose;
- installation of chains and signs to prevent stunt drivers from using the Epworth parking lot during the winter; and,
- the purchase of 50 new folding chairs to supplement those in the Friendship Room for large crowds.

Other activities included the replacement of several obsolete smoke and heat detectors, some painting of outdoor window trim, and hedge trimming.

Ongoing projects include the repair of the large boiler.

Much of the ongoing day-to-day maintenance is carried out by Church members who give of their time and talents to complete these tasks thereby reducing the financial cost of this work. I would particularly like to thank Dave McGale and Wayne and Liz Mitchell for their work in completing a host of miscellaneous tasks indoors and outdoors throughout the year. Thanks as well to the late Patrick Pearson who carried out various minor maintenance jobs inside and out while performing his custodial duties.

While there was no formal outdoor cleanup in the spring, several congregation members pitched in on an ad hoc basis to carry out the various tasks required. There was a fun and successful fall outdoor cleanup on a sunny morning in early November. 20 people, ranging from Sunday School children through teenagers to adults and seniors, came out to help rake leaves and enjoy the fellowship. Thanks in particular to Liz and Wayne Mitchell for providing direction for cleanup activities and Steven Bergman for ensuring young families were contacted and organizing refreshments.

And lastly, my thanks to my fellow Property Team members – Dave McGale and Jim Strong - for their continued commitment, enthusiasm and advice.

*Respectfully submitted,
Karl Tibelius, Property Team Lead
Council Representative for the Finance, Administration and Property Committee*

C.5.3 Membership

Regretfully, we have said farewell to a number of members of our church this past year. They appear on page 2 of this report.

Let me thank the congregation for your cooperation with us as we keep our church membership records current.

Your committee members have worked hard and are pleased to report that we have completed our 3-year review and update of our membership records.

Your 2024 committee members consisted of Ministers Laura Springate and Jim Baldwin with Betty Renwick, Jim Watchorn, Barb Williams and Ken Mitchell.

We again thank Mary Lynne Harvey for her dedicated work in recording the information we collect.

*Respectfully submitted,
Ken Mitchell, Chair of Membership Sub-committee*

C.5.3.1 Membership Statistical Report For 2024

| | <u>2024</u> | <u>2023</u> | <u>2022</u> | <u>2021</u> |
|--|-------------|-------------|-------------|-------------|
| Number of Households within Congregation | 160 | 202 | 229 | 234 |
| Number of Members within Congregation | 163 | 212 | 236 | 271 |
| Number of Adherents within Congregation | 92 | 113 | 155 | 207 |
| Number of people under the pastoral care of CVUC | <u>255</u> | <u>325</u> | <u>391</u> | <u>478</u> |

The decreases are largely due to reviews by the Membership Committee that remove inactive members and adherents from our database and historic rolls.

| | <u>2024</u> | <u>2023</u> | <u>2022</u> | <u>2021</u> |
|--|-------------|-------------|-------------|-------------|
| Received members during the year by: | | | | |
| Confirmation | 0 | 0 | 0 | 0 |
| Profession/Reaffirmation of Faith | 0 | 0 | 0 | 2 |
| Transfer of Membership | 0 | 4 | 0 | 2 |
| Members Removed from Roll by: | | | | |
| Death | 7 | 7 | 8 | 6 |
| Transfer | 0 | 2 | 0 | 0 |
| Request (of member) | 0 | 0 | 0 | 0 |
| Action of CVUC Council | 42 | 19 | 0 | 20 |
| Additional Activities Conducted by CVUC Clergy: | | | | |
| Number of infant baptisms | 0 | 0 | 1 | 0 |
| Number of adult baptisms | 0 | 0 | 0 | 0 |
| Number of marriages | 0 | 0 | 0 | 0 |
| Number of funerals | 5 | 2 | 0 | 3 |

C.6 Ministry & Personnel Committee

The Ministry and Personnel (M&P) Committee serves as the Human Resources department for CVUC. We consult with our staff on a regular basis to discuss any issues or matters related to working conditions and work relationships. The committee is responsible for updating job descriptions; hiring staff, pulpit supply, and temporary help; issuing service contracts; making recommendations to Council on compensation; and coordinating the annual reviews of our staff. The M&P committee also manages our Health and Safety Program, our Emergency Response Plan, and the Accessibility Committee on behalf of Council.

It has been a year of comings and goings. In August, we bade farewell to **Rev. Jim Baldwin** who had been here for a one-year appointment during Rev. Laura's maternity/ parental leave. We appreciated the contributions that both Rev. Jim and Valerie made to our worship, our music program, and our church community. We wish them well as Rev Jim is now serving at Rideau Park United Church.

In September, we welcomed **Rev Laura** back to City View and her ministry with us. We also were happy to see her new son, Riley. Riley comes to church the second and fourth Sundays each month. **Jillian Knoyle** normally babysits Riley on those dates. However, we have also set up a list of other volunteers to help out when Jillian is not available. At Rev Laura's suggestion, we set up a list of Sunday Short-Notice volunteers as a contingency for when Laura and/or Riley suddenly find themselves ill on a Sunday morning. When required, these volunteers will lead the service and read the reflection that Laura has prepared.

In November, we were saddened by the heart attack and subsequent passing of our custodian, **Patrick Pearson**. Patrick had served us for 8 years and kept our building looking neat and tidy. We were fortunate that **Richard Zay** was available to fill in temporarily to carry out our custodial work. With the help of **Karl Tibelius**, Property Team Lead, we hired **BMG Cleaning Services**, run by **Blerim Gashi**, to do our custodial duties starting December 9. With this company, a team of two people comes in every weekday from 7:30 – 9:30am to do the cleaning and any setup required. The team also comes in on Saturday evenings to do cleanup after our Saturday rentals. With the change from having an individual custodian to having a cleaning company, this function is now a service contract and will be managed by the Property Team instead of M&P going forward.

In December, we received notice that our bookkeeper, **Lei Han**, would resign in January. Lei has been given additional responsibilities at Habitat for Humanity and no longer has time to do our books as well. He has been our bookkeeper and envelope secretary for 4 years. With the assistance of **Bruce Petrie**, Treasurer, we hired Jerrie Mlongecha to take over that role in late January.

On behalf of the congregation, we want to express our appreciation to all our staff and others who served our congregation this past year:

- **Rev Laura Springate** – minister (Sept – Dec)
- **Rev Jim Baldwin** – minister (Jan – Aug)
- **Jessica Knoyle** – pulpit supply
- **Rev Anne Montgomery** – pulpit supply
- **Rev Neil Wallace** – pulpit supply
- **Jeannie Taylor** – pulpit supply
- **Barbara Johns** – pulpit supply
- **Steve Zytveld** – pulpit supply
- **Svetlana Logigan** - music director and organist

- **Kuawa Williams** – organist supply
- **Cameiia Eid** - Sunday school program director
- **David Tagoe** - audio-visual technician
- **Mary Lynne Harvey** - office administrator
- **Marcia Armstrong** - office administrator supply
- **Lei Han** - bookkeeper and envelope secretary
- **Patrick Pearson** - custodian
- **Richard Zay** – custodial supply
- **Graham Steeden** - building security (night lockup)

Each of these people demonstrated their dedication and commitment to City View in 2024 and we appreciate their support.

Finally, I also want to thank the committee members, **Ev Zytveld** and **Holly Kritsch**, who have once again provided sound advice and support in dealing with M&P matters this year.

Respectfully submitted,
Harry Bender, Chairperson M&P
cvuc.map@rogers.com

C.7 Board of Trustees

Members: Peter Charboneau (Chair), Dorothy Latour, Dianne Watchorn

Insurance: We continue to be insured under the General Insurance Plan for the United Church of Canada by HUB Insurance, covering Property Loss; Damage from Boiler/Machinery Breakdown; Crime Loss; and General Liability. Directors and Officers Liability Insurance is covered under a separate national policy of the United Church of Canada.

Investments: Funds nominally under the direction of the Trustees have been reinvested with the other Church reserve funds. There is an Investment Policy in place.

Drew Shouldice Bursary:

Members of Board in 2024:

- Rev. Laura Springate, (Chair)
- Marilyn Shouldice MacIvor (family member)
- Larry Dobson (Year 1 of 2-year renewable term)
- Bruce Petrie (Year 1 of 2-year renewable term)
- Peter Charboneau (Head Trustee)

The Drew Shouldice Bursary Board Policy was revised this year and approved by Council on February 13, 2024.

For future reference, this policy is kept on file with our Office Administrator, Mary Lynne Harvey.

The Bursary Fund is in sound condition financially.

Financial Status:

2023 Closing Balance \$30,136.42
2024 Investment Income \$804.00
Bursary Amount 2,000.00. (Two bursaries awarded)
2024 Closing Balance \$ 26,940.42

The two applicants who were given the bursaries in 2024 were:
Breagh Kerr
Sage Arshad

Rentals: The day-to-day administration of the use and rental of church space is extremely well managed by Mary Lynne Harvey. The rental schedule is in place for long-term, casual and short-term rentals and has been reviewed and updated twice in two years. Our actual gross rentals for 2023 were \$47,763.50. and for 2024 were \$114,031.07.

Our three main tenants are:

Shekinah The Seventh Day Adventist Church: In the spring of 2022 (May 14th), we signed a lease for SDA to rent the Sanctuary & Chapel each Saturday from 9:00 AM until 2:00 PM. SDA also have use of the Sanctuary and Chapel on Friday evening from 7:00 until 10:00 pm for choir practice. Their rent includes extra charges for use of our sound system, piano and storage etc. The lease is index to increase each June, and the rent has now been increased twice.

Food Bank: They occupy the entire lower level at the west end of the building. Originally on a short-term lease covering only utility costs, in the summer of 2024 we extended the lease for five years with a modest increase to cover all utility costs.

Cornerstone Church: signed a lease on June 5th, 2022, to rent the Sanctuary & Chapel on Sunday afternoon from 1:00 PM to 3:30 PM. It was planned to be a short-term arrangement, but it appears they will be with us for some time to come. They also use our sound system etc.

*Respectfully submitted,
Peter Charboneau, Head Trustee*

C.8 Eastern Ontario Outaouais Regional Council

The Eastern Ontario Outaouais Regional Council (EOORC) Annual General Meeting was held in Ottawa at Trinity United Church May 31 - June 1, 2024 in person and via Zoom.

There was lots of discussion about next year (2025) being the 100th anniversary of the United Church.

There was also a lot of discussion about what evangelism means in the context of the United Church. One speaker said evangelism should have one promoter, that being the Minister. Another spoke more about what an individual can do. To Rev Jim, evangelism means to share the good news. In the past 5-10 years we have heard people saying that the United Church needs to get our message out about our progressive beliefs. It seems that more people want to talk about religion.

The Eastern Ontario Outaouais Regional Council is planning a significant worship service to commemorate the centenary on **June 15th, 2025 at 11 am**. It will be held at the **EY Centre in Ottawa** and the gathering will be an opportunity to invite long-time members of the church to celebrate and for us to welcome those who are curious to come and have a taste of this unique expression of Christianity in Canada. We hope to have 1000 people from all parts of our region coming to sing, pray and celebrate together. More information will be forthcoming.

The CVUC representatives to the Eastern Ontario Outaouais Regional Council Representative for 2024 were Rev. Laura Springate, and lay reps Ev Zytveld, and myself, Jim Watchorn.

*Respectfully submitted,
Jim Watchorn, EOORC Representative and CVUC Council Member*

D FINANCIAL REPORTS

The financial statements for the year ended December 31, 2024 and the Operating Fund and Building Repairs and Improvement Fund Budgets for 2025 are presented for your consideration on the following pages.

For our Operating Fund, givings for the year, at \$151 thousand, were \$24 thousand below our \$175 thousand target. Rental income, however, at \$114 thousand, exceeded our \$75 thousand target by \$39 thousand. Other income (bazaar, investment, HST refunds and miscellaneous) amounted to \$34 thousand, about \$4 thousand below our budgeted figure. Overall, thanks to the large increase in rental income, revenue at year end for the Operating fund (\$299 thousand) was about \$11 thousand above our budget target of \$288 thousand.

Operating expenditures, at \$321 thousand, were about \$7 thousand below our target, due mainly to lower-than-expected insurance, utility and maintenance costs.

Given total revenues of \$299 thousand and expenditures of \$321 thousand, our Operating account recorded a deficit of \$22 thousand for the year, well below our \$40 thousand projected deficit.

For the Building Repair and Improvement Fund, givings of \$16 were only slightly below our target of \$17 thousand, while expenditures, at just over \$6 thousand, were well under our \$10 thousand budget. As a result, the fund ended the year with a surplus of \$10 thousand compared to our target of \$4 thousand.

Donations to both the Mission and Service Fund (\$27 thousand) and Community Care and Outreach programs (\$3 thousand), which are passed on directly to the United Church and to local community organizations, were down about 8% and 32%, respectively, compared to 2023, continuing the downward trend of recent years. Memorial Fund donations in 2024 (\$6 thousand) were up slightly compared to last year, thanks to a generous single donation of \$5 thousand. Hamper Fund revenues of \$6 thousand were down substantially from last year, when the fund benefitted from a bequest of \$10 thousand.

For 2025, the proposed budgets for the Operating and Building funds, which were reviewed and approved by Council at its January meeting, are predicated on a further decline in givings (although considerably less than the decline during the past year), and on the assumption that rental income will increase slightly with higher rental rates. Bazaar and investment income targets have been maintained at last year's levels, as has the target of \$5 thousand for special fundraising initiatives, the nature and timing of which have yet to be determined. On the expenditures side, provision has been made for inflation (including a 3% increase in salary levels), but it is assumed that there will be no significant changes in current levels of staffing or program activities. The expenditure budget for the Building Repair and Renovation Fund has been increased significantly, to \$20 thousand, to provide for needed repairs to the heating system. Based on these assumptions, the Operating Fund is projected to be in deficit by \$35 thousand at year-end, while the Building Fund would have a deficit of \$4 thousand. These deficits would be funded by drawing on our invested reserve funds. Council will closely monitor our financial situation throughout the year and, if necessary, recommend updates to the budgets presented here.

I would like to thank our bookkeeper, Lei Han, for his valuable support in preparing our financial statements for the past year. My thanks also go to members of Council for their advice and assistance in developing the proposed 2024 budgets.

*Respectfully submitted,
Bruce Petrie, Treasurer*

D.1 Statement of Revenues, Expenses and Balances

| CITY VIEW UNITED CHURCH | | | | | | |
|---|--------------------|---|------------------|---|--------------------|-------------------|
| STATEMENT OF REVENUES, EXPENSES AND FUND BALANCES | | | | | | |
| YEAR ENDED DECEMBER 31, 2024 | | | | | | |
| | OPERATING | BUILDING REPAIR & IMPROVEMENT Note 3 | MEMORIAL | SPECIAL PURPOSE AND OUTREACH Note 4 | TOTAL 2024 | TOTAL 2023 |
| REVENUE | | | | | | |
| Givings | \$ 151,222 | \$ 16,094 | \$ 6,485 | \$ 36,102 | \$ 209,903 | \$ 251,704 |
| Rentals | \$ 114,031 | | | | \$ 114,031 | \$ 75,196 |
| Investment income | \$ 10,534 | | | | \$ 10,534 | \$ 12,821 |
| Other | \$ 22,301 | | | | \$ 22,301 | \$ 30,157 |
| Fundraising initiatives | \$ 920 | | | | \$ 920 | |
| TOTAL | \$ 299,008 | \$ 16,094 | \$ 6,485 | \$ 36,102 | \$ 357,689 | \$ 369,878 |
| EXPENSES | | | | | | |
| Ministry & Personnel | \$ 211,912 | | | | \$ 211,912 | \$ 206,132 |
| Finance & Administration | | | | | | |
| Finance | \$ 39,152 | | | | \$ 39,152 | \$ 40,284 |
| Property | \$ 67,275 | \$ 5,678 | | | \$ 72,953 | \$ 86,762 |
| Worship & Education | \$ 2,866 | | | | \$ 2,866 | \$ 1,375 |
| Communications & Events | \$ - | | | | \$ - | \$ 762 |
| Community Care & Outreach | \$ - | | | \$ 2,955 | \$ 2,955 | \$ 4,024 |
| Mission & Service | | | | \$ 27,211 | \$ 27,211 | \$ 27,397 |
| Other | | | | \$ 11,579 | \$ 11,579 | \$ 8,750 |
| TOTAL | \$ 321,205 | \$ 5,678 | \$ - | \$ 41,745 | \$ 368,628 | \$ 375,486 |
| REV less EXP | \$ (22,197) | \$ 10,416 | \$ 6,485 | \$ (5,642) | \$ (10,939) | \$ (5,608) |
| Beginning of Year | \$ 151,350 | \$ 25,105 | \$ 84,563 | \$ 32,487 | \$ 293,505 | \$ 299,113 |
| End of Year | <u>\$ 129,153</u> | <u>\$ 35,520</u> | <u>\$ 91,048</u> | <u>\$ 26,844</u> | <u>\$ 282,567</u> | <u>\$ 293,505</u> |

D.2 Statement of Financial Position as of December 31, 2024

| CITY VIEW UNITED CHURCH | | |
|---|---------------------|---------------------|
| STATEMENT OF FINANCIAL POSITION AS OF DECEMBER 31, 2024 | | |
| | <u>2024</u> | <u>2023</u> |
| CURRENT ASSETS | | |
| Cash, receivables | \$ 20,426 | \$ 20,788 |
| Other | \$ 10,666 | \$ 11,120 |
| | <u>\$ 31,092</u> | <u>\$ 31,909</u> |
| INVESTED ASSETS (Note 2) | | |
| TD Waterhouse Account | \$ 382,293 | \$ 424,718 |
| BCE shares (book value) | \$ 377 | \$ 377 |
| | <u>\$ 382,670</u> | <u>\$ 425,095</u> |
| CHURCH PROPERTY (at cost) | | |
| Land | \$ 11,000 | \$ 11,000 |
| Building | \$ 650,174 | \$ 650,174 |
| Equipment | \$ 61,964 | \$ 61,964 |
| | <u>\$ 723,138</u> | <u>\$ 723,138</u> |
| TOTAL ASSETS | <u>\$ 1,136,900</u> | <u>\$ 1,180,141</u> |
| REPRESENTED BY: | | |
| Equity in Church Property | \$ 723,138 | \$ 723,138 |
| Trustee-Managed Funds (Note 5) | \$ 137,040 | \$ 140,236 |
| Memorial Fund | \$ 91,048 | \$ 84,563 |
| Building Fund (Note 3) | \$ 35,520 | \$ 25,105 |
| Special Purpose & Outreach Funds (Note 4) | \$ 26,844 | \$ 32,487 |
| Current liabilities | \$ 13,124 | \$ 4,550 |
| Security Deposit | \$ 2,500 | \$ 2,500 |
| Federal Government Loan | \$ - | \$ 40,000 |
| Retained Earnings | \$ 107,685 | \$ 127,562 |
| TOTAL | <u>\$ 1,136,900</u> | <u>\$ 1,180,141</u> |

D.3 Notes to the 2024 Financial Statements

| CITY VIEW UNITED CHURCH | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|------------------|--------------------|-----------------|------------------|--|--|---------------------------------|-----------|---------------------------------|-----------|--|-----------------|-------------------|-------------------------|------------|--------|----------|-------------------|---------------------|-----------|-----------|-------------|------|------------------|----------|------|----------|------------|------|---------|------------|-----------|------|----------|------|-----------|-------------------|-----------|----------|-------------|------|-----------|------------------------|----------|------|------|------|----------|---------------------------|--------|------|------|----------|-------|-----------------|-------|--------|----------|------|--------|--|------------------|------------------|--------------------|-----------------|------------------|
| NOTES TO THE 2024 FINANCIAL STATEMENTS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Note 1 | <p>Accounting Policy:</p> <p>City View United Church is a registered charitable organization exempt from income taxes. The consolidated financial statements have been prepared on an unaudited basis and reflect the following significant accounting policies:</p> <ul style="list-style-type: none"> - Donations given to the church with specific restrictions are used only for those purposes - Church-owned assets are reflected at cost. - Investments are reported at cost plus accumulated and accrued income. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Note 2 | <p>Investments:</p> <p>The funds are invested with TD Waterhouse as follows:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Cash/Investment Savings Account</td> <td style="text-align: right;">\$103,785</td> </tr> <tr> <td>Fixed income (GICs, bonds, etc)</td> <td style="text-align: right;">\$203,769</td> </tr> <tr> <td>Equities (Exchange traded funds, shares)</td> <td style="text-align: right;"><u>\$74,739</u></td> </tr> <tr> <td>TOTAL</td> <td style="text-align: right;"><u>\$382,293</u></td> </tr> </table> <p>As of December 31, 2024, the market value of the above securities, provided they are not cashed before maturity, was \$425,297.</p> | | | | | | | Cash/Investment Savings Account | \$103,785 | Fixed income (GICs, bonds, etc) | \$203,769 | Equities (Exchange traded funds, shares) | <u>\$74,739</u> | TOTAL | <u>\$382,293</u> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cash/Investment Savings Account | \$103,785 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Fixed income (GICs, bonds, etc) | \$203,769 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Equities (Exchange traded funds, shares) | <u>\$74,739</u> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL | <u>\$382,293</u> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Note 3 | <p>Building Repairs and Improvement Fund:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 80%;"></th> <th style="text-align: right;">OPENING</th> <th style="text-align: right;">REVENUE</th> <th style="text-align: right;">EXPENSE</th> <th style="text-align: right;">TRANSFERS</th> <th style="text-align: right;">FUND</th> </tr> <tr> <th></th> <th style="text-align: right;">BALANCE</th> <th></th> <th></th> <th style="text-align: right;">IN (OUT)</th> <th style="text-align: right;">BALANCE</th> </tr> </thead> <tbody> <tr> <td></td> <td style="text-align: right;">\$ 25,105</td> <td style="text-align: right;">\$ 16,094</td> <td style="text-align: right;">\$ 5,678</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;"><u>\$ 35,520</u></td> </tr> </tbody> </table> | | | | | | | | OPENING | REVENUE | EXPENSE | TRANSFERS | FUND | | BALANCE | | | IN (OUT) | BALANCE | | \$ 25,105 | \$ 16,094 | \$ 5,678 | \$ - | <u>\$ 35,520</u> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | OPENING | REVENUE | EXPENSE | TRANSFERS | FUND | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | BALANCE | | | IN (OUT) | BALANCE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | \$ 25,105 | \$ 16,094 | \$ 5,678 | \$ - | <u>\$ 35,520</u> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Note 4 | <p>Special Purpose & Outreach Funds:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 80%;"></th> <th style="text-align: right;">OPENING</th> <th style="text-align: right;">REVENUE</th> <th style="text-align: right;">DISBURSE-</th> <th style="text-align: right;">TRANSFERS</th> <th style="text-align: right;">FUND</th> </tr> <tr> <th></th> <th style="text-align: right;">BALANCE</th> <th></th> <th style="text-align: right;">MENTS</th> <th style="text-align: right;">IN (OUT)</th> <th style="text-align: right;">BALANCE</th> </tr> </thead> <tbody> <tr> <td>Mission and Service</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 27,211</td> <td style="text-align: right;">\$ (27,211)</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> </tr> <tr> <td>Outreach</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 2,931</td> <td style="text-align: right;">\$ (2,955)</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ (24)</td> </tr> <tr> <td>Benevolent</td> <td style="text-align: right;">\$ 10,951</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ (300)</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 10,651</td> </tr> <tr> <td>Christmas Hampers</td> <td style="text-align: right;">\$ 20,189</td> <td style="text-align: right;">\$ 5,630</td> <td style="text-align: right;">\$ (10,770)</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 15,049</td> </tr> <tr> <td>Sunday School Projects</td> <td style="text-align: right;">\$ 1,027</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 1,027</td> </tr> <tr> <td>Change for Change project</td> <td style="text-align: right;">\$ 259</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ (224)</td> <td style="text-align: right;">\$ 35</td> </tr> <tr> <td>Iqaluit Project</td> <td style="text-align: right;">\$ 61</td> <td style="text-align: right;">\$ 330</td> <td style="text-align: right;">\$ (286)</td> <td style="text-align: right;">\$ -</td> <td style="text-align: right;">\$ 105</td> </tr> <tr> <td></td> <td style="text-align: right;"><u>\$ 32,487</u></td> <td style="text-align: right;"><u>\$ 36,102</u></td> <td style="text-align: right;"><u>\$ (41,522)</u></td> <td style="text-align: right;"><u>\$ (224)</u></td> <td style="text-align: right;"><u>\$ 26,844</u></td> </tr> </tbody> </table> | | | | | | | | OPENING | REVENUE | DISBURSE- | TRANSFERS | FUND | | BALANCE | | MENTS | IN (OUT) | BALANCE | Mission and Service | \$ - | \$ 27,211 | \$ (27,211) | \$ - | \$ - | Outreach | \$ - | \$ 2,931 | \$ (2,955) | \$ - | \$ (24) | Benevolent | \$ 10,951 | \$ - | \$ (300) | \$ - | \$ 10,651 | Christmas Hampers | \$ 20,189 | \$ 5,630 | \$ (10,770) | \$ - | \$ 15,049 | Sunday School Projects | \$ 1,027 | \$ - | \$ - | \$ - | \$ 1,027 | Change for Change project | \$ 259 | \$ - | \$ - | \$ (224) | \$ 35 | Iqaluit Project | \$ 61 | \$ 330 | \$ (286) | \$ - | \$ 105 | | <u>\$ 32,487</u> | <u>\$ 36,102</u> | <u>\$ (41,522)</u> | <u>\$ (224)</u> | <u>\$ 26,844</u> |
| | OPENING | REVENUE | DISBURSE- | TRANSFERS | FUND | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | BALANCE | | MENTS | IN (OUT) | BALANCE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Mission and Service | \$ - | \$ 27,211 | \$ (27,211) | \$ - | \$ - | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Outreach | \$ - | \$ 2,931 | \$ (2,955) | \$ - | \$ (24) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Benevolent | \$ 10,951 | \$ - | \$ (300) | \$ - | \$ 10,651 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Christmas Hampers | \$ 20,189 | \$ 5,630 | \$ (10,770) | \$ - | \$ 15,049 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Sunday School Projects | \$ 1,027 | \$ - | \$ - | \$ - | \$ 1,027 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Change for Change project | \$ 259 | \$ - | \$ - | \$ (224) | \$ 35 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Iqaluit Project | \$ 61 | \$ 330 | \$ (286) | \$ - | \$ 105 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | <u>\$ 32,487</u> | <u>\$ 36,102</u> | <u>\$ (41,522)</u> | <u>\$ (224)</u> | <u>\$ 26,844</u> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Note 5 | <p>Trustee Managed Funds:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Shouldice Bursary Fund</td> <td style="text-align: right;">\$ 26,940</td> </tr> <tr> <td>W. MacLachlan Fund</td> <td style="text-align: right;">\$ 25,000</td> </tr> <tr> <td>MacLachlan Fund</td> <td style="text-align: right;">\$ 23,057</td> </tr> <tr> <td>Mary Freeman Fund</td> <td style="text-align: right;">\$ 61,666</td> </tr> <tr> <td>BCE Shares</td> <td style="text-align: right;">\$ 377</td> </tr> <tr> <td></td> <td style="text-align: right;"><u>\$ 137,040</u></td> </tr> </table> | | | | | | | Shouldice Bursary Fund | \$ 26,940 | W. MacLachlan Fund | \$ 25,000 | MacLachlan Fund | \$ 23,057 | Mary Freeman Fund | \$ 61,666 | BCE Shares | \$ 377 | | <u>\$ 137,040</u> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Shouldice Bursary Fund | \$ 26,940 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| W. MacLachlan Fund | \$ 25,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| MacLachlan Fund | \$ 23,057 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Mary Freeman Fund | \$ 61,666 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| BCE Shares | \$ 377 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | <u>\$ 137,040</u> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

D.4 Summary of 2024 Givings

AVERAGE YEARLY GIVINGS

| Yearly Givings | # of Givers | Amount Given | % of Total Givers | % of Total Amount |
|--|-------------|---------------------|-------------------|-------------------|
| \$0.01 - \$200.00 | 28 | \$2,205.00 | 21.87 | 1.09 |
| \$200.01 - \$500.00 | 17 | \$5,868.00 | 13.28 | 2.90 |
| \$500.01 - \$1000.00 | 26 | \$19,781.00 | 20.31 | 9.78 |
| \$1000.01 - \$5000.00 | 49 | \$112,389.64 | 38.28 | 55.58 |
| >\$5,000.00 | 8 | \$61,976.40 | 6.25 | 30.65 |
| Grand Totals: | 128 | \$202,220.04 | 100 | 100 |
| Average Yearly Giving Per Person: | | \$1,579.84 | | |

AVERAGE MONTHLY GIVINGS

| Average Monthly Givings | # of Givers | Amount Given | % of Total Givers | % of Total Amount |
|---|-------------|---------------------|-------------------|-------------------|
| \$0.01 - \$25.00 | 36 | \$4,270.00 | 28.12 | 2.11 |
| \$25.01 - \$50.00 | 17 | \$8,394.00 | 13.28 | 4.15 |
| \$50.01 - \$100.00 | 22 | \$19,890.00 | 17.18 | 9.84 |
| \$100.01 - \$200.00 | 25 | \$43,589.64 | 19.53 | 21.56 |
| \$200.01 - \$500.00 | 22 | \$74,990.00 | 17.18 | 37.08 |
| >\$500.00 | 6 | \$51,086.40 | 4.68 | 25.26 |
| Grand Totals: | 128 | \$202,220.04 | 100 | 100 |
| Average Monthly Giving Per Person: | | \$131.65 | | |

AVERAGE WEEKLY GIVINGS

| Average Weekly Givings | # of Givers | Amount Given | % of Total Givers | % of Total Amount |
|--|-------------|---------------------|-------------------|-------------------|
| \$0.01 - \$2.00 | 19 | \$790.00 | 14.84 | 0.39 |
| \$2.01 - \$5.00 | 15 | \$2,880.00 | 11.71 | 1.42 |
| \$5.01 - \$10.00 | 12 | \$4,918.00 | 9.37 | 2.43 |
| \$10.01 - \$25.00 | 30 | \$25,236.00 | 23.43 | 12.48 |
| \$25.01 - \$50.00 | 27 | \$49,819.64 | 21.09 | 24.64 |
| \$50.01 - \$100.00 | 18 | \$61,650.00 | 14.06 | 30.49 |
| \$100.01 - \$150.00 | 5 | \$33,726.40 | 3.90 | 16.68 |
| >\$150.00 | 2 | \$23,200.00 | 1.56 | 11.47 |
| Grand Totals: | 128 | \$202,220.04 | 100 | 100 |
| Average Weekly Giving Per Person: | | \$30.38 | | |

E. Proposed Budget for 2025

| CITY VIEW UNITED CHURCH | | | | | |
|---|--------------------|--------------------|--|---|------------------|
| PROPOSED BUDGET FOR THE OPERATING AND BUILDING REPAIR & IMPROVEMENT FUNDS | | | | | |
| YEAR ENDING DECEMBER 31, 2025 | | | | | |
| | | | | BUILDING REPAIR & IMPROVEMENT FUND (1) | |
| OPERATING FUND | | | | | |
| | BUDGET | ACTUAL | | BUDGET | ACTUAL |
| REVENUE | 2025 | 2024 | | 2025 | 2024 |
| Givings | \$ 143,000 | \$ 151,222 | | \$ 17,000 | \$ 16,094 |
| Rentals | \$ 118,000 | \$ 114,031 | | | |
| Investment income | \$ 10,000 | \$ 10,534 | | | |
| Bazaar | \$ 11,000 | \$ 11,142 | | | |
| Other(2) | \$ 8,000 | \$ 11,158 | | | |
| Fundraising initiatives | \$ 5,000 | \$ 920 | | | |
| TOTAL | \$ 295,000 | \$ 299,008 | | \$ 16,000 | \$ 16,094 |
| EXPENSES | | | | | |
| Ministry & Personnel (3) | \$ 187,000 | \$ 211,912 | | | |
| Finance & Administration | | | | | |
| Finance | \$ 39,000 | \$ 39,152 | | | |
| Property (3) | \$ 100,000 | \$ 67,275 | | \$ 20,000 | \$ 5,678 |
| Worship and Education | \$ 2,000 | \$ 2,866 | | | |
| Communications & Events | \$ 1,000 | \$ - | | | |
| Community Care & Outreach | \$ 1,000 | \$ - | | | |
| TOTAL | \$ 330,000 | \$ 321,205 | | \$ 20,000 | \$ 5,678 |
| REVENUE less EXPENSES | \$ (35,000) | \$ (22,197) | | \$ (4,000) | \$ 10,416 |
| SURPLUS (DEFICIT) | \$ (35,000) | \$ (22,197) | | \$ (4,000) | \$ 10,416 |
| Notes: | | | | | |
| 1. Building Fund includes only significant repairs/renovations/acquisitions. Routine maintenance is included in the Operating Fund. 2025 budget includes provision for heating system repair. | | | | | |
| 2. Includes recovery of maternity leave top-up payments of \$4 thousand in 2024. | | | | | |
| 3. With the switch to contractual services, the budget for custodial charges (\$25 thousand) has been reallocated from Ministry and Personnel to Property. | | | | | |

F APPENDICES

F.1 Minutes of the Annual General Meeting – March 3, 2024

**CITY VIEW UNITED CHURCH
ANNUAL GENERAL MEETING
March 3, 2024**

1. **CALL TO ORDER:** Karl Tibelius called the meeting to order at 11:48 am. There were 50 in attendance.
2. **OPENING PRAYER:** Reverend Jim Baldwin opened the meeting with a prayer.
3. **AGENDA:** Karl reviewed the agenda for the meeting, and it was moved by Jean Neilson and seconded by Dwayne Johnston to approve the agenda as presented. CARRIED.
4. **NOMINATION OF CHAIRPERSON, SECRETARY, AND ALTERNATES**
 - a) **CHAIRPERSON:** It was moved by Ken Mitchell and seconded by Rose Bernauer that Peter Fortura be nominated as Chair for today’s Annual General Meeting and any subsequent congregational meetings during the year until next year’s Annual General Meeting, with Karl Tibelius as alternate. CARRIED.
 - b) **SECRETARY:** It was moved by Cynthia Fortura and seconded by Christine Tibelius that Dave Carney be nominated as Secretary for today’s Annual General Meeting and any subsequent congregational meetings during the year until next year’s Annual General Meeting, with Steven Bergman as alternate. CARRIED.
5. **APPROVAL OF MINUTES**
 - a) **AGM MARCH 5, 2023:** It was moved by Dave McGale and seconded by Rose Bernauer to approve the minutes of the meeting dated March 5, 2023. CARRIED.
6. **ANNUAL REPORT REVIEW**
 - a) **CLERGY REPORT – SECTION A:** Reverend Jim asked for any questions on his report. There were none. Reverend Jim spoke out loud those that had passed away and were listed in the report, followed by a prayer of thanks.
 - b) **CONGREGATIONAL INFORMATION – SECTION B:** Peter Fortura summarized Section B. Notable points highlighted included:
 - In 2023, we were finally able to “get back to normal after pandemic; now time to focus on future (including our financial future).
 - Rev. Laura welcomed her newborn – Riley.
 - Rev. Jim joined us full-time for one year, to cover for Rev. Laura’s maternity leave.
 - Thanks to our staff: Mary Lynne, Patrick, Lei, Svetlana, Camelia, and David
 - We were able to help out the Caldwell Family Centre Food Bank, by offering to rent space to them on short notice.
 - Bringing People Together Initiative (“Tiger Team”) occurred.
 - Thanks to Council and all the committees.

c) **COMMITTEE AND GROUP REPORTS – SECTION C:** Peter Fortura summarized the different committee reports, with notes as follows:

i. Worship & Education

- In-building worship services continued, in combination with new live-streaming capabilities. Thanks to Craig, Jim, Steven, David, Adam Bergman and various PowerPoint volunteers.
- Thank you to readers and decorators and ushers.
- Youth – welcomed Camelia as Sunday School coordinator; annual Fall cleanup with 14 youth and adults and decorating the Sanctuary at Christmas time brought out 30 kids, youth and adults!
- Senior Choir – growing the music program under Svetlana’s direction; the Candlelight Service returned.

ii. Community and Caring

- Pastoral Care – continued telephone contact with some home visiting when possible.
- Dying with Dignity Canada was held on April 29.
- Blue Christmas Service was held on December 10.
- Friendship Baskets and Greeting Cards continued –thanks to Joan and Betty for coordinating.
- Dorothy coordinated the Prayer Chain – thank you.
- Thank you to the 11 members of the Pastoral Care Team.

iii. Outreach

- \$3,795 in support to local outreach
- Supported Lambert’s mission work in Ghana.
- M&S Fund = \$29,654 – supports UC in Canada and partners around the world
- Hamper Committee – bought food vouchers and gloves and socks
- ****SOCK TOSS**** (237 pairs of socks!) – revenue and expenses were approximately \$10,000 and \$8,000 respectively – supported Debra Dynes, Caldwell.
- Tim Horton gift cards and gloves and socks for the homeless in downtown Ottawa.
- Christmas Tag Project; thanks to Chris Tibelius; \$450 was raised; much needed craft supplies and art kits.
- United Church Women – The Phoebe Unit – group of 21; Table at bazaar; volunteers at other tables.

iv. Communication and Events

- Continued ongoing weekly E-News updates and website communications.
- Revamped and improved website.
- Covenanting for Rev. Laura
- Other events included: afternoon movie; Bringing People Together session; Presentation on dementia; Church picnic; Welcome back lunch
- Snowflake Bazaar – on November 19 with 59 volunteers led by Kim, Anne, Mary, Janet, and Larry raised \$9,255.

v. Finance, Admin, Property

- Finance team – Dwayne Johnston and Grant Johnston lead the weekly counting – thank you.
- Property team – major activities: Trimming and cleaning up of several trees; Paving parking lot entrances; Ongoing repairs, including drains, roof, and windows. Thanks

to Karl, Dave, Jim, Wayne and Liz for ongoing contributions - they are greatly appreciated.

- Membership team –Statistics found on page 16 of the Annual Report.

vi. Ministry and Personnel

- Patrick and Mary Lynne – front line dealing with all visitors, renters, and all other day-to-day tasks in the Church building. Thank you.
- Svetlana, Camelia, and David we see on Sundays, supporting our Worship Services. Thank you.
- Lei and Graham in the background. Thank you.
- Marcia Armstrong and Cynthia Fortura – big thank you for filling in for Mary Lynne.
- Richard Zay – thank you for filling in for Patrick.
- Policy Changes: phased out COVID policies; implemented policy to make feminine products available free of charge; updated the Wedding and Funeral policy.

vii. Board of Trustees

- Mary Lynne Harvey continued to manage the day-to-day administration of our rental of church space.
- With the pandemic completely over, our rental revenue increased by 50 percent, to \$75,000 – 40 different tenants!
- Seventh Day Adventist Church rents the Sanctuary space on Saturdays.
- Cornerstone Church is renting the Sanctuary space on Sunday afternoons.
- Negotiations with Playtime Day Care ended; negotiations are taking place with Caldwell Food Bank for next year's lease.

viii. Eastern Ontario Outaouais Regional Council

- Met twice in 2023: May 26-27 AGM held in Brockville and October 13-14 at Bell's Corners United Church
- Ongoing work: emit 1 (Autonomous Indigenous Church) passed vote by Regional Council; Strategic Plan Development Process

It was then moved by Karl Tibelius and seconded by Ev Zytveld to approve Sections A, B, and C of the Annual Report. CARRIED.

- b. REVIEW OF FINANCIAL REPORTS – SECTION D:** Bruce Petrie presented the financial reports for 2023 noting that our operating account recorded a deficit of approximately \$25 thousand for the year, about \$2 thousand less than our \$27 thousand deficit target. Bruce noted significant differences in the individual line items – with large increase in rentals which offset slightly lower givings and investment income. Bruce also noted the increase in utilities, which were significantly higher in 2023. We had higher revenue but also had higher expenditures.

Bruce reviewed the statement of financial position. He noted we have approximately \$420 thousand dollars in investments, after paying off the CEBA loan, and covering the operating deficit. Church property is listed at its original cost. Today's value likely in the millions. In summary, total assets listed are just under \$1.2 million dollars, with approximately 60% in Church property.

It was moved by Peter Charboneau and seconded by Rose Bernauer to approve the financial reports for 2023. CARRIED.

7. **BUDGET FOR 2024 – SECTION E:** Bruce presented the proposed budget for City View United Church noting the estimated budget deficit of \$40,000.00. Bruce noted this budget provides for no significant changes in operating activities. Specifically, there are no allowances for any significant renovations or for any fit ups for new renters. CVUC’s normal cost of living adjustments for personnel expenses are included. Bruce also noted that overall givings are budgeted to remain constant versus 2023. Peter noted that the budget includes fundraising initiatives for \$5 thousand in 2024. It was moved by Janet Wilson and seconded by Elizabeth Oulton to approve the budget for 2024. CARRIED.
8. **MISSION AND SERVICE FUND GOAL FOR 2024:** Sheila Smith described the local and international outreach and support given by the Mission and Service Fund and made a motion to approve the Mission and Service Fund target of \$30,000 for 2024. The motion was seconded by Frank Pole. CARRIED.
9. **OTHER BUSINESS:**
 - Rose Bernauer raised a question about how to promote “what’s upcoming” in the bulletin and on the livestream. Peter Fortura indicated he would follow up with Larry.
 - Chris Tibelius asked when the scholarship fund is open to nominations. Chris noted that there are kids that were in the CVUC Sunday School that are in their teen years, that could be eligible. Rose noted that perhaps we should open the nominations up to Algonquin students. Peter Fortura indicated that CVUC will be promoting the broader eligibility.

There being no further business, Peter Fortura declared the meeting closed at 12:39 pm.

10. **CLOSING PRAYER:** Reverend Jim closed the meeting with a prayer.

Peter Fortura, Chair

Steven Bergman, Alternate Secretary

F.2 CVUC Council 2024-25

| POSITION | NAME |
|--|--|
| Ministers | Rev. Laura Springate Rev. Jim Baldwin |
| Chairperson | Peter Fortura |
| Vice-Chairperson | **vacant** |
| Secretary and Archivist Secretary and Archivist | David Carney Vacant as of Oct/24 |
| Treasurer | Bruce Petrie |
| Head Trustee | Peter Charboneau |
| Ministry & Personnel | Harry Bender |
| Community Care & Outreach | Joanne Lewis |
| Communications & Events | Larry Dobson |
| Finance, Administration & Property | Karl Tibelius |
| Worship & Education | Steven Bergman |
| Regional Delegates | Jim Watchorn Ev Zytveld |
| Alternates | **vacant** |

F.3 CVUC Committees 2024-25

| COMMITTEE | POSITION | NAME |
|--------------------------------------|---|---|
| Executive | | |
| Executive | Chairperson | Peter Fortura |
| | Vice-Chair | **vacant** |
| | Secretary | David Carney |
| | Secretary | Vacant as of October 2024 |
| | Treasurer | Bruce Petrie |
| Nominating | Chair (Vice-Chair or Past-Chair of Council) | **vacant** |
| | Members | **vacant** |
| | | **vacant** |
| Board of Trustees | | |
| | Head Trustee | Peter Charboneau |
| | Trustees | Dorothy Latour Dianne Watchorn |
| | Ministers | Rev. Jim Baldwin Rev. Laura Springate |
| Ministry & Personnel | | |
| | Chairperson Committee | Harry Bender Holly Kritsch Ev Zytveld **vacant** |
| Community Care & Outreach | | |
| Council Representative | | Joanne Lewis |
| Mission and Outreach Team | Leader | Liz Scott |
| | Members | Lambert Okrah |
| | | Frank Pole |
| | | Holly Kritsch |
| | | Sheila Smith |
| | | Rev Laura Springate |
| Rev. Jim Baldwin | | |

| | | |
|--------------------|---------|--|
| Hamper Team | Leader | Joan Dobson |
| | Members | Barb Williams Fern McGale Ron Horton |

Pastoral Care Team

| | |
|-----------|---|
| Leader | Joanne Lewis |
| Members | Claire Knudson Dorothy Latour Shirley Johnston Norma Johnston-Wells Marilyn Jensen Diana Riethman Ruth Anne Carney Mary-Lynne Harvey |
| Ministers | Rev Laura Springate Rev. Jim Baldwin |

Communications & Events

| | |
|--------------------|----------------------|
| Chairperson | Larry Dobson |
| Bazaar Coordinator | Janet Hrnchiar |
| Bazaar Coordinator | Kim Benjamin |
| Website | Larry Dobson |
| Member | Joan Dobson |
| Member | Carl Kritsch |
| Member | Mary Lynne Harvey |
| Minister | Rev. Laura Springate |
| Minister | Rev. Jim Baldwin |

Finance, Administration & Property

| | | |
|---|-----------|----------------------|
| Council Representative Finance & Administration Team | Leader | Karl Tibelius TBD |
| | Treasurer | Bruce Petrie |
| | Counters | Dwayne Johnston |

| | | |
|------------------------|---------|---|
| | Members | Grant Johnston **vacant** **vacant** |
| Membership Team | Leader | Ken Mitchell |
| | Members | Jim Watchorn Jean Tanner Betty Renwick Rev Laura Springate Rev. Jim Baldwin |
| Property Team | Leader | Karl Tibelius |
| | Members | David McGale Jim Strong |

Worship & Education

| | |
|------------------------|---|
| Chairperson | Steven Bergman |
| Usher Coordinator | Harry Bender |
| Communion Coordinator | Judy & John Wessels |
| Reader Coordinator | **vacant** |
| Audio Visual Operators | Steven Bergman Jim Watchorn |
| Sanctuary Decorations | Phyllis Potts |
| Nursery Co-Coordinator | **vacant** |
| Ministers | Rev Laura Springate Rev. Jim Baldwin |

Internal Review

| | |
|----------|------------|
| Reviewer | **vacant** |
| Reviewer | **vacant** |