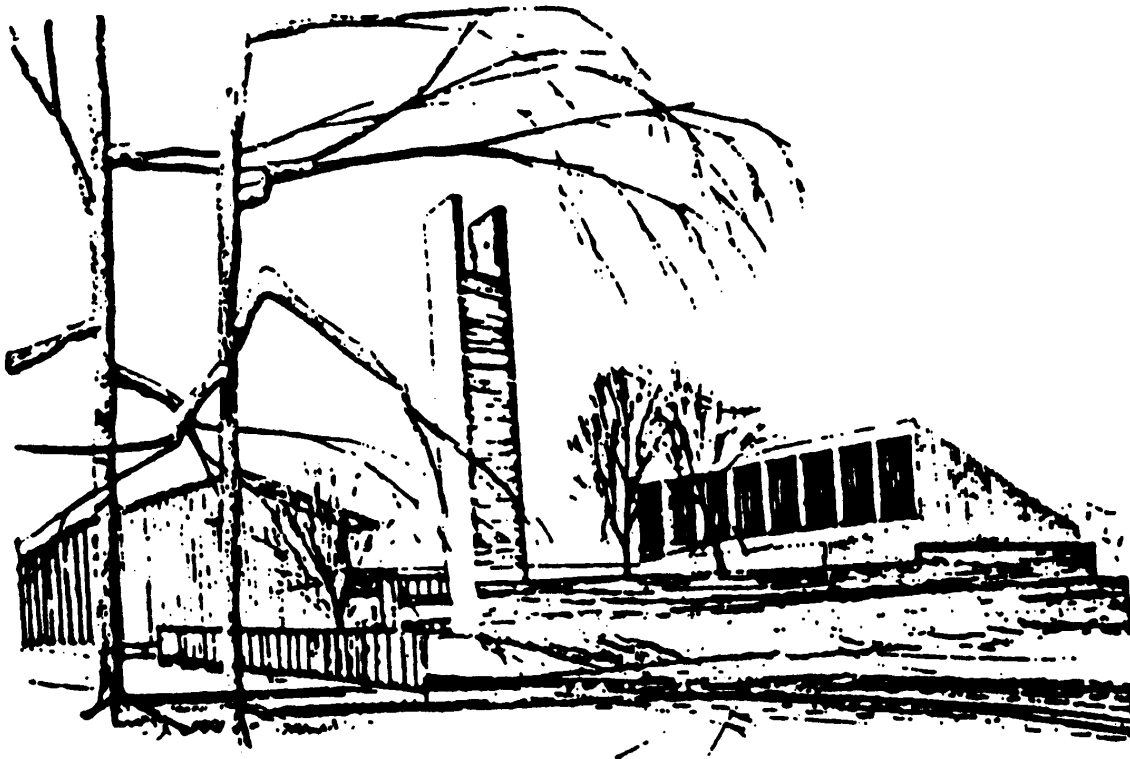


CITY VIEW UNITED CHURCH

6 EPWORTH AVENUE PHONE: 613-224-1021
NEPEAN ONTARIO K2G 2L5 FAX: 613-224-4752

Email: cvuc@bellnet.ca Website: <http://www.cityviewunited.org>

Minister: Reverend Laura Springate



ANNUAL REPORT FOR 2021

*Please bring this report with you to the Annual
Congregational Meeting on February 27, 2022*

TABLE OF CONTENTS

A	CLERGY REPORT FROM REV. LAURA	1
B	CONGREGATIONAL INFORMATION FOR 2021	2
B.1.1	COUNCIL CHAIRPERSONS	2
B.1.2	BAPTISMS	2
B.1.3	NEW MEMBERS RECEIVED BY TRANSFER.....	2
B.1.4	NEW MEMBERS RECEIVED BY PROFESSION/REAFFIRMATION OF FAITH.....	2
B.1.5	MEMBERS TRANSFERRED OUT.....	2
B.1.6	DEATHS.....	3
C	COMMITTEE AND GROUP REPORTS	4
C.1	Comments from the Chairperson of Council – 2021	4
C.1.1	Big Idea Committee.....	5
C.1.2	Re-Opening Committee.....	5
C.2	Congregation Worship and Education Committee	6
C.2.1	Senior Choir	8
C.2.1.1	Senior Choir Financial Statement (January 1, 2021 to December 31, 2021)	9
C.3	Community Care and Outreach Committee	9
C.3.1	Pastoral Care	9
C.3.2	Mission & Outreach	10
C.3.3	Hamper Sub-committee Report	11
C.3.4	United Church Women.....	12
C.3.4.1	The Phoebe Unit	12
C.3.4.2	The Miriam Unit	12
C.3.4.3	UCW Financial Statement 2021	12
C.4	Communications and Events Committee	12
C.4.1	Communications	12
C.4.2	Events.....	12
C.4.2.1	Bazaar Income Breakdown by Area/Table for 2021	13
C.5	Finance, Administration and Property Committee	13
C.5.1	Finance and Administration Team	13
C.5.2	Property Team.....	14
C.5.3	Membership.....	14
C.6	Ministry & Personnel Committee	16
C.7	Board of Trustees	18
C.8	Eastern Ontario Outaouais Regional Council	19
D	FINANCIAL REPORTS	20
D.1.1	Statement of Revenues, Expenses and Balances	22

D.1.2	Statement of Financial Position as of December 31, 2021	23
D.1.3	Notes to the 2021 Financial Statements	24
D.1.4	Summary of 2021 Givings.....	25
E	PROPOSED BUDGET 2022	26
F	APPENDICES	27
F.1	Appendix 1 – Minutes of the Virtual Annual General Meeting – February 28, 2021.....	27
F.2	Appendix 2– CVUC Council 2021-22 (as of April, 2021)	30
F.3	Appendix 3 – CVUC Committees 2021-22 (as of April, 2021	31

A CLERGY REPORT FROM REV. LAURA

***See, I am doing a new thing!
Now it springs up; do you not perceive it?
Isaiah 43:19***

As I write this, it is beautifully sunny outside, but also incredibly cold. So cold, in fact, that my car won't start. Winter is my least favourite season. By mid-January I am ready to be done with the cold days and long nights. This year, especially, as we continue in a time of pandemic uncertainty, I am ready for spring.

I am ready to perceive the new thing that God is doing as it springs up with the new life and new warmth that spring brings. I am looking forward to those days when I can leave my hat and mitts behind and admire the buds as they begin to emerge on the trees.

Such future hope is integral to our faith. It is the hope of resurrection in Christ and new life for ourselves and our loved ones. It is the hope of a new heaven and a new earth to come. And so I will hold onto my hope and hold onto the knowledge in the midst of winter that spring will indeed come!

That said, I know that God invites us not only to find hope in the future, but also to find deep meaning and gratitude in the here-and-now. And so, in spite of the cold, I can find joy in the sunshine and blue skies outside my window. I can appreciate the joy that winter brings for others: skating and sledding, skiing and snowshoeing and more. I can find contentment in my family and friends. And I can certainly find much meaning and joy in this church community of City View United.

Amidst a time of continued uncertainty and evolving restrictions, this church family has come together to create and nurture strong and stable faith and community. For everyone who has striven throughout this time to hold events both in-person and online; for everyone who has worked to keep our community and our broader community of renters and tenants safe and healthy; for everyone who has reached out to one another and into our larger neighbourhood in care and concern; for everyone who has been part of this church: Thank You.

We know that, like the winter, this pandemic wave too shall pass and there is great hope and promise in the days ahead. We know also that there is much to be grateful for and celebrate in the here-and-now. God has been doing a new thing in our community and invites us to perceive and celebrate it. We have traversed this challenging time and found strength and ability together.

Thank you to my colleagues for your dedication throughout this past year: Mary Lynne, Patrick, Graham, Veronica, Heidi and Bob. Thank you to everyone who volunteered and gave of time, talent and energy in 2021. May we continue to find our strength, our hope and our joy in Christ through 2022 and beyond.

Rev. Laura

B CONGREGATIONAL INFORMATION FOR 2021

B.1.1 COUNCIL CHAIRPERSONS

(Commencing January 1975, left to right)

Don Stewart
Jane Hamm
Robin Lewis
Michele Sutor
Colin Potts
Peter Fortura

Arthur Oulton
Charles Knight
Sue Brassington
Ken Mitchell
Pam Parks

Patricia Walkington
Mary Gayle Pinkney
Robert Pegrum
Harry Bender
Craig Sutor

Drew F. Shouldice
Harry Bender
Arthur Oulton
Colin Harwood
Karl Tibelius

B.1.2 BAPTISMS

There were no Baptisms in 2021.

B.1.3 NEW MEMBERS RECEIVED BY TRANSFER

There were no members added by Transfer in 2021.

B.1.4 NEW MEMBERS RECEIVED BY PROFESSION/REAFFIRMATION OF FAITH

There were no members added by Professional/Reaffirmation of Faith in 2021.

B.1.5 MEMBERS TRANSFERRED OUT

There were no members removed by Transfer in 2021.

B.1.6 DEATHS

Romans 8:18, 28, 35, 37-39

I consider that the sufferings of this present time are not worth comparing with the glory that is to be revealed to us. We know that in everything God works for good with those who love Him, and are called according to His purpose. Who shall separate us from the love of Christ? Shall tribulation, or distress, or persecution, or famine, or nakedness, or peril, or sword? No, in all these things we are more than conquerors through Him who loves us. For I am sure that neither death, nor life, nor angels, nor principalities, nor things present, nor things to come, nor powers, nor height, nor depth, nor anything else in all creation, will be able to separate us from the love of God in Christ Jesus our Lord. The body is gone, but we are left with the names of these people which we speak with reverence and affection:

Wesley McEwen ^(A)	Jan. 29/21	May Aiken ^(A)	May 2/21
Ellis MacLeod ^(M)	Feb. 11/21	Gail Pritchard ^(M)	May 7/21
Joe Oombash ^(M)	Feb. 28/21	Gwendolen Zay ^(M)	July 11/21
Glenn Hogaboam ^(M)	Mar. 25/21	Roger Loyer ^(A)	Sept. 12/21
Jessie Brimmage ^(M)	Apr. 21/21	Lloyd Seaman ^(A)	Dec. 24/21

and we pray that we may remember these names which they were given by other people and by which they are still known. We believe that all they meant to us is not lost even though they are no longer with us. May God's love continue to live in our hearts and minds, in our courage and conscience. Help us to remember by word and deed those who are severely tested by this loss that they may not be overwhelmed by it and isolated from others, but that through us they may find in Christ new courage and confidence to face life.

^(M) Member of City View United Church
^(A) Adherent of City View United Church

C COMMITTEE AND GROUP REPORTS

C.1 Comments from the Chairperson of Council – 2021

One year ends, another one begins! To be honest, 2020 and 2021 seemed like a blur. Time has passed so quickly and we now we find ourselves on the cusp of 2022, with still so much uncertainty about the year ahead.

2020 was an incredibly stressful and challenging time for all churches as the pandemic began, but City View rose strongly to the occasion by: ensuring that our church members stayed safe and were supported, especially those living alone; ensuring that our staff were fully employed and properly protected when working on the church property; and maintaining the financial health of our church. In 2021, City View built on the solid foundation of what we had accomplished and learned in 2020, and continued to move the church forward in important and lasting ways. There is always new work to do and new challenges to meet, but the members of City View have always come together to support our church, as they demonstrated again in 2021. I am confident that together we can continue to seek new and creative ways of being faithful to our mission as a Christian community.

Reverend Laura Springate completed her first-year of ministry and started her second-year in March 2021. She continued to lead us spiritually and socially in her friendly, caring, humorous, and patient way. She continued to excel in organizing and producing online worship services, and in ensuring our church members' spiritual and emotional needs were supported. Her friendly weekly coffee-time ZOOM sessions allowed us to stay in touch with one another. When in-person worship services were able to resume for a period of time, many of us were finally able to come together again in worship and fellowship, while newly-installed live-streaming software and hardware allowed others to continue to view the services safely online.

As always, we are thankful for the dedicated work of our staff, including Mary-Lynne Harvey, who was always cheerful and helpful as she juggled the never-ending changes thrown her way. Patrick Pearson kept the church spotlessly clean and in good-repair, and Veronica Moore carefully maintained the financial books. Finally, we were pleased to welcome our new music director and organist, Dr. Robert Hall, who has contributed his considerable musical and vocal talents.

I wish to extend my gratitude to the members of Council and of the different church committees, who all continue to support and encourage each other. Finally, to all the members of the church, thank you for your support, including your financial support, which allows us to accomplish so much.

*Respectfully submitted,
Peter Fortura, Chair, CVUC Council*

C.1.1 Big Idea Committee

This committee was formed back in 2018, and through a series of brainstorming and town-hall meetings with the congregation, culminating with a congregation vote in 2019, agreed on the following Big Idea:

Explore community partnerships and redevelop part of the CVUC space to support community groups.

The Big Idea Committee did not meet in 2021.

The active exploration of the agreed upon Big Idea is now being pursued via the *Small Committee*.

As the Big Idea committee has served its purpose, I will be looking to formally dissolve this committee early in 2022, with thanks to the committee members.

*Respectively submitted,
Steven Bergman, Chair Big Idea Committee*

C.1.2 Re-Opening Committee

The Re-Opening Committee was formed in early of May 2020 to coordinate and manage the activities required to re-open the Church building safely, after its closure to all persons in early 2020 because of COVID-19 concerns.

The committee members are:

- Steven Bergman (committee chair) [Worship]
- Peter Fortura (recording secretary) [Council Chair]
- Harry Bender [M&P]
- Peter Charboneau [Trustee]
- Mary Lynne Harvey [Office Administrator]
- Rev. Laura Springate [Minister]

In 2020, this committee formulated a re-opening plan, had it approved by the Regional Council, and implemented it. The plan covers the following distinct groups:

- Staff and individual visitors entering the Church building
- Tenants and renters utilizing space in the Church building
- Parishioners attending in-person Worship Services in the Sanctuary.

For 2021, this committee focused primarily on operationalizing all remaining items of the re-opening plan. These items primarily included:

- For staff and individual visitors, updating COVID-19 safety procedures and guidelines, based on the latest government and public health policies
- For tenants and renters, communicating the changes to them about updated COVID-19 safety procedures and guidelines, including occupancy restrictions, based on the latest government and public health policies
- For in-person Worship Services, completing the technical work required to have online 'streaming' available, once in-person Services were able to restart.

A key item from this committee this year was brining forward the issue of a CVUC COVID-19 vaccination policy to Council, which was passed September 8, 2021. The vaccination policy stated that only persons that are fully vaccinated against COVID-19, as defined by Health Canada, are allowed in the Church building. This policy does not affect persons under 12 or anyone with a valid medical exemption.

As well, in late September and early October, myself with Craig Suitor and Dave McGale, completed the technical installation of the live streaming equipment. This allows CVUC to broadcast, via our YouTube channel, in-person Services. They are also recorded, and thus can be viewed later. With the resumption of in-person Services in mid-October, we were successfully able to livestream all the in-person Services. With feedback from Robert Hall (our new Music Director), along with others, we were able to correct some early audio quality issues.

I wish to close by thanking all the committee members. Although we have not met nearly as often in 2021 as we did in 2020, we still worked through some key items. The commitment and time you all put in is appreciated.

A special thanks to Fred Cattroll and Kim Benjamin for stepping in again to produce recorded online Services for Advent and Christmas, and into 2022. Your dedicated, ongoing support allows CVUC to have high quality online Worship Services during these shutdown periods. Thanks to Dave McGale for your work on getting the livestream cameras and wiring setup. And thanks to Craig Suitor for your technical and audio troubleshooting we worked through to get livestreaming up and running.

As we enter 2022, I foresee a time when this committee will come to close, and the remaining operational activities will revert to the standing committees.

*Respectfully Submitted, Steven Bergman
Chair Re-Opening Committee*

C.2 Congregation Worship and Education Committee

This committee's primary focus is as follows:

- Coordinate Sunday worship services, including service readiness, ushers, readers, sound, decorations, communion, special music;
- Coordinate youth interaction, such as Sunday school, youth group, nursery;
- Coordinate other literature of spiritual learning; and encouraging stewardship of the Church.

After a limited re-opening of Worship Services during the 2020 Advent season, at the start of 2021, City View worship Services reverted to being only available online via YouTube. This was due to the re-introduction of government and public health COVID-19-related gathering restrictions.

For the next nearly 9 months, through the dedication of Fred Cattroll and Kim Benjamin, along with Rev. Laura, Mary Lynne and various others that contributed their time and talent, a recorded Service was produced and posted on YouTube. Thank you, Fred and Kim!

These online Services encompassed the Christian calendar including Lent, Easter, and continued throughout the summer. Over the summer, to pool technical resources with Trinity United Church, we produced a "joint Service" in August, and we were invited to join one of their online Services at the beginning of August.

During September it became clear that the COVID-19 restrictions limiting in-person Worship Services were going to be lifted. To ensure that online Services would continue to be available once in-person Services began, myself and Craig Sutor, and Dave McGale, along with Fred's guidance, completed the technical setup of the live streaming equipment.

In-person Worship Services re-commenced in the early October time frame, along with streaming of the in-person Services live via YouTube. In-person Services continued throughout the remainder of October, through November and through most of the Advent Season in December, including our annual Blue Christmas Service. Unfortunately, because of the Omicron variant of COVID-19, government and public health authorities re-introduced COVID-19-related gathering restrictions right before Christmas. We reverted to pre-recorded online-only Services for the final Advent Sunday and Christmas Eve. Thank you again Fred and Kim for agreeing to record and produce the Services during this shutdown period.

The online Services are viewed on average over 100 times in the first few weeks after posting. We have several recorded Services with over 300 views! This is wonderful to know that there are many people enjoying the Services that Rev. Laura and City View congregation members offer.

As the virtual Services continued, CVUC continued to offer a virtual fellowship "coffee time" every Sunday as well. Most Sunday mornings many family groups on the Zoom meeting, sharing stories, birthdays, and general 'coffee time' chit chat. If you have not participated – I highly encourage you to do so. It is a nice way to stay connected.

The virtual Services did not prevent decorating the Sanctuary during the various seasons. Various congregation members supplied flowers to the Sanctuary. Ahead of the Christmas season, a small group of kids and youth got together to decorate the Sanctuary.

Although we could not have large groups of helpers come together, there were several of you who volunteered on an individual basis. Thank you to the volunteers who participated in the weekly Bible readings as part of the Services. Thank you to Phyllis and Colin Potts who stopped by on several occasions to decorate the sanctuary with floral arrangements. Thank you to Joanne Lewis for spearheading and participating in the Blue Christmas Service with Rev. Laura and Mary Lynne Harvey. Thank you to the ushers who volunteered this past fall when in-person Services restarted. When we get back to in-person Services, we are always looking for ushers, so please feel free to sign-up at the sign-up sheet.

Thanks to the group of kids, youth and parents that came out to decorate the Sanctuary for Christmas. And thanks to my boys Adam, Evan, and Ethan Bergman for helping me take down the Christmas decorations, as well as our custodian Pat Pearson for getting the big tree set up and taken down.

Thanks to Chris Tibelius for her efforts of selling tags (on behalf of the Sunday School) during the Christmas Season. Overall, between CVUC and Barrhaven United Church, \$1,050 was raised. Creative toys and craft kits were purchased and distributed to children from needy families in Iqaluit through the Angel Tree organization.

Thank you to Craig Sutor and Jim Watchorn for taking on the extra duties of 'turning on' the livestreaming at the start of the in-person Services. This is a new task at the sound board, and your effort is much appreciated. For those that may have interest, or know someone that may have interest, in learning how to and being part of a livestream (e.g.: YouTube orientated youth), please reach out to me.

A special thanks to Robert (Bob) Hall, who joined City View during the year, and provided fresh and inspirational music for the in-person Services, as well as wonderful singing.

Another special thank you to Mary Lynne Harvey who while performing her in-building coordination and administrative duties, participated in many of the recorded Services themselves.

For the kids and youth, we were able to continue online “Sunday school” meet ups during the first part of 2021, and through the Easter season. During the spring, the kids and youth were invited to join a weekly meet up with myself and Rev. Laura on Sunday mornings at 9:30am, where we went through some lessons from the Bible, and then did some games. We were hopeful to hire a full-time Sunday School coordinator for the kids and youth to start in the Fall. Unfortunately, the candidate we had identified became unavailable at the last minute. As such, due to other commitments, we have not been able to offer an online Sunday School during the Fall time frame.

One highlight was inviting the kids and youth to participate in the Church yard fall clean-up. We had around 15 participants – kids, youth, and adults -- working hard to rake up the leaves. Afterwards all participants had hot chocolate and donuts and celebrated a job well done. Thanks Karl Tibelius and Liz Mitchell for spearheading the logistics.

In closing, as we continue into 2022, the ongoing focus of this committee will be to help foster a positive Worship experience, to engage our kids and youth, and offer means to learn God’s Word through various activities. If you have any ideas about worship, both in-building or online, please feel free to reach out to me or Rev. Laura any time.

*Respectively submitted,
Steven Bergman, Chair, Worship and Education Committee*

C.2.1 Senior Choir

Once again this was an uncommon year in the church. Heidi (thanks Heidi!) was supplying as pianist but the time came to look for a new Director of Music as we were hoping to be able to open for In-person services in the fall. We are so fortunate to have found Dr. Robert/Bob Hall, a multi talented musician who has already contributed so much to the enjoyment of music at City View. His imaginative use of the organ and piano together, as well as his singing of the hymns, adds so much to the services.

We had hoped to celebrate in person at Christmas and already some choir members had been taking part in the church services. A candlelight service would have been so special. But not to be. Hopefully next year!

Thursday nights we continue with our zoom chat times to keep connected. Thanks to Harry for arranging this important continuing communication.

*Respectively submitted,
Betty Renwick, Secretary*

C.2.1.1 Senior Choir Financial Statement (January 1, 2021 to December 31, 2021)

Bank Account Balance at December 31, 2020		\$2,160.35
<u>2021 Receipts</u>		
Donations (Music Organ & Sound)	80.00	
Total Received (See Note 1)	<u>80.00</u>	80.00
 <u>2021 Disbursements</u>		
Jane Sly (singer masks)	(125.00)	
Total Disbursements	<u>(125.00)</u>	(125.00)
Bank Account Balance at December 31, 2021		<u><u>\$2,115.35</u></u>

Notes to 2021 Financial Statement

Note 1:

Due to COVID Pandemic, there was no Candlelight Service or Choir Member dues or any other receipts collected in 2021

C.3 Community Care and Outreach Committee

C.3.1 Pastoral Care

Throughout the present pandemic the Pastoral care Team has appreciated the support and guidance of Rev. Laura Springate and the technological expertise of several members of the church. They have put together and continue to do so our Sunday morning services on line.

The Team is continuing to make their regular telephone calls to members of the church. Some visits were able to take place when the health guidelines permitted.

The Blue Christmas Service took place in the church on Sunday afternoon December 12. This Service gave loved ones and other members of the church the opportunity to reflect on memories and find strength from the message and the inspirational music of the service.

The Team once again participated in the delivery of the Friendship Baskets. We would like to express our sincere thanks to Joan Dobson for coordinating this project and to her team for their assistance. It is always appreciated by the recipients.

Betty Renwick continues to send greeting cards to the people on the Pastoral care list. This is greatly appreciated by everyone who receives them and also by the team.

Doris Latour has decided to resign from the team due to health reasons but we appreciate her dedication to the team. This year our team members include Ruth Ann Carney, Mary Lynne Harvey, Janice Hopkins-Boucher, Marilyn Jensen, Shirley Johnston, Claire Knudson, Dorothy Latour, Diana Riethman, Rev. Laura Springate, Norma Johnson-Wells and Joanne Lewis.

I sincerely appreciate the continued dedication of everyone on the team and for their professionalism and resilience especially during this time of COVID-19.

*Respectfully submitted,
Joanne Lewis, Chairperson, Pastoral Care Team*

C.3.2 Mission & Outreach

Although challenged by the isolation of COVID-19 our congregation has continued to think beyond the doors of the church supporting the important work of the Mission and Service Fund of our denomination and numerous local outreach and Christmas projects.

The M&S Fund supports many projects, chaplaincies, street ministries etc. in Canada and is counted on by our 79 international partners for support around the world.

Local outreach support continues to be a priority for our members:

- Jan & Feb- Centre 507 downtown drop in centre
- Mar & Apr - Algonquin Campus Ministry
- May & June- Nelson House Women's Shelter
- July & Aug - West End Lunch Program
- Sept & Oct -Carlington Chaplaincy
- Nov & Dec - Caldwell Family Centre & Food Bank

Opportunities to share Christ's love at Christmastime with various projects have included the "Change for Change" project in support of The United Church of Canada's *Gifts with Vision*. During Advent, people were invited to bring their loose change to the church. Together we raised \$500! This will support initiatives that bring comfort to children, safe drinking water to villages, food security, shelter during the winter, and opportunities to bolster and celebrate diversity within community.

In addition, Christmas tags were sold again this year to raise money to send art supplies and creative toys to Iqaluit. Thanks to Jessica who helped after church one Sunday! Between tag sales and donations, including \$537 from Barrhaven United Church, a total of \$1042 was raised. Funds were used to purchase gifts through Angel Tree Iqaluit, as well as to support Lesley's House who provides a space for children to meet for activities after school as well as nutritious snacks and meals. Thanks to the congregation for their fantastic support.

The Hamper Fund, Friendship Baskets and more have also all been part of City View's outreach. Thank you to our friends who have put time and effort into these projects, giving us the opportunity to share Christ's love.

We thank our church community for your generous support of all these outreach opportunities.

In closing we mustn't forget our former Telci group home friends John and Laura. We have kept in touch with them on all the special occasions while we wait to welcome them back for in person church.

This committee needs new members and welcomes new ideas.

*Respectfully submitted by your Mission and Outreach Committee,
Dawn Hamilton, Marg Knight, Lambert Okrah, Frank Pole, Sheila Smith*

C.3.3 Hamper Sub-committee Report

Members of the Committee: Bob Pegrum, Joan Dobson, Barb Williams, Fern and Dave McGale, Ron Horton, Michele Suitor and Larry Dobson

Opening balance: \$ 5,166.25

Donations: \$11,550.00. This includes \$2,500.00 from the Kiwanis of Nepean, \$ 750 from the Rotary Club of West Ottawa, and very generous donations from our congregational members.

This year we were able to give \$2,500.00 each to Debra Dynes Family House and Caldwell Family Centre in \$50 vouchers for Metro/Basics. They also each received a cheque for \$1,000.00 as well as mitts and gloves and hats.

\$1,000.00 was also given to Caring and Sharing who do the duplicate checks to ensure no family is double dipping and also help families at Christmas and throughout the year.

\$1,000.00 in vouchers was divided between 6 families through the church and Sir Guy Carleton Secondary School.

We also purchased \$600.00 in \$10 Tim Horton Cards, 38 cards were donated by the congregational members which along with warm socks and mitts and gloves, were sent to the homeless in the Ottawa downtown area. via Joan's contact with The Jewish Family Services.

Total Expenses were: \$10,672.60

This leaves us with a final balance of \$6,043.45 in the Hamper Account.

In addition, 30 Friendship Baskets were delivered to the Pastoral Care group and to those who had had a difficult year. They contained: puddings. fruit cups. jams, teas, hot chocolate, cheese and crackers, chocolates, and candies and, of course, our wonderful homemade cookies! The baskets were very well received! Many thanks to all who donated to the baskets, and to those who decorated the baskets, and to those who delivered them.

*Respectfully submitted,
Joan Dobson, Co-Chair, Hamper Committee*

C.3.4 United Church Women

C.3.4.1 The Phoebe Unit

This past year was almost the same as the previous year. We were still not able to have monthly meetings, although in August when we could have a few more people gather outside, Joan Dobson hosted an afternoon get-together in her backyard. This event was very successful with almost all ladies attending. Otherwise, we still keep in touch with the help of email and telephone calls.

This year a smaller bazaar was held on November 13 and although the Phoebe unit didn't have a specific table, many of our ladies volunteered to help at the tables. In addition, many also gave of their time and talents to make items which all helped make this event a success.

C.3.4.2 The Miriam Unit

This small unit is more or less a friendship group now. Thanks to Georgina Shirreff's son they were able to get together for a luncheon. Because of health issues these few ladies can no longer volunteer their time, although Julia Zytveld did contribute to bazaar.

*Respectfully submitted,
Pat Beauchamp, UCW Member*

C.3.4.3 UCW Financial Statement 2021

Due to the COVID restrictions, the UCW were unable to meet in 2-21. They have a bank balance of \$648.79.

C.4 Communications and Events Committee

C.4.1 Communications

Our communications continued throughout 2021 with weekly E-News updates and website notices. As well, weekly email invitations to our services and virtual after-service gatherings were sent out to our 161 recipients.

Throughout the year, Mary Lynne Harvey and Rev. Laura were a key part of all our communications. A big thanks goes out to them. We also thank the big part that Kim Benjamin and Fred Cattroll and the members of Council played in communicating with all our City View members in so many ways.

C.4.2 Events

The ongoing pandemic this year again kept us limited in what we could do together.

Early in the year, we had two on-line Trivia Nights led by Rev. Laura, these being on February 12th and May 28th.

An Ice Cream Social was planned as an outside event at the church for August 8th but was cancelled due to weather.

As the number of COVID cases eased in the pandemic, council decided to return to in-building services on September 19th. - the first such service since March 15, 2020. This gave us the opportunity to welcome our new organist and music director, Bob Hall, and have the pleasure of seeing each other on this Welcome Back Sunday. To mark this event, we enjoyed a variety of delicious muffins and cupcakes specially made for us by seven of our members.

This year we returned to having our in-person Snowflake Bazaar following our on-line event in 2020. This took place on November 13th. Janet Hrnchiar and Larry Dobson teamed up to organize the event, and more than 40 people stepped in to make it a fun and successful day. A heartfelt thanks goes out to all who helped.

Committee members include: Larry Dobson, Carl Kritsch, Joan Dobson, Mary Lynne Harvey, Rev. Laura Springate.

*Respectfully submitted,
Larry Dobson, Chair*

C.4.2.1 Bazaar Income Breakdown by Area/Table for 2021

- Baking/Cookies	\$1,298.95	
- Books, adults	457.15	
- Books, children/games, puzzles	428.00	
- Crafts	713.50	
- Knitting/sewing	825.25	
- Jams/jellies, pickles/relish	983.00	
- Phoebe's	500.60	
- Soups/Chili frozen	1,071.00	
- Donations	<u>260.00</u>	\$6,537.45
Expenses		<u>195.38</u>
TOTAL		<u>\$6,342.07</u>

C.5 Finance, Administration and Property Committee

The role of the Finance, Administration and Property Committee is to coordinate matters related to the administration of the Church and oversee the maintenance and upkeep of Church properties, in collaboration with other Church committees. It is composed of three teams: 1) Finance and Administration; 2) Property; and, 3) Membership.

C.5.1 Finance and Administration Team

I would like to thank Dwayne Johnston for coordinating the counting of the Sunday offering as well as income from special events. Thanks also to the volunteers who help Dwayne with this important task.

*Respectfully submitted,
Karl Tibelius*

C.5.2 Property Team

The Property Team continues to oversee the maintenance of the Church facilities and surrounding property in keeping with its mandate. We are a small committee of three that meets on an “as required” basis but maintain contact with each other on a regular basis to ensure ongoing services such as snow removal, lawn mowing and upkeep of heating systems are performed, as well as organizing other property-related projects as required.

Regular inspections of certain systems such as the elevator and heating system are carried out by various government authorities. I’m pleased to report that we continue to meet the necessary regulatory requirements.

Major activities during 2021 included the completion of the repairs to the flat section of the roof and the exterior west wall of the sanctuary near the peak above the Epworth entrance (squirrels seem to think this is the perfect place for a home) – both these tasks were coordinated by Dave McGale). Patrick Pearson had time to do various maintenance jobs inside and out, such as patching some of the cracks in the Epworth entrance ramp.

Much of the ongoing day-to-day maintenance is carried out by Church members who give of their time and talents to complete these tasks thereby reducing the financial cost of this work. I would particularly like to thank Dave McGale and Wayne and Liz Mitchell for their work in completing a host of miscellaneous tasks indoors and outdoors throughout the year.

While there was no formal outdoor cleanup in the spring due to COVID, several congregation members pitched in on an ad hoc basis to carry out the various tasks required. On a sunny and brisk morning in early November, some of the Sunday School children, their parents and other enthusiastic volunteers (about 15 in total) participated in a very successful Fall Cleanup event. Many leaves were raked, and much pizza was consumed, while maintaining the appropriate physical distancing. Thanks, in particular to Steven Bergman for contacting the young families and organizing the “consumables”, and Wayne and Liz Mitchell for their guidance in the cleanup activities.

And lastly, my thanks to my fellow Committee members – Dave McGale and Jim Strong - for their continued commitment and advice.

*Respectfully submitted,
Karl Tibelius, Lead Property Team
Council Representative for the Finance, Administration and Property Committee*

C.5.3 Membership

Another year with only meetings in Zoom. It will be a pleasure to have in person meetings again.

Another Membership Survey was again put on hold until we get back to some form of normal life. In the meantime, we worked hard on updating the records of a number of individuals that we have not had personal contact with for awhile. The results of this work will be evident in the Membership Statistical Report for 2021.

Mary Gayle Pinkney, Jean Tanner, Betty Renwick and Jim Watchorn gave up much of their time performing committee work for us all.

It is with regret that we accepted Mary Gayle Pinkney's desire to step down after serving many years on this committee. She has been a dedicated worker and she will be greatly missed, as will the coffee!

Mary Lynne Harvey continues to update the information in Church Watch and the Historical Role.

*Respectfully submitted,
Ken Mitchell, Chair of Membership Sub-committee*

Membership Statistical Report For 2021

	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
Number of Households within Congregation	234	230	259	289
Number of Members within Congregation	271*	297	303	316
Number of Adherents within Congregation	207*	257	302	319
Number of people under the pastoral care of CVUC	<u>478*</u>	<u>554</u>	<u>605</u>	<u>635</u>

- The decrease is largely due to a review by the Membership Committee that removed some inactive members and adherents from our database.

Received members during the year by:

Confirmation	0	0	0	0
Profession/Reaffirmation of Faith	0	2	0	0
Transfer of Membership	0	2	0	0

Members Removed from Roll by:

Death	6	12	12	4
Transfer	0	0	0	0
Request (of member)	0	1	0	0
Action of CVUC Council	20	0		

Additional Activities Conducted by CVUC Clergy:

Number of infant baptisms	0	0	1	4
Number of adult baptisms	0	0	0	0
Number of marriages	0	0	1	1
Number of funerals	3	3	7	2

C.6 Ministry & Personnel Committee

The Ministry and Personnel (M&P) Committee serves as the Human Resources department for CVUC. We consult with our staff on a regular basis to discuss any issues or matters related to working conditions or work relationships. The committee is responsible for updating job descriptions; hiring staff, pulpit supply, and temporary help; issuing service contracts; making recommendations to Council on compensation; and coordinating the annual reviews of our staff. On behalf of Council, the M&P committee also manages our Health and Safety Program, our Emergency Response Plan, and the Accessibility Committee.

Although the building was officially closed for much of the year, there was still lots of activity going on in the building and within our church community, and there are many people to acknowledge and thank. Our staff were encouraged to work from home when that was feasible. Any staff, visitors or renters entering the building were required to follow our COVID protocols including self-screening, signing-in for contact tracing purposes, physical distancing, and wearing masks. In September, Council approved the implementation of a Proof of Vaccination program for all staff, visitors, and renters. **Thank you to Mary Lynne and Patrick** who were on the front line dealing with visitors, delivery drivers, renters and parishioners who came to the building. They helped educate and remind people of the COVID protocols that had been established by the Reopening Committee.

Another thank you to Mary Lynne who was front and center in dealing with renters as we gradually re-opened the building to renters this year. This involved communicating our COVID protocols and dealing with renters' questions about capacity limits, permissible activities (e.g., no eating), etc. Given her pivotal role in communicating, implementing, and enforcing COVID protocols in the building, Mary Lynne was a member of the Reopening Committee and was also invited to attend Council meetings in order to keep abreast of the ever-changing pandemic environment.

Thank you to Rev Laura who continued to be a calming and positive influence in the second year of this pandemic. We appreciated her ministry with us through leading worship, pastoral care, and providing her insight and guidance. Whether pre-recording services on Thursdays or leading in-person services on live-stream, her message of faith, of hope, of love, and her enthusiasm always shone through.

Thank you to Fred Cattroll and Kim Benjamin who continued to pre-record, edit, and post our weekly worship services on YouTube – very professional looking videos. During this year, we used the library of piano recordings that Noah Landers had created in 2020 for the YouTube services. **Thank you to Heidi Li** who provided recordings of additional hymns to supplement this library in 2021. And **thank you to Robert Hall** who took over providing the service music for our YouTube recordings in September and adding vocals to the hymns.

In the fall, live streaming was set up to eliminate the many hours of recording and editing required every week. **Thank you to Steven Bergman, Fred Cattroll, Dave McGale, and Craig Suitor** for purchasing, installing, and setting up the live streaming system.

In late June, we set up a search team for a new Music Director/ Organist. **Thank you to Jean Nielsen, Janet Hrnchiar, Phyllis Potts, Betty Renwick, Carla Winchester, Rev. Laura, Ev Zytveld (M&P) and Harry Bender (M&P)** for being on that team. We advertised the position and interviewed a number of candidates on Zoom. The candidates qualifying from the interview process were then asked to come and conduct a rehearsal with the entire choir.

As a result, we were pleased to welcome Dr. Robert (Bob) Hall to City View in September. Bob has a Doctorate in Choral Music Arts from the University of Illinois. He is an accomplished and widely respected organist, pianist, vocalist, choral conductor, and teacher. He was the organist and music director at St Andrew's United Church in Sudbury for 25 years and is a Professor Emeritus at Laurentian University where he taught from 1995 to 2021. Bob has retired from his positions in Sudbury and has recently moved to Ottawa. **Thank you to Bob** for bringing a new music dimension to our services this fall as we resumed in person services and re-introduced some choral singing in our services. (Our COVID protocols allowed up to ten choir members being physically distanced and wearing singers' masks to sing the hymns in our services.) Recording and playing both parts of an organ-piano duet at the same time is an amazing feat. Bob has also been recording and merging/editing the vocal harmonies for the hymns for pre-recorded YouTube services. We very much appreciate his technical as well as his musical prowess.

In October, we hired Jessica Baird as our Sunday School Program Coordinator. However, she quickly discovered that the position would not work for her and resigned after only a few weeks. We will look into filling this position again in the new year.

Our bookkeeper and envelope secretary, Veronica, moved to Perth this fall and gave notice that she would resign following the completion of the financial books for 2021. In December, we hired Lei Han to take over that role. Veronica provided training to Lei in January to ensure a smooth transition. **Thank you, Veronica**, for the 11 years you have served City View.

On behalf of the congregation, I want to express our appreciation to all our staff who served CVUC this year:

- **Rev Laura Springate**, minister
- **Dr Robert Hall**, music director and organist,
- **Heidi Li**, pianist,
- **Mary Lynne Harvey**, office administrator,
- **Veronica Moore**, bookkeeper and envelope secretary,
- **Patrick Pearson**, custodian, and
- **Graham Steeden**, building security (night lockup).

Each in their own area of ministry or service demonstrated their dedication and commitment to City View in 2021.

I also want to thank the committee members, **Ev Zytveld** and **Holly Kritsch**, who have once again provided sound advice and support in dealing with M&P matters this year.

Respectfully submitted,
Harry Bender, Chairperson M&P
cvuc.map@rogers.com

C.7 Board of Trustees

Members: Peter Charboneau (Head Trustee), Dorothy Latour, Cairine Thomas & Dianne Watchorn

Investments: As part of our obligation to review our policy every 5 years, in August 2021, we revised and renewed our eligible investment classes and our asset allocation as part of our financial policies. This was done in conjunction with Bruce Petrie, Harry Bender and Larry Dobson. As in the past, funds nominally under the direction of the Trustees have been reinvested with the other Church reserve funds. There is an Investment Policy in place.

Drew Shouldice Bursary:

Members of Board in 2021:

Rev. Laura Springate (Chair)
Marilyn Shouldice MacIvor (family member)
Larry Dobson (Term 3 of no more than 4 years)
Bruce Petrie (Term 3 of no more than 4 years)

The Bursary Fund is in sound condition financially.

Financial Status:

2020 Operating Balance:	\$29,188.70
2021 Investment Income	\$573.22
Bursary Amount 2021	(\$1,000.00)
2020 Closing Balance	\$28,761,92

The Drew Shouldice Bursary was presented to Christopher Johnston by Rev. Laura Springate and the Bursary Committee members during church service on December 12, 2021.

Insurance: We continue to be insured under the General Insurance Plan for the United Church of Canada, covering Property Loss; Damage from Boiler/Machinery Breakdown; Crime Loss; and General Liability. The carrier is HUB insurance and this year, they requested and received extensive, new data regarding our church. Directors and Officers Liability Insurance is covered under a separate national policy of the United Church of Canada.

Rentals: The day-to-day administration of the use and rental of church space is ably managed by Mary Lynne Harvey. The past two years have been difficult for both the church and Mary Lynne due to COVID 19 uncertainty, the constant changes in our ability to allow established tenants access to their space (and pay rent) and thus the general rental of space was down significantly both years.

A rental schedule is in place for long term, casual and short-term rentals. Our actual gross rentals for 2021 was \$23,827.

The Seventh Day Adventist Church were a full-time-part-time tenants for the west upper hall, Room 1 for 3 years – (former Presbytery & Conference space) but have not occupied space since the beginning of COVID 19 in 2020. We have an agreement with SDA to rent the Sanctuary and while this did not happen in 2020 or 2021, a recent conversation with them indicates that they still plan to do so in 2022, when government restrictions allow the space to be available.

Last year I reported that in 2020 we had significant interest from a group called L'Arche to rent Room 1 on a very long-term lease if SDA gave up the space. After protracted discussions, negotiations were terminated. Further to our investigations, we then entered discussions with three, day care groups – all currently operating in Ottawa. Zoning allows for a day care tenant. Each group was interested and capable which resulted in many meetings over the course of the year including with construction people and architects. Ultimately, two of the day care providers fell away and we now are negotiating with one group called Playtime Day Care which currently operates on Maitland Avenue.

We have held multiple meetings (Joanne Lewis & myself) and with the support of Council, we believe we will finalize a 20-year lease for this daycare operator for summer 2022 occupancy. A draft of the agreement is prepared but not signed and Playtime Day Care will rent the entire space known as Room 1 and the rooms below Room 1.

Council has discussed these leasing and renovation matters at each Council meeting in 2020 and are fully up to speed in the planning. The scope and cost of such renovations is under study, and the proposed 2022 budget includes a provision of \$25,000, to be drawn from our existing Building Improvement Fund reserve (current balance \$45.827) to undertake the environmental assessments (complete) and architectural design work necessary for the project. A request for funding from the congregation will be made at the February 2022 annual meeting.

*Respectfully submitted,
Peter Charboneau, Chair*

C.8 Eastern Ontario Outaouais Regional Council

The EOORC met twice in 2021, affected by COVID restrictions, as in 2020, these meetings were held using ZOOM. The AGM was held on May 7 – 8, 2021. The Fall general meeting was held Nov 27, 2021.

Although some of the presentations were not interesting to all attendees, there was a mixture of presentation that held our interests.

The following presentations were held:

- Anti-Racism workshop and presentation
- Elections of Commissioners for GC44
- Affirm presentation and discussion and motion
- United Property Resource Corporation video and presentation
- Sale of assets by Congregations- an update on policy. Since confirmed in 2022.
- Proposal to hire a Camp Awesome Director. Confirmed and actioned in 2022.
- A Presentation on: Disbanding-Steps for Closing Well

As always, for more information on EOORC activities visit the EOORC website. A visit to the EOORC website gives more information on the above and other events.

The CVUC representatives during 2020 were Rev Ann Montgomery, Rev Laura Springate, and lay reps Jim Watchorn and myself.

*Respectfully submitted,
Everard (Ev) Zytveld, Council Rep. and member of EOORC Finance Committee*

D FINANCIAL REPORTS

The Financial Statements for the Year Ended December 31, 2021 and the Operating Fund and Building Repairs and Improvement Fund Budgets for 2022 are presented for your consideration on the following pages.

As was the case in 2020, the pandemic had a significant impact on our financial situation in 2021. The closure of our church building for most of the year reduced our rental income to \$24 thousand, slightly below our budget target and about \$40 thousand below the level of earlier years. The reduced scale of our fall bazaar lowered our income to about half of our usual revenues of approximately \$12 thousand. Givings for the year, at \$202 thousand, were slightly below our Operating Fund target of \$205 thousand. Our investment income, however, exceeded our budget target by more than \$18 thousand, thanks to capital gains realized on the sale of shares which had been donated to the church over the two previous years. Overall, revenue at year end for the Operating fund (\$262 thousand) was approximately \$9 thousand above our budget target.

Operating expenditures, on the other hand, at \$250 thousand, were about \$13 thousand below budget, due to lower than expected expenditures on Ministry and Personnel (vacancies in Organist and Youth Leader positions, reduced travel and continuing education expenses), Property (lower operating costs) and the suspension of most activities in the areas of Communications and Events and Community Care and Outreach. As a result, the Operating account recorded a surplus of \$22 thousand for the year, well above our balanced budget target.

For the Building Repair and Improvement Fund, both regular givings (\$15 thousand) and expenditures (\$8 thousand) were very close to budgeted levels and, as a result, the fund ended the year with a surplus of over \$7 thousand.

It is also worth noting that in 2021 City View's financial health benefited from a generous bequest of \$20 thousand, which is reported in the Memorial Fund revenues (totaling \$24 thousand) in the Statement of Revenues, Expenditures and Fund Balances. Donations to both the Mission and Service Fund and to Community Care and Outreach programs, which are passed on directly to the United Church and to local community organizations, were also above last year's levels.

For 2022, the proposed budgets for the Operating and Building funds continue to be subject to more than the usual level of uncertainty, since it is not known when, or the extent to which, normal operations can resume, and because the cost of needed renovations to our rental space is not yet known. The draft budgets, which were reviewed and approved by Council at its January meeting, are predicated on a slight increase in the current level of givings, and on the assumption that significant rental income can be generated in the second half of the year. On the expenditures side, it is assumed that there will be no significant changes in current levels of staffing or program activities, and that there will be no requirement for extraordinary building repairs or renovations other than those needed to refit our rental space. The scope of such renovations is under study, and the proposed budget includes a provision of \$25,000, to be drawn from our existing Building Improvement Fund reserve (current balance \$45.827) to undertake the environmental assessments and architectural design work necessary for the project. Based on these assumptions, the Operating fund is projected to be in deficit by \$20 thousand at year-end, while the Building fund would have a surplus of \$5 thousand. Given the level of pandemic-related uncertainty, however, Council will closely monitor our financial situation throughout the year and, if necessary, recommend updates to the budgets presented here.

I would like to thank Veronica Moore for her valuable support in preparing our financial statements for the past 11 years, and to welcome Lei Han, who has taken over as our Bookkeeper. My thanks also go to members of Council for their advice and assistance in developing the proposed 2022 budgets.

*Respectfully submitted,
Bruce Petrie, Treasurer*

D.1.1 Statement of Revenues, Expenses and Balances

CITY VIEW UNITED CHURCH							
STATEMENT OF REVENUES, EXPENSES AND FUND BALANCES							
YEAR ENDED DECEMBER 31, 2021							
	OPERATING	BUILDING REPAIR & IMPROVEMENT Note 3	MEMORIAL	SPECIAL PURPOSE AND OUTREACH Note 4	TOTAL 2021	TOTAL 2020	
REVENUE							
Givings	\$ 201,756	\$ 15,222	\$ 24,208	\$ 60,842	\$ 302,028	\$ 300,957	
Rentals	\$ 23,827				\$ 23,827	\$ 15,996	
Investment income	\$ 24,179				\$ 24,179	\$ 7,017	
Other	\$ 12,333				\$ 12,333	\$ 12,227	
TOTAL	\$ 262,094	\$ 15,222	\$ 24,208	\$ 60,842	\$ 362,366	\$ 336,197	
EXPENSES							
Ministry & Personnel	\$ 167,005				\$ 167,005	\$ 160,788	
Finance & Administration							
Finance	\$ 34,512				\$ 34,512	\$ 36,208	
Property	\$ 45,714	\$ 7,705			\$ 53,419	\$ 55,992	
Worship & Education	\$ 2,041				\$ 2,041	\$ 631	
Communications & Events	\$ 373				\$ 373	\$ 24	
Community Care & Outreach	\$ -			\$ 5,632	\$ 5,632	\$ 4,289	
Mission & Service				\$ 41,095	\$ 41,095	\$ 40,662	
Other			\$ 200	\$ 13,264	\$ 13,464	\$ 15,824	
TOTAL	\$ 249,645	\$ 7,705	\$ 200	\$ 59,992	\$ 317,542	\$ 314,419	
REV less EXP	\$ 12,449	\$ 7,517	\$ 24,008	\$ 850	\$ 44,824	\$ 21,777	
INTERFUND TRANSFERS				\$ -	\$ -	\$ 91	
FEDERAL COVID AID	\$ 10,000				\$ 10,000	\$ 44,030	
SURPLUS (DEFICIT)	\$ 22,449	\$ 7,517	\$ 24,008	\$ 850	\$ 54,824	\$ 65,899	
FUND BALANCE							
Beginning of Year	\$ 179,771	\$ 38,310	\$ 52,217	\$ 19,611	\$ 289,909	\$ 224,010	
End of Year	\$ 202,220	\$ 45,827	\$ 76,225	\$ 20,461	\$ 344,733	\$ 289,909	

D.1.2 Statement of Financial Position as of December 31, 2021

CITY VIEW UNITED CHURCH			
STATEMENT OF FINANCIAL POSITION AS OF DECEMBER 31, 2021			
		<u>2021</u>	<u>2020</u>
CURRENT ASSETS			
Cash, receivables		\$ 56,690	\$ 116,852
Other		\$ 7,084	\$ 2,909
		<u>\$ 63,775</u>	<u>\$ 119,760</u>
INVESTED ASSETS (Note 2)			
TD Waterhouse Account		\$ 438,550	\$ 316,991
BCE shares (book value)		\$ 377	\$ 377
		<u>\$ 438,927</u>	<u>\$ 317,368</u>
CHURCH PROPERTY (at cost)			
Land		\$ 11,000	\$ 11,000
Building		\$ 650,174	\$ 650,174
Equipment		\$ 61,964	\$ 61,964
		<u>\$ 723,138</u>	<u>\$ 723,138</u>
TOTAL ASSETS		<u>\$ 1,225,839</u>	<u>\$ 1,160,267</u>
REPRESENTED BY:			
Equity in Church Property		\$ 723,138	\$ 723,138
Trustee-Managed Funds (Note 5)		\$ 138,862	\$ 139,289
Memorial Fund		\$ 76,225	\$ 52,217
Building Fund (Note 3)		\$ 45,827	\$ 38,310
Special Purpose & Outreach Funds (Note 4)		\$ 20,461	\$ 19,611
Current liabilities		\$ 3,994	\$ 2,818
Federal Government Loan		\$ 40,000	\$ 30,000
Retained Earnings		\$ 177,333	\$ 154,884
TOTAL		<u>\$ 1,225,839</u>	<u>\$ 1,160,267</u>

D.1.3 Notes to the 2021 Financial Statements

CITY VIEW UNITED CHURCH							
NOTES TO THE 2021 FINANCIAL STATEMENTS							
Note 1	Accounting Policy:						
	City View United Church is a registered charitable organization exempt from income taxes. The consolidated financial statements have been prepared on an unaudited basis and reflect the following significant accounting policies:						
	- Donations given to the church with specific restrictions are used only for those purposes						
	- Church-owned assets are reflected at cost.						
	- Investments are reported at cost plus accumulated and accrued income.						
Note 2	Investments:						
	The funds are invested with TD Waterhouse as follows:						
	Cash						\$120
	Fixed income (GICs, bonds, etc)						\$305,292
	Equities (Exchange traded funds, shares)						\$133,138
	TOTAL						<u>\$438,550</u>
	As of December 31, 2021, the market value of the above securities, provided they are not cashed before maturity, was \$462085.						
Note 3	Building Repairs and Improvement Fund:						
			OPENING	REVENUE	EXPENSE	TRANSFERS	FUND
			BALANCE			IN (OUT)	BALANCE
			\$ 38,310	\$ 15,222	\$ 7,705	\$ -	\$ 45,827
Note 4	Special Purpose & Outreach Funds:						
			OPENING	REVENUE	DISBURSE-	TRANSFERS	FUND
			BALANCE		MENTS	IN (OUT)	BALANCE
	Mission and Service		\$ -	\$ 41,095	\$ (41,095)	\$ -	\$ -
	Outreach		\$ -	\$ 5,632	\$ (5,632)	\$ -	\$ -
	Benevolent		\$ 13,418	\$ 1,193	\$ (1,480)	\$ -	\$ 13,131
	Music, Organ & Sound		\$ -	\$ 60	\$ (60)	\$ -	\$ -
	Christmas Hampers		\$ 5,166	\$ 11,550	\$ (10,672)	\$ -	\$ 6,044
	Sunday School Projects		\$ 1,027	\$ 1,052	\$ (1,052)	\$ -	\$ 1,027
	Change for Change project		\$ -	\$ 259	\$ -	\$ -	\$ 259
			<u>\$ 19,611</u>	<u>\$ 60,842</u>	<u>\$ (59,992)</u>	<u>\$ -</u>	<u>\$ 20,461</u>
Note 5	Trustee Managed Funds:						
	Shouldice Bursary Fund			\$ 28,762			
	W. MacLachlan Fund			\$ 25,000			
	MacLachlan Fund			\$ 23,057			
	Mary Freeman Fund			\$ 61,666			
	BCE Shares			\$ 377			
				<u>\$ 138,862</u>			

D.1.4 Summary of 2021 Givings

AVERAGE YEARLY GIVINGS

Yearly Givings	# of Givers	Amount Given	% of Total Givers	% of Total Amount
\$0.01 - \$200	26	\$2,990.00	17.10	1.02
\$200.01 - \$500	19	\$7,082.00	12.50	2.41
\$500.01 - \$1,000	30	\$21,553.00	19.73	7.32
\$1,000.01 - \$5,000	64	\$140,170.00	42.10	47.61
\$5,000.01 - \$10,000	9	\$66,341.00	5.92	22.53
>\$10,000	4	\$56,300.00	2.63	19.12
Grand Totals:	152	\$294,436.00	100	100
Average Yearly Giving Per Person:		\$1,937.07		

AVERAGE MONTHLY GIVINGS

Average Monthly Givings	# of Givers	Amount Given	% of Total Givers	% of Total Amount
\$0.01 - \$25.00	32	\$4,510.00	21.05	1.53
\$25.01 - \$50.00	23	\$11,290.00	15.13	3.83
\$50.01 - \$100.00	29	\$25,998.00	19.07	8.83
\$100.01 - \$200.00	34	\$60,963.00	22.36	20.71
\$200.01 - \$500.00	22	\$74,594.00	14.47	25.33
\$500.01 - \$1,000.00	10	\$83,781.00	6.57	28.45
>\$1,000.00	2	\$33,300.00	1.31	11.31
Grand Totals:	152	\$294,436.00	100	100
Average Monthly Giving Per Person:		\$161.42		

AVERAGE WEEKLY GIVINGS

Average Weekly Givings	# of Givers	Amount Given	% of Total Givers	% of Total Amount
\$0.01 - \$2.00	14	\$880.00	9.21	0.30
\$2.01 - \$5.00	17	\$3,330.00	11.18	1.13
\$5.01 - \$10.00	14	\$5,862.00	9.21	1.99
\$10.01 - \$25.00	42	\$35,429.00	27.63	12.03
\$25.01 - \$50.00	34	\$64,834.00	22.36	22.02
\$50.01 - \$100.00	18	\$61,460.00	11.84	20.87
\$100.01 - \$200.00	9	\$66,341.00	5.92	22.53
>\$200.00	4	\$56,300.00	2.63	19.12
Grand Totals:	152	\$294,436.00	100	100
Average Weekly Giving Per Person:		\$37.25		

E PROPOSED BUDGET 2022

CITY VIEW UNITED CHURCH					
PROPOSED BUDGET FOR THE OPERATING & BUILDING REPAIR & IMPROVEMENT FUNDS					
YEAR ENDING DECEMBER 31, 2022					
	OPERATING FUND		BUILDING REPAIR & IMPROVEMENT FUND (1)		
	BUDGET	ACTUAL	BUDGET	ACTUAL	
	2022	2021	2022	2021	
REVENUE					
Givings	\$ 205,000	\$ 201,756	\$ 15,000	\$ 15,222	
Rentals	\$ 40,000	\$ 23,827			
Investment income	\$ 5,000	\$ 24,179			
Bazaar	\$ 11,000	\$ 6,324			
Other)	\$ 6,000	\$ 6,009			
TOTAL	\$ 267,000	\$ 262,094	\$ 15,000	\$ 15,222	
EXPENSES					
Ministry & Personnel	\$ 198,000	\$ 167,005			
Finance & Administration					
Finance	\$ 34,000	\$ 34,512			
Property	\$ 50,000	\$ 45,714	\$ 10,000	\$ 7,705	
Renovation Project (3)			\$ 25,000		
Worship and Education	\$ 2,000	\$ 2,041			
Communications & Events	\$ 2,000	\$ 373			
Community Care & Outreach	\$ 1,000	\$ -			
TOTAL	\$ 287,000	\$ 249,645	\$ 35,000	\$ 7,705	
REVENUE less EXPENSES	\$ (20,000)	\$ 12,449	\$ (20,000)	\$ 7,517	
Federal COVID Aid (2)	\$ -	\$ 10,000			
Transfer from reserves (3)			\$ 25,000		
SURPLUS (DEFICIT)	\$ (20,000)	\$ 22,449	\$ 5,000	\$ 7,517	
Notes:					
1. Building Fund includes only significant repairs/renovations/acquisitions. Routine maintenance is included in the Operating Fund.					
2. Grant portion of federal Canada Emergency Business loan.					
3. Building Repair and Improvement Fund budget for 2022 includes \$25,000 provision for renovations required for rental space, funded by a transfer from the Building Improvement Fund reserve existing balance \$45,827).					

F APPENDICES

F.1 Appendix 1 – Minutes of the Virtual Annual General Meeting – February 28, 2021

**CITY VIEW UNITED CHURCH
VIRTUAL ANNUAL GENERAL MEETING
February 28, 2021**

1. **CALL TO ORDER:** Karl Tibelius called the meeting to order via Zoom at 10:35 am. There were 47 in attendance.
2. **OPENING PRAYER:** Reverend Laura Springate opened the meeting with a prayer.
3. **AGENDA:** It was moved by Steven Bergman and seconded by Jean Nielsen to approve the agenda as presented. CARRIED.
4. **NOMINATIONS OF CHAIRPERSON, SECRETARY, AND ALTERNATES:**
 - a. **CHAIR:** It was moved by Bruce Petrie and seconded by Ev Zytveld that Peter Fortura be nominated as Chair for today's Annual General Meeting and any subsequent congregational meetings during the year until next year's Annual General Meeting with Karl Tibelius as alternate. CARRIED.
 - b. **SECRETARY:** It was moved by Dave McGale and seconded by Alice Black that Dave Carney be nominated as secretary for today's Annual General Meeting and any subsequent congregational meetings during the year until next year's Annual General Meeting with Steven Bergman as alternate. CARRIED.
5. **APPROVAL OF MINUTES:**
 - a. **CONGREGATIONAL MEETING FEBRUARY 16, 2020:** It was moved by Jean Nielsen and seconded by Dave McGale to approve the minutes of the meeting of February 16, 2020. CARRIED.
 - b. **ANNUAL GENERAL MEETING MARCH 1, 2020:** It was moved by Dwayne Johnston and seconded by Dawn Hamilton to approve the minutes of the meeting of March 1, 2020. CARRIED.
 - c. **CONGREGATIONAL MEETING AUGUST 2, 2020:** It was moved by Elizabeth Oulton and seconded by Karl Tibelius to approve the minutes of the meeting of August 2, 2020. CARRIED.
6. **ANNUAL REPORT REVIEW:**
 - a. **CLERGY REPORT:** Reverend Laura thanked members of the congregation for their contributions of time and talent during the trying times of the COVID pandemic. Different approaches from traditional services and activities were successful this past year due to the strength and commitment of many. She noted that her report in Section A of the Annual Report failed to mention the work done by Graham Steeden on building security.

- b. CONGREGATIONAL INFORMATION:** Reverend Laura commented on the report and read aloud the names of those who had passed in 2020.
- c. COMMITTEE AND GROUP REPORTS:** Peter Fortura commented on his report as Chair of CVUC Council and the important changes in 2020, beginning with the welcome to Reverend Laura Springate. Peter thanked CVUC staff, Council, and Committee members, and made special mention of Fred Cattroll and Kim Benjamin for their excellent work in the preparation of weekly on-line services. Peter then reviewed the Committee reports noting under Worship and Education that we are receiving about 150 views of our on-line services each week, and under Community Care and Outreach that the Pastoral Care Team now reaches out via telephone to single members and the elderly, in addition to their normal contacts. Peter noted that M&S achieved \$40,662 this year, while Hampers had about \$11,800 in revenues and expenses. Peter thanked Larry Dobson for his wonderful work with Communications and Events sending out weekly emails, maintaining an active web site, and holding a successful Bazaar under the circumstances with revenues of \$6,000 thanks to the assistance of Anne Mulholland and Janet Hrnchiar. The committee report on Finance, Administration and Property indicated the work done to shingle two outside sheds, the re-staining of the church exterior walls and the project in progress to repair the flat roof. He thanked the membership team for their work in completing a new Church Directory. Under Ministry and Personnel Peter noted the farewells to Reverend Anne Montgomery, our Sunday School Coordinator Megan Baker, and our organist and choir director Noah Landers. Peter then thanked Mary Lynne Harvey and Peter Charboneau for their work which led to the approval of funding for new equipment that will allow us to conduct services with live streaming. There being no questions, Peter then passed to Steven Bergman, Chair of the Re-Opening Committee.
- i. RE-OPENING COMMITTEE:** Steven Bergman presented a Power Point slide deck outlining his committees actions this past year.
 - ii. STEWARDSHIP COMMITTEE:** Harry Bender reviewed the three- week stewardship campaign and thanked those who agreed to provide videotaped testimonials.
 - iii.** Following these reports from Peter, Steven, and Harry, it was moved by Joan Dobson and seconded by Ken Mitchell to approve Sections A, B, and C of the Annual Report. CARRIED.
- d. REVIEW OF FINANCIAL REPORTS:** Bruce Petrie reviewed the financial reports summarizing the statement of revenues, expenses and balances for the year ending December 31, 2020. He noted that we ended the year with substantial surpluses thanks to the receipt of federal grants, the Stewardship Campaign, and one large donation to the Building, Repairs and Improvement Fund. It was moved by Dave McGale and seconded by Jean Nielsen to approve the financial reports for 2020. CARRIED.
- 7. BUDGET FOR 2021:** Bruce Petrie presented a proposed balanced budget for 2021 for the Operating Fund, and a small surplus of \$3,000 for the Building, Repairs and Improvement Fund. It was moved by Karl Tibelius and seconded by Carla Winchester to approve the budget for 2021. Christine Tibelius mentioned the project she leads in providing support to children in Iqaluit and thanked those who contributed. The motion was then CARRIED.

8. **MISSION AND SERVICE FUND GOAL FOR 2021:** Dawn Hamilton moved and Alice Black seconded a motion to approve the Mission and Service Fund target for 2021 of \$35,000. CARRIED.
9. **OTHER BUSINESS:** Peter Fortura asked if there was any further business and Steven Bergman gave an update on the state of re-opening, noting that in-building services would not recommence until at least after Easter.
10. **CLOSING:** There being no further business, Reverend Laura closed the meeting with a prayer at 11:50 am.

Peter Fortura, Chair

Dave Carney, Secretary

F.2 Appendix 2– CVUC Council 2021-22 (as of April, 2021)

In May 2020, the Annual Nominating meeting was not held due to the COVID-19 pandemic. At the April 2021 Council meeting, it was decided to defer the 2021 Annual Nominating meeting due to the ongoing pandemic. Existing Council members agreed, once again, to continue in their current roles, and Committee members remained in their roles, except for a small number that wished to step down.

Peter Fortura, Chair of Council

POSITION	NAME	TELEPHONE	E-MAIL
Minister	Rev. Laura Springate	Off: 613-224-1021	revlaura@bellnet.ca
Chairperson	Peter Fortura	820-6115	forturahome@rogers.com
Vice-Chairperson	**vacant**		
Secretary and Archivist	David Carney	225-9003	dave.carney@rogers.com
Treasurer	Bruce Petrie	224-8955	petrie@magma.ca
Head Trustee	Peter Charboneau	723-8070	peter@otrgroup.ca
Ministry & Personnel	Harry Bender	425-3216	cvuc.map@rogers.com
Community Care & Outreach	Joanne Lewis	596-5512	joanne.lewis045@sympatico.ca
Communications & Events	Larry Dobson	224-0336	larrydobson@rogers.com
Finance, Administration & Property	Karl Tibelius	224-9988	karl.tibelius@hotmail.com
Worship & Education	Steven Bergman	594-9364	sldbergman@hotmail.com
Regional Delegates	Jim Watchorn	224-4075	watchorn@storm.ca
	Ev Zytveld	224-7225	ezytveld@gmail.com
Alternates	**vacant**		

F.3 Appendix 3 – CVUC Committees 2021-22 (as of April, 2021)

COMMITTEE	POSITION	NAME	TELEPHONE	TERM EXPIRES
Executive				
Executive	Chairperson	Peter Fortura	820-6115	
	Vice-Chair	**vacant**		
	Secretary	David Carney	225-9003	
	Treasurer	Bruce Petrie	224-8955	
Nominating	Chair (Vice-Chair or Past-Chair of Council)	**vacant**		
	Members	**vacant**		
		vacant		
Board of Trustees				
	Head Trustee	Peter Charboneau	723-8070	
	Trustees	Cairine Thomas	723-9477	
		Dorothy Latour	225-2534	
		Dianne Watchorn	224-4075	
	Minister	Rev Laura Springate	Off: 224-1021	
Ministry & Personnel				
	Chairperson	Harry Bender	425-3216	
	Committee	Holly Kritsch	225-9919	
		Ev Zytveld	224-7225	
		vacant	-	
Community Care & Outreach				
Council Representative		Joanne Lewis	596-5512	
Mission and Outreach Team	Leader	TBD	-	
	Members	Lambert Okrah	422-2647	
		Frank Pole	224-3745	
		Dawn Hamilton	727-9380	
		Sheila Smith	729-0327	
		Rev Laura Springate	Off: 224-1021	
Hamper Team	Co-Leaders	Bob Pegrum	224-4870	
		Joan Dobson	224-0336	
	Members	Barb Williams	224-5076	
		Fern McGale	225-4842	
		Michele Sutor	727-1753	
		Ron Horton	224-7159	
Pastoral Care Team	Co-leaders	Joanne Lewis	596-5512	
	Members	Claire Knudson	225-2247	
		Dorothy Latour	225-2534	
		Shirley Johnston	228-2935	
		Norma Johnston-Wells	825-6244	
		Marilyn Jensen	721-8435	
		Diana Riethman	226-1411	
		Ruth Anne Carney	225-9003	
		Janice Hopkins-Boucher	723-9820	
	Mary-Lynne Harvey	Off: 224-1021		
Minister	Rev Laura Springate	Off: 224-1021		

Communications & Events				
	Chairperson	Larry Dobson	224-0336	
	Bazaar Coordinator	Janet Hrnchair	721-8823	
	Website	Larry Dobson	224-0336	-
	Member	Joan Dobson	224-0336	
	Member	Carl Kritsch	225-9919	
Finance, Administration & Property				
Council Representative		Karl Tibelius		
Finance and Administration Team	Leader	TBD		
	Treasurer	Bruce Petrie	224-8955	
	Envelope Coordinator	Dwayne Johnston	226-8666	
	Members	**vacant**		
		vacant		
Membership Team	Leader	Ken Mitchell	225-1435	
	Members	Jim Watchorn	224-4075	
		Jean Tanner	225-5723	
		Betty Renwick	224-7043	
		Rev Laura Springate	Off: 224-1021	
Property Team	Leader	Karl Tibelius	224-9988	
	Members	David McGale	225-4842	
		Jim Strong	726-8145	
Worship & Education				
	Chairperson	Steven Bergman	594-9364	
	Usher Coordinator	Harry Bender	425-3216	
	Communion Coordinator	Judy & John Wessels	727-0444	
	Reader Coordinator	**vacant**		
	Special Music & Choir Liaison	Jeanette Pole	224-3745	
	Sound Operator Coordinator	Craig Suitor	727-1753	
	Sanctuary Decorations	Phyllis Potts	599-9561	
	Nursery Co-Coordinator	**vacant**		
	Minister	Rev Laura Springate	Off: 224-1021	
Internal Review				
	Reviewer	Janice Hopkins-Bouche	723-9820	
	Reviewer	Ev Zytveld	224-7225	