

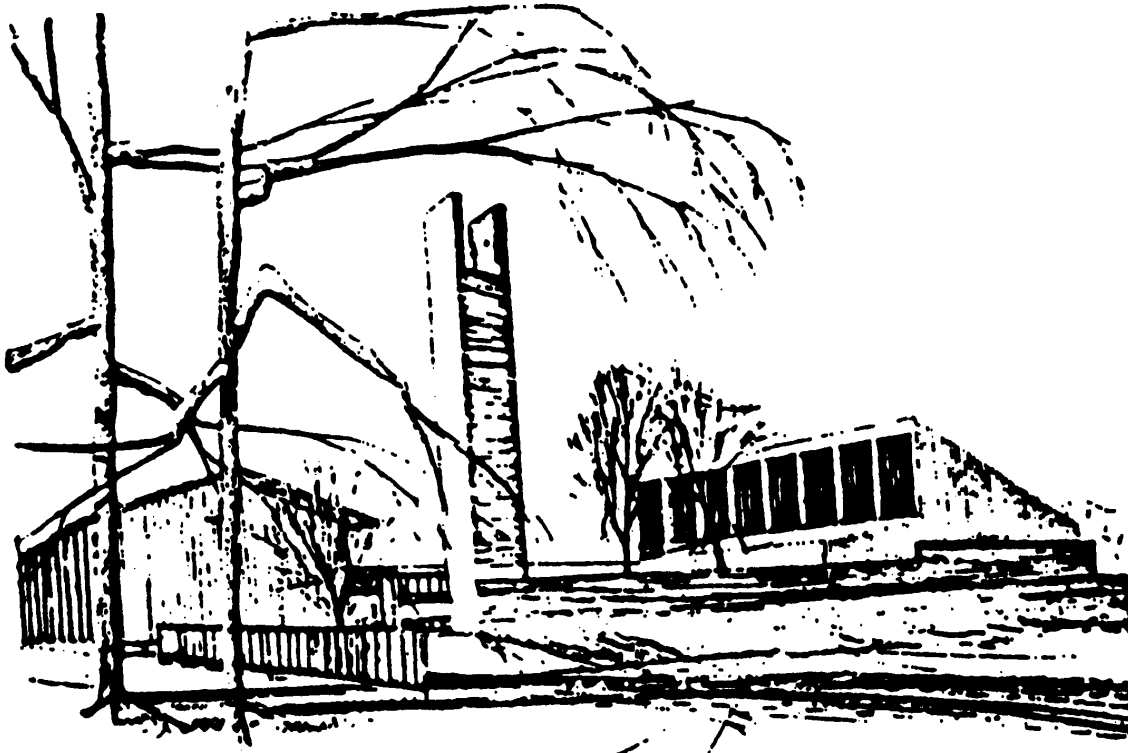
# CITY VIEW UNITED CHURCH

6 EPWORTH AVENUE      PHONE: 613-224-1021  
NEPEAN ONTARIO K2G 2L5      FAX: 613-224-4752

Email: [cvuc@bellnet.ca](mailto:cvuc@bellnet.ca)

Website: <http://www.cityviewunited.org>

**Minister: Reverend Dr. Karen Boivin**



## ANNUAL REPORT FOR 2018

*Please bring this report with you to the Annual  
Congregational Meeting on March 3, 2019*

---

# TABLE OF CONTENTS

---

<b>A</b>	<b>CLERGY REPORT FROM REV. KAREN.....</b>	<b>1</b>
<b>B</b>	<b>CONGREGATIONAL INFORMATION FOR 2018.....</b>	<b>2</b>
	B.1.1 COUNCIL CHAIRPERSONS .....	2
	B.1.2 BAPTISMS .....	2
	B.1.3 NEW MEMBERS RECEIVED BY TRANSFER.....	3
	B.1.4 NEW MEMBERS RECEIVED BY PROFESSION/REAFFIRMATION OF FAITH .....	3
	B.1.5 MEMBERS TRANSFERRED OUT .....	3
	B.1.6 DEATHS.....	3
<b>C</b>	<b>COMMITTEE AND GROUP REPORTS .....</b>	<b>4</b>
<b>C.1</b>	<b>Comments from the Chairperson of Council – 2018 .....</b>	<b>4</b>
	C.1.1 “Big Idea” Committee.....	5
<b>C.2</b>	<b>Congregation Worship and Education Committee .....</b>	<b>6</b>
	C.2.1 Sunday Worship Services .....	6
	C.2.2 Youth Interactions: Nursery, Sunday School, Youth Group; Camp Awesome.....	7
	C.2.3 Other Literature and Spiritual Learning .....	8
	C.2.4 Senior Choir .....	8
	C.2.4.1 Senior Choir Financial Statement (January 1, 2018 to December 31, 2018).....	9
<b>C.3</b>	<b>Community Care and Outreach Committee .....</b>	<b>10</b>
	C.3.1 Pastoral Care .....	10
	C.3.2 Mission & Outreach.....	11
	C.3.3 Hamper Sub-committee Report, 2018 Project.....	12
	C.3.4 United Church Women.....	14
	C.3.4.1 UCW Financial Statement 2018 .....	14
	C.3.5 Men’s Club-Friendship Club .....	15
	C.3.5.1 Men’s Club Financial Statement .....	16
<b>C.4</b>	<b>Communications and Events Committee.....</b>	<b>17</b>
	C.4.1 Communications .....	17
	C.4.2 Events.....	17
	C.4.3 Bazaar Committee Report .....	18
	C.4.3.1 Snowflake Bazaar – 2018 Exhibitors Services.....	19
<b>C.5</b>	<b>Finance and Administration and Property Committee .....</b>	<b>20</b>
	C.5.1 Finance and Administration Team .....	20
	C.5.2 Property Team.....	20
	C.5.3 Membership .....	21

C.6	Ministry & Personnel Committee .....	22
C.7	Board of Trustees .....	23
C.8	Ottawa Presbytery .....	24
<b>D</b>	<b>FINANCIAL REPORTS</b> .....	<b>25</b>
D.1.1	Statement of Revenues, Expenses and Balances .....	26
D.1.2	Statement of Financial Position as of December 31, 2018.....	27
D.1.3	Notes to the 2018 Financial Statements .....	28
D.1.4	Summary of 2018 Givings.....	29
<b>E</b>	<b>PROPOSED BUDGET 2019</b> .....	<b>30</b>
<b>F</b>	<b>APPENDICES</b> .....	<b>31</b>
F.1	Appendix 1 – Minutes of Annual General Meeting - February 25, 2018 .....	31
F.2	Appendix 2 – Annual Congregational Nominating Mtg – May 27, 2018.....	33
F.3	Appendix 3 – CVUC Council 2018-19 (as of May 27, 2018).....	34
F.4	Appendix 4 – CVUC Committees 2018-19 (as of May 27, 2018) .....	35

## **A CLERGY REPORT FROM REV. KAREN**

---

We started 2019 with a sermon series on God's three big questions to humanity in the Old Testament: 1) "Where are you?" (Adam and Eve), 2) "Where is your brother/sister?" (Cain and Abel), and 3) "What are you doing here?" (Elijah). The answers to these questions for both individuals and for churches are connected and constantly changing because of that interrelationship. As our membership changes and the neighbourhood around our church evolves so also does the nature of the ministry we are called to do here. On reflection, God led us in 2018 to pursue answers to the first two questions so that we can have a better sense of the answer to the third: "What should we be doing here in 2019 and beyond?" That journey of discovery was rewarding, faith inspiring, friendship building, and fun. A survey of our membership and trying various types of worship, continuing education, and social events gave us a better understanding of where we are today in terms of our membership, our gifts, and our interests. Ratifying our new governance structure, updating our policies, and streamlining our financial reporting have all contributed to a better understanding of where we are today in terms of our structure, our finances, and our ability to serve the public. Weaving ourselves more deeply into the fabric of our neighborhood through the many connections made with other non-profit agencies and churches in our area has allowed us to know more about the community in which we live and where the "brothers and sisters" are that we are called to partner with and help.

We made all this progress thanks to the dedication and tireless efforts of our church Council inspired by Peter Fortura's positive chairpersonship; the networking of the Big Ideas Committee; and your generous contributions of your time, talents, and treasure to our committees, mission projects, and events. A special thank you also to my fellow staff members Mary Lynne Harvey, Jiri Hlavacek, and Patrick Pearson who are always quick to add their particular talents to support our ventures.

Our biggest challenge presently is finding enough people to do the work needed. The "where we are" in this world is becoming more complicated and business oriented. One example is the increasing need to write more policy and meet the requirements of policies made outside our doors. Thankfully we are seeing a number of people take on some new roles and we give them our deepest appreciation for that. It is hoped that trend will continue.

The time is fast approaching to put together the puzzle pieces we have gathered about where we are and where possible partners and people in need are in our community in order to determine what we are to be doing as City View U.C. in the next few years ahead. Trusting in God's presence and guidance it will prove to be an exciting time.

*Your sister in Christ, Rev. Dr. Karen Boivin*

## **B CONGREGATIONAL INFORMATION FOR 2018**

---

### **B.1.1 COUNCIL CHAIRPERSONS**

*(Commencing January 1975, left to right)*

Don Stewart	Arthur Oulton	Patricia Walkington	Drew F. Shouldice
Jane Hamm	Charles Knight	Mary Gayle Pinkney	Harry Bender
Robin Lewis	Sue Brassington	Robert Pegrum	Arthur Oulton
Michele Suitor	Ken Mitchell	Harry Bender	Colin Harwood
Colin Potts	Pam Parks	Craig Suitor	Karl Tibelius
Peter Fortura			

### **B.1.2 BAPTISMS**

*Admitted into the fellowship of the Church of Jesus Christ by Baptism in 2018:*

**Annabelle Irene Bow-Hearn-Loyer**  
Daughter of  
Theresa Bow and Shane Loyer  
August 26, 2018

**Ryker Maxwell Prentice**  
Son of  
Ashley Prentice and Paul Prentice  
August 26, 2018

**Calel Thomas Bow-Hearn-Loyer**  
Son of  
Theresa Bow and Shane Loyer  
August 26, 2018

**Aria Toula Borrel**  
Daughter of  
Sarah Notman and Andreas Borrel  
September 16, 2018

**B.1.3 NEW MEMBERS RECEIVED BY TRANSFER**

There were no members added by Transfer in 2018.

**B.1.4 NEW MEMBERS RECEIVED BY PROFESSION/REAFFIRMATION OF FAITH**

There were no members added by Profession/Reaffirmation of Faith in 2018.

**B.1.5 MEMBERS TRANSFERRED OUT**

There were no members removed by Transfer in 2018.

**B.1.6 DEATHS**

*Romans 8:18, 28, 35, 37-39*

I consider that the sufferings of this present time are not worth comparing with the glory that is to be revealed to us. We know that in everything God works for good with those who love Him, and are called according to His purpose. Who shall separate us from the love of Christ? Shall tribulation, or distress, or persecution, or famine, or nakedness, or peril, or sword? No, in all these things we are more than conquerors through Him who loves us. For I am sure that neither death, nor life, nor angels, nor principalities, nor things present, nor things to come, nor powers, nor height, nor depth, nor anything else in all creation, will be able to separate us from the love of God in Christ Jesus our Lord. The body is gone, but we are left with the names of these people which we speak with reverence and affection:

Dorothy Fulton Myatt <sup>(M)</sup> (+)	May 17, 2018	Joan MacDonald <sup>(M)</sup>	Dec. 8, 2018
Lyle Donald Nesbitt <sup>(M)</sup> (+)	Aug. 9, 2018	Craig Charles Stratton <sup>(M)</sup>	Dec. 24, 2018
Nancy Naish <sup>(M)</sup>	Nov. 9/18		

and we pray that we may remember these names which they were given by other people and by which they are still known. We believe that all they meant to us is not lost even though they are no longer with us. May God’s love continue to live in our hearts and minds, in our courage and conscience. Help us to remember by word and deed those who are severely tested by this loss that they may not be overwhelmed by it and isolated from others, but that through us they may find in Christ new courage and confidence to face life.

- <sup>(M)</sup> Member of City View United Church
- <sup>(A)</sup> Adherent of City View United Church
- <sup>(+)</sup> Funeral Service not conducted by City View United Church Clergy

## **C COMMITTEE AND GROUP REPORTS**

---

### **C.1 Comments from the Chairperson of Council – 2018**

2018 was another busy and spiritually-rewarding year in the life of City View United Church. As a result of all of the wonderful work done by our dedicated staff and volunteers, we can be very proud of our many accomplishments. This annual report is a tribute to our entire congregation, and to the Christian vision to which we are all called.

As you read this report, we want you to come away with feelings of trust and hope: trust that the church is being led effectively; and hope that what we are still yet to accomplish will strengthen the impact we have already made through our local and global outreach.

We continue to be blessed to have the Reverend Dr. Karen Boivin as our minister, as she leads us forward in ministry and worship. This year, she has challenged members of Council to be bold and innovative, as we consider “Big Ideas” surrounding possible future uses of our land, our buildings, and our church programs.

As in past years, we are also so fortunate to have an established ministry of music, under the direction of Jiri Hlavacek.

We are thankful for the dedicated work of our staff including Mary-Lynne Harvey for her leadership and organization in the Office. Patrick Pearson has been instrumental in keeping the church clean and in a state of good repair, and Veronica Moore continues to carefully maintain the financial books. I would also like to thank the members of the Ministry and Personnel Committee, and the Finance, Administration and Property Committee who are essential to the ongoing operations of the church. As well, the Trustees, under the leadership of Wayne Mitchell, have done an outstanding job in managing our rentals, which contribute a vital source of our overall operating income.

City View’s ongoing commitment to mission and outreach is one of its key strengths. Our annual Christmas Hamper and voucher program was a big success and we again hosted Camp Awesome Children’s Summer Camp. The Sunday School once again spearheaded a drive to provide art supplies to children in Iqaluit. We continue to support many local organizations and activities through our giving, voucher sales or volunteering. Finally, we continue to support the Mission and Service Fund, which finances the national and international work of the Church.

The Snowflake Bazaar was again a huge success, due to the leadership of Kim Benjamin and her team. We also had many special events this year organized by the Communications and Events Committee; in particular, the highlight of the year was the Sunshine Café, where we warmed ourselves up midwinter by sharing a lunch and talent show.

Thanks to everyone who contributed to all of our congregation’s achievements in 2018. Your support, including your financial support, allows us to accomplish so much. As you read through the following pages, you will see that we are truly blessed to have so much to be proud of.

*Respectfully submitted,  
Peter Fortura, Chair, CVUC Council*

### **C.1.1 “Big Idea” Committee**

Since the adoption of our Mission and Vision statements, collectively, we have been working through ways to move forward with them. How do we take those next steps? In June 2018 Council accepted an approach to invite a small cross section of members of CVUC to join them for a morning “Big Idea” workshop. This workshop took place on Saturday September 15, 2018. Thanks to Mary Lynne for spear heading the food, along with Cynthia and Isabel for their help, during the session.

We have defined ‘Big Ideas’ as profound ideas that will have a lasting impact on strengthening our relationships with the wider community; that – we as City View – can ‘rally’ around. Areas of big ideas include partnerships, programming, and building & land. A big idea scares us, excites us, we have no idea how we will get it done; impacts the community, benefits the Church, and fits into God’s vision.

The Big Idea workshop came out with three broad notions to explore further:

- 1) Helping the Community as a ‘community center’
- 2) Redevelopment of the land/building
- 3) Joining with others

The output of the workshop spawned the Big Idea Committee to research each of these further, and to come back with feedback. The committee is balancing between short-term tactical approaches, and a longer-term strategic approach.

The members on the Big Idea Committee (in 2018) included:

- Steven Bergman, Chair
- Dave Carney
- Heather Kritsch
- Karl Tibelius
- Jennifer Landry
- Peter Fortura (Chair CVUC)
- Rev. Karen Boivin (Minister)

Since October 2018 the committee has met several times and focused on gathering information. Over the last four months members of the committee have met with various community groups, fellow Churches, politicians, and conducted research on a small number of topics. I would like to give special thanks to Dave Carney who setup and held many of these meetings (with Karen) with the various community groups. I would also like to extend special thanks to Peter and Karen who organized a first meeting with the five other United Churches close to us early in 2019. This meeting was set up to understand what the other United Churches are doing to help the community, and to open the lines of communication.

A couple of interesting facts have been discovered and/or better understood as a result of these efforts:

- The #1 key need by various community groups is space. The type of space that we continue to see is a need for an industrial-style kitchen to support preparing meals.
- Seniors low-cost housing is a key need overall for the local community area.
- 80% of CVUC’s current congregation is within 5km of driving of our Church.
- The other Churches in our area tend to share similar opportunities and challenges; one such challenge is finding volunteers for committees.



The Big Idea committee has no recommendations currently, as we continue to-better-understand our local community and those trying to help it out.

One thing we do see – there are specific needs of our community; and as a Church, we have talents to offer. We continue to-better-understand how we can match our talents to the needs.

We invite you to offer any input or “big ideas” you may have; or any community needs that you feel CVUC should be looking at. Feel free to contact myself, or anyone else on the committee to share your thoughts.

Stay tuned for more information from the Big Idea Committee in 2019.

*Respectively submitted,  
Steven Bergman, Chair, Big Idea Committee*

## **C.2 Congregation Worship and Education Committee**

### **Worship & Education Committee**

This committee’s primary focus is as follows:

- Coordinate Sunday worship services, including: service readiness, ushers, readers, sound, decorations, communion, special music;
- Coordinate youth interaction, such as: Sunday school, youth group, nursery;
- Coordinate other literature of spiritual learning; and encouraging stewardship of the Church.

### **C.2.1 Sunday Worship Services**

The committee is meeting every few months to help Karen plan out the Services, offering input. We continue to reflect on how to respect the traditions and customs that the City View congregation has used for many years, while looking to inject areas of contemporary Worship practices.

A key change many of you may have noticed is a continued use of visual aids. Most of the hymns were posted on the video screens for easier singing. Video content was injected into the Services. Another notable adjustment was that the Lord’s Prayer has been moved to the front of the service for children to take part and is being sung more often. Finally, we continue to see good use of the Kid’s Table off to the side.

We continued to utilize a sign-up list for weekly ushers. Thank you to all of you who signed-up and volunteered your time to greet, meet and assist our Congregation in this role.

Worship Services over the year have occurred as past years, including the Maundy Thursday, Good Friday, an early Easter Service; a Blue Christmas Service; the annual Choir Candlelight Service. One notable change this year saw us have only one Christmas Eve Service. Attendance and feedback were mixed. Although the single Service allowed families to come, it appears that the single 7pm timeslot and a full Service inhibited some families from attending.

We are continually blessed to have Jiri Hlavacek’s Musical Leadership and a wonderful choir. Heidi Li offered her musical ministry during Jiri’s time off in July and August.

This year we once again had a pizza lunch to decorate the Sanctuary for Christmas after an early December Service. We had nearly 30 people attend and help with the decorations. This included adults and a gaggle of kids. It was a lot of fun watching the kids put bulbs on the Christmas trees, organize tinsel and garland; an all-round good time! And although this occurred in early 2019, thank you to those volunteers who took the time after a service early in January to take-down the decorations.

Finally, a special thank you for all of those that work to keep the Worship Services running, including the many Ushers, Communion helpers, Readers, Offering collection personnel, and the Audio/Visual group. A special thank you to Glenn Hogaboam who, after many years of organizing communions, stepped down. With that said, we welcome with thanks Judy and John Wessels for taking over this important and large job.

I know there are many others that do less obvious, but nonetheless important things (i.e.: flowers, banners, decorations). Thank you! It's our collective effort that makes Worship Services at City View engaging, thoughtful and entertaining.

### **C.2.2 Youth Interactions: Nursery, Sunday School, Youth Group; Camp Awesome**

City View is blessed to have the continued input from many people in support of our Youth. Our Nursery continues to be coordinated by Eleanor Henderson. I thank her and the ongoing volunteers that sit in the nursery with our youngest congregation members. Over the course of the year the nursery had a small number of ongoing young visitors each week.

Sunday School continues to be an integral part of City View. In early 2018, we said goodbye to Emily DeWolfe who had joined the Church staff as the Sunday School & Youth Coordinator. Her time with CVUC, though relatively short, was appreciated. As acting Sunday School Coordinator, I've continued to provide overall programming for our small group of volunteer teachers. Special thanks to Heather Kritsch, along with Chris Tibelius and Jennifer Landry for their continued volunteer time as teachers on Sundays. We are always looking for helpers down in the Sunday School; even if it's one Sunday a month.

In the first half of 2018, the Sunday School group continued to follow the Seasons of the Spirit curriculum which follows the lectionary. It was supplemented by materials available on the Internet.

In the fall of 2018, the Sunday School programming utilized resources from the Internet, primarily the Ministry for Children website. The programming focuses on a central idea or Bible reading and allows the children to explore it through dialogue, actions, games, and crafts. This year again the children put on a Christmas pageant entitled "Twinkle – The Christmas Angel". Thanks to those parents that showed up in the morning before the show to help organize the kids. Finally, as part of the Christmas Season, the Sunday School kids decorated the Friendship baskets.

The Sunday School raised money to send art supplies and creative toys to Iqaluit again this year. More than \$650 was raised. The supplies and toys are distributed through the food bank and are very much appreciated by the children. Thanks to the congregation for their fantastic support, and Mary Ellen Thomas of the Nunavut Research Institute, for making this project a yearly success. Thanks to Chris Tibelius for spear-heading this campaign.

Overall, the Sunday School has experienced stable numbers over the past year, and we have a few new members. Average attendance was between 8 and 9 every week, with approximately 19 children attending on a fairly regular basis. We continue to look for support from the Congregation to be teachers or extra helping hands.

With the absence of a Youth coordinator, there is no current Youth programming. I will note that there are a small number of 'kids' that are entering the youth group age. We continue to actively interview for a Sunday School & Youth Coordinator role.

Finally, we were blessed to have Jennifer Landry continue to lead our involvement with Camp Awesome. Camp Awesome is a week-long Christian day camp program sponsored by Ottawa Presbytery of the United Church of Canada. It was another successful Camp in 2018 with 31 campers. The theme was waterworks and looked at various stories in the Bible that had a water theme. On Monday, the group looked at the story of Moses and the water in the stone; and the take away was to trust in God. On Tuesday, the story was that of Paul and the shipwreck; the group learned that God is with them even during difficult times. On Wednesday, the group studied the story of the woman at the well and learned that God's love is for everyone. On Thursday, the group looked at the story of Rebekah and the camel test where they learned to show kindness towards others. On Friday, the group studied the story where the fishermen were told to cast their nets on the other side where they learned that God cares about them and helps them. The campers learned many songs and made several crafts. They also enjoyed the outdoor water play day twice. Thank you to Jennifer for her work here.

### **C.2.3 Other Literature and Spiritual Learning**

There is the ongoing Bible Study meeting that occurs weekly as well as the drumming circle. During Lent classes were offered on the History of the Bible and Meditation. In Advent we joined Faith Lutheran and Julian Anglican churches for a film study of Les Misérables. Finally, we continue to be blessed with the Library in the Friendship room that has many books available for usage on a weekly basis.

Without the continued inputs and time of the Worship & Education Committee, and of course the ongoing Spiritual Leadership of Karen, we would not have the Worship and Education experiences we have today. The continued focus of this committee going into 2019 will be to help foster a positive Worship experience, and offer means to learn God's Word through various activities.

*Respectively submitted,  
Steven Bergman, Chair, Worship and Education Committee*

### **C.2.4 Senior Choir**

2018 marks another successful year for the City View church choir. Once again Jiri was an inspiration to us because of his love of music. He continues to enjoy what he does so well, and that enjoyment carries over to the choir. Thanks once again to David Oulton for his annual support in the Remembrance Day service. Also to Cairine Thomas for the many times she has accompanied the choir on her flute. Also many thanks to Elizabeth Oulton who has made a donation to the choir in appreciation for their participation in Arthur's funeral service.

Our Candlelight Service is still such a special event in the life of our church. It is a pleasure for us to share this music with the congregation.

This year the choir's donation of \$2,000 will help reduce the deficit of Church finances.

Let me take this opportunity to mention, in appreciation, all the choir members who come out every Thursday and Sunday to share their talents with all of us. I want to impart a special bit of information about some of the choir members. A few have been in the choir for almost 50 years! And several for more than 30 or 40 years. Now that is dedication! Much appreciated!

Note – we always welcome new members to continue this contribution to our services, (even if you cannot commit to staying for 50 years!) and we would welcome your participation!

*Respectively submitted,  
Betty Renwick, Secretary*

**C.2.4.1 Senior Choir Financial Statement (January 1, 2018 to December 31, 2018)**

<b>Bank Account Balance at December 31, 2017</b>		<b>\$3,625.25</b>
<b><u>2018 Receipts</u></b>		
Thank You Donation from Elizabeth Oulton	150.00	
2017 Candlelight (Note 1)	412.00	
2018 Candlelight	699.30	
2018 Choir Dues	95.00	
Total Received	<u>1,356.30</u>	<b>1,356.30</b>
<b><u>2018 Disbursements</u></b>		
Operating Fund CVUC Donation	(2000.00)	
B. Broughton Company Ltd. (2018 Candlelight Bulletins)	(43.45)	
Jean Nielsen (2018 Candlelight Refreshments)	(78.73)	
Total Disbursements	<u>(2122.18)</u>	<b>(2122.18)</b>
<b>Bank Account Balance at December 31, 2018</b>		<b><u><u>\$2,859.37</u></u></b>

**Notes to Financial Statement**

Note 1:

Additional 2017 Candlelight Choir Donations, received by cheque from Cityview Church deposited to choir bank account January 23/18

## **C.3 Community Care and Outreach Committee**

### **C.3.1 Pastoral Care**

The Pastoral Care Team continues to enjoy and appreciate the guidance and support of our minister Rev. Dr. Karen Boivin. Presently the team is visiting approximately 30 people.

In the spring and fall some of our members took advantage of the Continuing Education Workshops offered by the Ottawa Pastoral Care Training Program.

We held the Blue Christmas/Memorial Service on Sunday Afternoon, December 2. There was an excellent turnout and refreshments followed the Service. This Service gives family members and friends an opportunity to reflect on the memories of their loved ones who have past away. It also gives people who find the Christmas Period difficult an opportunity to receive strength from the Service.

The Prayer Chain continues to be effectively handled by Doris and Dorothy Latour. They also continue to link up volunteer drivers with church members who require a ride to church. We very much appreciate their continued efforts.

The team once again enjoyed assisting in the delivery of the Friendship Baskets. We would like to express our sincere thanks once again to Joan Dobson for continuing to coordinate this very important and worthwhile project.

Betty Renwick continues to send cards to people on the pastoral care list. Her thoughtfulness and efforts are very much appreciated by the recipients and our team. We would like to express our sincere thanks to Betty for this valuable ministry she provides.

Our Team members this year include Mindy Benoit, Karen Boivin, Rachel Boone, Ruth Ann Carney, Mary Lynne Harvey, Marilyn Jensen, Shirley Johnston, Mary Ann King, Marg Knight, Claire Knudson, Doris Latour, Dorothy Latour, Diana Reithman, Norma Wells-Johnson and Joanne Lewis. I very much appreciate the team members' continued hard work, their professionalism and their dedication to this vital ministry and they truly are a joy to work with!

*Respectfully submitted,  
Joanne Lewis, Chairperson, Pastoral Care Team*

### **C.3.2 Mission & Outreach**

The mandate of this committee is to help City View United Church to be a sharing and caring community and to support the outreach work of the United Church of Canada.

This year we have continued to welcome the residents of the former Telci group homes. Laura Allingham and John Robson are enjoying the more independent life- Laura sharing an apartment with a friend and John enjoying life in a local town house with a friend and live in assistants. Once again, this year they enjoyed their special birthday celebration in June and Christmas party in December. We would welcome anyone who would like to be more involved and help with Laura and John at church.

This committee continues the Pizza Video Night tradition. In April, the Safe Wings Ottawa presented a very informative talk concerning the protection of birds from flying into the glass windows in large buildings.

Supporting Local Outreach Opportunities in our community is a priority at our church. Once again, our congregation has responded generously supporting The Carlington Chaplaincy, The Caldwell Family Centre, The Westend Breakfast and Lunch Program, Centre 507, Algonquin Campus Ministry and Nelson House Women's Shelter.

Your donations of toiletries (deodorant, shampoo, t paper etc.) socks and underwear, etc. are much appreciated by Centre 507. Your Harvey Harvester donations of food are gratefully received by the local Caldwell Family Centre. Exam time at Algonquin College is made happier by your generous donations of cookies, muffins, fruit etc.

Once again your purchase of grocery gift cards raised \$1,587.25 for the Carlington Chaplaincy. Metro total sales were \$9,000.00 with a profit of \$360.00. Loblaws total sales were \$23,775.75 with a profit of \$1,227.25.

The Christmas Hamper Project and Caring Baskets are a highlight in the life of our congregation. We appreciate the dedication of the committee that gives us this happy opportunity to share at this time of year.

The M&O committee continues to fund the purchase of Fair Trade coffee served each Sunday. Your coffee hour donation to the Healing Fund (can) raised \$200.00 for programs to help alleviate the sad intergenerational results of the Residential Schools on our First Nations People.

Through the Mission and Service Fund and the World Development and Relief Fund our congregation has raised \$56,496.04, generously supporting the work of the United Church in Canada and through our partners around the world as they deal with issues of famine, war dislocation and environmental disasters.

We welcome anyone who would like to join us. Bring us your ideas.

*Respectfully submitted by the M&O Committee,  
Karen Boivin, Dawn Hamilton, Marg Knight, Lambert Okrah, Frank Pole, Sheila Smith*

### **C.3.3 Hamper Sub-committee Report, 2018 Project**

Members of the Hamper Committee were: Robert Pegrum and Joan Dobson, Co-chairs, Fern and Dave McGale, Craig and Michele Suitor, Ron Horton, Lloyd Seaman, and Karen Boivin.

This year we supplied 75 hampers to needy families. Debra Dynes and Caldwell Family Homes gave us the majority of the names with some coming from Meadowlands Public School, Carleton Heights P.S., Sir Winston Churchill P.S., Sir Guy Carleton, and Marg Knight.

50 Vouchers for \$50 were given to families from Debra Dynes and Caldwell. And 20 Vouchers for \$25 were also given to families from Debra Dynes, and Caldwell. All the families for hampers and Vouchers were cleared through "Caring and Sharing "to avoid duplications

Meadowlands, Sir Winston Churchill, and Carleton Heights also had food drives for us. These were very successful.

We were fortunate to receive \$2,500.00 from the Kiwanis Club with President Gord Clark personally delivering the cheque to the church. He also organized some drivers to deliver Hampers.

The Rotary Club also generously gave us \$500.00 again this year.

The Congregation at City View supported this project by monetary donations, by adopting families and buying gifts for them, by bringing in peanut butter, coffee, pancake mix, and hot chocolate and other food, by picking up food from the schools, by getting boxes from Farm Boy(Dave McGale, the Suitors) by packing the non-perishable food in the boxes, by putting turkeys in the hampers(Andrew Johnston) And by delivering the hampers. Cars were loaded by Venturers and other teens, under the watchful eye of Michele and Craig Suitor.

Ron Horton keeps the food count to ensure each hamper has a very full Christmas Dinner. He orders from IGA perishables and non-perishables. He also searches out bargains early on to cut costs where possible.

Barb Williams also finds the bargains in mittens, gifts for adults and in a box of chocolates for each family.

Fern McGale lists all the families, checks for duplications, finds out sizes and ages for the children to help with gift purchases. and encourages adoptions!

Larry Dobson co-ordinated all the drivers.

40 Friendship Baskets were decorated by the Sunday School and filled with donations from the congregation of puddings, applesauce, fruit cups, hard candies and chocolates, tea, cheese and crackers, almonds, other treats, and homemade cookies. These were delivered by volunteers to the shut-ins, and to people in the congregation who had had a tough year.

**Financial Results:****Income:**

	<b><u>2017 Project</u></b>	<b><u>2018 Project</u></b>
- Nepean Kiwanis	\$ 2,500	\$ 2,500
- CJOH-CTV (Union Local 715M)	500	0
- Rotary Club of West Ottawa	500	500
- Teachers Sir Winston	120	10
- "Outside" Individuals	<u>200</u>	<u>200</u>
Total income from "outside" sources	3,820	3,210
Income from the Congregation	<u>4,854</u>	<u>4,680</u>
<b>Total Income</b>	<b><u>8,674</u></b>	<b><u>7,890</u></b>

**Expenditures:**

	<b><u>2017 Project</u></b>	<b><u>2018 Project</u></b>
-Food:		
Mc Daniel Independent Grocers	\$ 3,327.89	\$ 3,862.87
Other Grocery Purchases	197.40	734.51
- Supplementary presents for adults, etc.	813.95	895.00
- Misc. (stationary, prizes, postage, gift certs. Etc.)	0.00	442.17
- Food Vouchers, Metro/Basics	3,000.00	3,000.00
- Caring & Sharing Exchange	<u>500.00</u>	<u>0.00</u>
<b>Total Expenditures</b>	<b><u>\$ 7,339.24</u></b>	<b><u>\$ 8,934.55</u></b>
<b>Surplus/(Deficit) Income - Expenditure</b>	<b>834.76(+)</b>	<b>\$ 1,044.55 (-)</b>
<b>Total # Food Hampers &amp; Vouchers</b>	<b>67 +120 vouchers</b>	<b>75 + 70 vouchers</b>

The amount in our account at the end of 2017: \$7,293.00  
2018: (-)\$1,044.55 - \$500 to Caring and Sharing is: 1,544.55(-)

Amount in Hamper Committee Account now: **\$5,784.45**

The Committee will express on your behalf our thanks to the local schools and the business community for their long standing interest and commitment; we could not do it without them. We wish everyone a Happy and Prosperous 2019 and look forward to a repeat success next Christmas.

*Respectfully submitted,  
Joan Dobson for Robert Pegrum*



**C.3.4 United Church Women**

The United Church Women completed another successful year of Christian Fellowship and service.

We were saddened by the loss of so many - Nancy Naish, a long-time member of City View United; Joan MacDonald, loved by many; and Dorothy Myatt, a member of the Phoebe Unit – she had an artistic touch and a humorous mind and we will greatly miss her.

The Miriam Unit meets regularly and give funds to charities of their choice, raising the money through collections.

The Phoebe Unit also meet regularly. A donation was made to City View United Church.

Members of the Dorcas and Naomi units no longer meet as units but in friendship.

*Jean Baenziger,  
UCW Member*

**C.3.4.1 UCW Financial Statement 2018**

Balance Forward January 1, 2018		\$ 1,623.56
---------------------------------	--	-------------

**Income:**

Offerings	422.55	
50% UCW General (Closed)	263.12	
	-----	
	685.67	685.67
		-----
		2,309.23

**Disbursements:**

CVUC - Benevolent Fund	300.00	
CVUC - General Funds	500.00	
Multifaith Housing Initiative	300.00	
Christmas Pudding Supplies	181.69	
Flowers/Gifts	64.54	
	-----	
	1,346.23	1,346.23
		-----

Balance as at December 31, 2018		\$ 963.00
		=====

### **C.3.5 Men's Club-Friendship Club**

It is with great regret that I report on the disbandment of a very successful and long running organization. Over the years this group of men have not only hosted monthly meetings with outstanding topics and speakers but have contributed much to the City View United Church family and community at large.

Just to name a few of these activities:

A Chicken Barbeque that was always well attended.  
A Cellar to Attic sale that allowed a recycling of many treasured possessions.  
Many times, ventured to Camp Kalalla in the spring to do a clean-up and build cabins for the summer campers.  
Ran a very successful Restaurant for the Bazaar.  
Initiated and administered a Bursary in the name of a past member, Drew Shouldice.  
Gave financial support to Camp Awesome.  
Maple Syrup sales.  
Sold large quantities of Poinsettias.  
Financially supported our Church.  
Donated to various worthy causes in the community such as Operation Come Home, and Harvest House.

The club will disband effective March 1, 2019. Two plaques will be replaced, one, Chairs of Council and the other, Drew Shouldice Bursary Winners. Money left in the account will then be placed in the Drew Shouldice Bursary Fund.

The minutes will be turned over to Dave Carney to be placed in the Church Archives.

#### **Activities:**

**Maple Syrup Campaign** run by Dave McGale and Ken Mitchell was a great hit again.

**The Bazaar Restaurant** under the direction of Glenn Hogaboam, with countless helpers, went smoothly serving many luncheons and snacks.

**Poinsettia Campaign** run by Lloyd Seaman once again gave great service to our congregation and community.

*Respectively submitted,  
Ken Mitchell*

**C.3.5.1 Men's Club Financial Statement**

2018 Financial Report of CVUC Men's Club

Funds on hand January 1, 2018 \$2,169.88

Activity	Receipts	Expenses	Net	
Dinner meetings	\$0.00	\$0.00	\$0.00	
Maple syrup project	\$344.00	\$0.00	\$344.00	
Poinsettias	\$1,601.72	\$1,284.92	\$316.80	
Bank charges	\$0.00	\$0.00	\$0.00	
Donations - see below		\$815.00	-\$815.00	
Totals	----- \$1,945.72 =====	----- \$2,099.92 =====	----- -\$154.20 =====	----- -\$154.20 -----

Funds on hand December 31, 2018 \$2,015.68  
=====

Detail of Donations made:

CVUC operating fund	500.00
Operation come home	50.00
Harvest House ministries	50.00
Camp Awesome	215.00
	-----
	815.00 =====

## **C.4 Communications and Events Committee**

The aim of this committee is, first, to meet the needs of the church, helping with the communications and promotion of all activities and events; and, second, to align with our mission and vision statements, by being a welcoming church which reaches out to help meet the needs of our community.

### **C.4.1 Communications**

— Our planning sessions continue with Rev. Dr. Karen Boivin, Mary Lynne Harvey (office administrator) and Larry Dobson (Chair of Communications and Events Committee).

— Our weekly E-Announcements continue to be sent out to 156 people. Based on our weekly bulletin put together by Mary Lynne Harvey, these announcements serve to keep our members aware of our activities and events wherever they might be, whether on vacation or elsewhere and unable to attend services.

— Our Website continues to keep people current with weekly news in our church as well as in our community. Podcasting of Karen's sermons continues.

— Our Facebook page remains active. We encourage all members to post and comment.

— Mary Lynne Harvey has expertly kept our bulletin boards current again this year. Many thanks go out to her.

### **C.4.2 Events**

Our weekly coffee hour remains a highlight for the many who enjoy keeping in touch with all our members. Thanks go out to all our servers, including Barb Williams, Jean Baenziger, who diligently run the show week-by-week, as well as Holly Kritsch, Liz and Wayne Mitchell, Sheila Smith and others on our Outreach Committee.

On January 21st we had a Sunshine Cafe luncheon that provided a much-enjoyed program that built on the talents of many of our members. Many other people also came together to make it happen so smoothly, from those that joined a sandwich-making bee, to the Sunday School kids who made table centerpieces, to those who helped set up, serve, and clean-up. It was an impressive and fun-filled event.

On April 16th we had our classic Easter Morning breakfast with Hot Cross buns and other items.

On April 29th we threw another luncheon. With a menu of Tortières and salads, it drew together over 70 people for fun and fellowship.

Our annual church picnic took place on June 24th this year. Despite a forecast for rain, it turned out to be a sunny day, the kind we always like for our kids' games and outdoor picnic.

Our Welcome Back Sunday Brunch took place on September 16th. Hotdogs, cookies, and sundaes made up the menu for the many attending.

On October 28th, our Halloween party brought out 86 members, 21 of whom were Sunday school members who enjoyed some nice, messy games under the direction of Steve Bergman.

On November 17th our annual Snowflake Bazaar took place, and again, with the help and input of just about every person in the congregation, drew a large crowd from the community. We will report the details of this successful event below.

*Respectfully submitted,  
Larry Dobson, Chair*

#### **C.4.3 Bazaar Committee Report**

This year's successful Snowflake Bazaar and Craft Fair was held on November 17, 2018. Many people contributed to this venture through their generous donation of items (home baking, knitting, jewellery, crafts, books, toys, collectibles, etc.). We appreciate their time (setting up and taking down, serving/assisting in the Snowflake Café, implementing floor plans, decorating, creating items to sell, obtaining donations for the silent auction, leading and helping at tables, providing security, greeting and providing assistance to attendees, operating the elevator, etc.). The committee members also generously contributed their time and talent to help make sure this event was a success. The financial total, as of December 31, was \$13,119.29. Many thanks to everyone for supporting this very worthwhile and community-building event.

A special thank you to Wayne Mitchell, who, for the past several years, has been a key member of the Bazaar Committee. Wayne has primarily been responsible for the set-up and take-down of the event, and sorting/organizing donations as they come in (books, collectibles, etc.). Wayne's attention to detail and his commitment to the Bazaar will be greatly missed, as he steps down from these roles. The Committee is seeking a new volunteer (or volunteers) to take on these duties. Assistance and guidance will be provided to any volunteer(s) that would be interested in helping in this endeavour.

**The planned date for next year's event is November 16, 2019.** Please mark it on your calendar so that we can make next year's event an even greater success!

*Respectfully submitted,  
Kim Benjamin, Bazaar Coordinator*

### C.4.3.1 Snowflake Bazaar – 2018 Exhibitors Services

Booth	Contact Name	2016 Receipts	2017 Receipts	2018 Receipts
Snowflake Bazaar Restaurant	Glenn Hogaboam	\$1,033.00 + 151.05	1,021.65	1,028.85
Silent Auction	Grant Johnston	1,073.00 + 316 + 7	1,798.00	2,154.00
Knitting and Sewing	Jean Bazenzier	852.30 + 148.00 + 20	1,261.00	1,040.00
Crafts	Youth Group (+Barb Williams assist)	394.75 + 91.20	370.90	461.25
Gifts and Collectables	Phoebes: Pat Beauchamp	2,190.20	2,260.00	2,109.50
Jewellery / Handbags / Scarves (vintage/gently used)	Norma Wells	646.95	727.55	1,943.64
Children's Books, Toys, Puzzles	Cynthia Fortura	461.25	352.40 + 20.00	325.35
Books and Media	Bruce Petrie	516.20	463.85	678.35
Baking	Liz Mitchell	943.65	900.00 + 116.00	1,557.85
Deli	Liz Mitchell	871.50	595.15	with Baking/L Mitchell
Jams and Jellies	Miriam's: Julia Zytveld	487.50 + 88.50	406.00	489.00
Cookie Walk	Iola Lucas	643.15	712.25	754.50
MCDC end of hallway: Scouts/Popcorn	Wayne Hannan	n/a	n/a	n/a
Lobby: Calendars (\$5 per unit sold)	Fred Christie	830.00 (rec'd Apr 17)	830.00 estimated	
80/20 - Lobby Arts & Crafts	Gale Thibaudeau	60.00	50.00	20.00
80/20 - Gale's Handmade cards	Gale T. daughter	35.00	-	-
80/20 - Beadwork (jewellery)	Emily Hrnchiar	80.00 + 5.00	46.00	45.00
80/20 - Crafts, Pot Scrubbers	Michelle Wiseman	30.00	25.00	30.00
80/20 - Art Print Cards and Paintings	Janet Hrnchiar	36.20	40.00	78.00
80/20 - Photography, Photo Cards	Chris Hrnchair	41.25	25.00	87.00
80/20- Photo cards/prints, bookmarks, etc.	Betty Renwick	40.00	25.00	27.00
80/20 - Paintings, art prints/cards/books	Roger & Ruth Latta	25.00	-	-
80/20 - African Baskets, Crafts, Clothing	Lambert Okrah	80.00	70.00	90.00
80/20 - Jewellery, Dolls	Eleanor Hastings	25.00	-	-
80/20 - Aboriginal Art	Daniel Beland	60.00	25.00	30.00
80/20 - Aboriginal Art	Murielle Boucher-Lalonde	-	25.00	10.00
80/20 - Avon		25.00	-	-
80/20 - Dolls, Beanie Babies	Solange Sakalauskas		25.00	-
80/20 - Stella +Dot Jewellery	April Richard		32.60	-
80/20 - Quilts, Table Runners	Linda Haley		50.00	-
80/20 - Dolls, Christmas Cards	Mary O'Meara		25.00	-
<b>80/20-Pottery +Spelling workbooks</b>	Marlene Hutchins			25.00
	<b>TOTALS</b>	<b>12,310.65</b>	<b>12,298.35</b>	12,984.29
Designated Envelope Offerings				135
				<b>13,119.29</b>

## **C.5 Finance and Administration and Property Committee**

The role of the Finance, Administration and Property Committee is to coordinate matters related to the administration of the Church and oversee the maintenance and upkeep of Church properties, in collaboration with other Church committees. It is composed of three teams: 1) Finance and Administration; 2) Property; and, 3) Membership.

### **C.5.1 Finance and Administration Team**

I would like to thank Dwayne Johnston for coordinating the counting of the Sunday offering as well as income from special events such as the Church Bazaar. Thanks also to the volunteers who help Dwayne with this important task.

Dwayne and I also met with the Treasurer and Minister to discuss the financial administration matters of the church more generally, in particular the budget for 2019.

### **C.5.2 Property Team**

The Property Committee continues to oversee the maintenance of the Church facilities and surrounding property in keeping with its mandate. We are a small committee of four, so we meet on an “as required” basis but maintain contact with each other on a regular basis to ensure the ongoing maintenance services such as snow removal, lawn maintenance and heating systems are performed.

Regular inspections of certain systems such as the elevator are carried out by various government authorities. I am pleased to report that we continue to meet all regulatory requirements.

A lot of the ongoing day to day maintenance is carried out by Church members who give of their time and talents to complete these tasks thereby reducing the financial cost of this work. In particular, I would like to thank Dave McGale and Wayne and Liz Mitchell for their work in completing a host of miscellaneous tasks throughout the year.

In October we had two separate days of outdoor Fall Cleanup which was very productive. Thanks to Wayne and Liz Mitchell for organizing this and to everyone who participated. No major projects were undertaken during 2018.

I also want to thank my fellow Committee members – Dave McGale, Jim Strong and Leonard Petit for their continued commitment and advice.

*Respectfully submitted,  
Karl Tibelius  
Chair, Finance, Administration and Property Committee*

### C.5.3 Membership

We would like to thank the congregation for your cooperation in helping us to update our membership records. The stats for 2018 reflect these results.

A special thanks to the members of the committee, Jean Tanner, Betty Renwick, Mary Gayle Pinkney and Jim Watchorn, for their dedication work.

A special thanks to Mary Lynne Harvey for all her assistance in tabulating the information and keeping up the day-to-day membership records.

*Respectfully submitted,  
Ken Mitchell, Chair of Membership Sub-committee*

#### **Membership Statistical Report For 2018**

	<b><u>2018</u></b>	<b><u>2017</u></b>	<b><u>2016</u></b>	<b><u>2015</u></b>
Number of Households within Congregation	289	319	334	336
Number of Members within Congregation	316	330	332	377
Number of Adherents within Congregation	319	<u>301</u>	<u>297</u>	<u>292</u>
Number of people under the pastoral care of CVUC	<b><u>635</u></b>	<b><u>631</u></b>	<b><u>622</u></b>	<b><u>624</u></b>
<b>Received members</b> during the year by:				
Confirmation	0	0	5	0
Profession/Reaffirmation of Faith	0	0	1	0
Transfer of Membership	0	0	2	0
<b>Members Removed</b> from Roll by:				
Death	4	12	12	10
Transfer	0	0	1	0
Request (of the member)				0
Action of CVUC Council: (members-in process)	14			35
Action of CVUC Council: (adherents-in process)	27			35
Additional Activities Conducted by CVUC Clergy:				
Number of infant baptisms	4	6	6	4
Number of adult baptisms	0	0	0	0
Number of marriages	1	0	0	1
Number of funerals	2	9	5	16



## C.6 Ministry & Personnel Committee

The M&P Committee is essentially the Human Resources department for CVUC. We consult with our staff on a regular basis to discuss any issues or matters related to working conditions or work relationships. The committee is responsible for interpreting and changing job descriptions, hiring staff, issuing service contracts, making recommendations to Council on compensation, and coordinating the annual reviews of our staff. The committee is also responsible for hiring pulpit supply and temporary help for when staff are on vacation.

In April, Emily DeWolfe, our Sunday School and Youth Coordinator, resigned because the demands of her new full-time job were overwhelming, and she could not give the time and effort needed to fulfil her responsibilities in our part-time position. She was with us for only 5 months, but she left her mark e.g. having one of our youth attend a GO Project mission trip to Halifax this summer. We have not been successful in hiring someone new for this position. After looking further at our target demographic, we have now revised the focus of the job to be on the Sunday School Coordinator role and our search continues.

On behalf of Council, our committee has been overseeing the research, compilation and drafting of a new Wedding and Funeral Policy for CVUC. This finally concluded this spring with Council approval of the policy. The document includes our policies, guidelines, practices and associated honoraria and fee schedules for weddings and funerals. Handouts for couples or families and checklists for managing event details are also included.

On behalf of the congregation, I want to express our sincere appreciation to:

- **Rev. Dr. Karen Boivin**, minister,
- **Emily DeWolfe**, Sunday School and Youth Coordinator
- **Jiri Hlavacek**, organist and senior choir director,
- **Mary Lynne Harvey**, office administrator,
- **Veronica Moore**, bookkeeper and envelope secretary,
- **Patrick Pearson**, custodian, and
- **Graham Steeden**, building security (night lockup).

Each in their own area of ministry or service have demonstrated their continued dedication and commitment to City View in 2018.

I also want to thank the committee members, **Ev Zytveld** and **Holly Kritsch**, who have provided sound advice and support in dealing with M&P matters this year.

*Respectfully submitted,*  
*Harry Bender, Chairperson M&P*  
[cvuc.map@rogers.com](mailto:cvuc.map@rogers.com)

## C.7 Board of Trustees

**Members:** Wayne Mitchell (Chair), Dorothy Latour, Stanley Parkhouse, Cairine Thomas, Diane Watchorn, Rev. Karen Boivin.

**Insurance:** We continue to be insured under the General Insurance Plan for the United Church of Canada, covering Property Loss; Damage from Boiler/Machinery Breakdown; Crime Loss; and General Liability. Directors and Officers Liability Insurance is covered under a separate national policy of the United Church of Canada.

**Investments:** Funds nominally under the direction of the Trustees have been reinvested with the other Church reserve funds. There is an Investment Policy in place.

**Drew Shouldice Bursary:** No Bursary was awarded in 2018. Ken Mitchell directed the preparation of new Terms of Reference for the Bursary Board, due to the impending closure of the Men's Club. These were approved at Council in January 2019. The Bursary Fund is in sound condition financially, and it is expected that the Bursary Board will be actively seeking applicants in 2019.

**Memorials:** The Memorial Fund received just over \$9K in new donations in 2018, but no significant expenditures were made. The Trustee Policy respecting administration of the Memorial Fund was revised and accepted in principal by Council. The revised policy clarifies the respective roles of Council and Trustees; provides better direction on seeking out memorial projects; and provides direction on how Council & Trustees may deal with accumulated surpluses if they should become unreasonably large.

**Rentals:** The day-to-day administration of the use and rental of Church space is ably managed by Mary Lynne Harvey. A new schedule of rental rates for casual and short-term rentals was developed and will be implemented over the course of 2019. The Presbytery lease ended December 31, 2018. Presbytery could not renew due to the United Church re-structuring.

A search for replacement full-time tenants for the west upper hall (Room 1 - former Presbytery & Conference space) remains a work in progress. Our zoning restrictions remain a significant obstacle, and this was confirmed by Council consultations with a commercial realtor. In the interim, it has been added to our inventory of rooms available for hourly rentals.

*Respectfully submitted,  
Wayne Mitchell, Chair*

## C.8 Ottawa Presbytery

Up to now the Ottawa Presbytery met monthly at various churches within the Ottawa and Gatineau areas, as part of the Montreal and Ottawa Conference of the United Church of Canada. The members of Presbytery consisted of representatives, both lay and clergy, from all churches within its boundaries. For 2018, the presbyters for CVUC were Rev. Dr. Karen Boivin and our official lay reps Jim Watchorn and myself, Ev Zytveld. In addition, our attendance was augmented from time to time by Charles Knight and Rev Stan Parkhouse. Charles Knight also took turns acting as parliamentarian for the Presbytery meetings.

In preparation for the December 31<sup>st</sup> deadline, the last few months in 2018 were busy with changing the legal formalities for transferring Ottawa Presbytery assets, liabilities, programs and other items of concerns to the new entity and name of Eastern Ontario Outaouais Regional Council.

In 2018 the re-structuring of the United Church of Canada came to its conclusion with the official formation of Regional Councils effective January 1, 2019. Therefore, as of that date, CVUC is now part of the Eastern Ontario Outaouais Regional Council. This Regional Council consists of the following pastoral charges: all from the Upper Valley Presbytery, all from the Four Rivers Presbytery, all from the Ottawa Presbytery, all from the Seaway Valley Presbytery and Église Saint-Marc from the Consistoire Laurentien.

As we begin 2019 let us hope that this restructuring of the United Church will give us all a more financial stable platform to pursue the many activities the Church is involved in. In closing please contact any of the above mentioned persons for more information.

Until advised otherwise, the above CVUC representatives continue their roles as your reps to the new Council. In addition to Council reps, some of us also continue our roles on various committees.

*Respectfully submitted,  
Everard (Ev) Zytveld, Presbytery Rep.*

## **D FINANCIAL REPORTS**

---

The Financial Statements for the Year Ended December 31, 2018 and the Operating Fund and Building Repairs and Improvement Fund Budgets for 2019 are presented for your consideration on the following pages.

The Operating Fund, with revenues totaling \$285,676 and expenditures of \$288,160, ended the year with a deficit of \$2,484. This was about \$7 thousand less than our projected deficit of \$9,566, thanks to slightly lower than budgeted expenses, rental income about \$2 thousand above our target and the transfer of an additional \$3 thousand of bazaar proceeds to the operating account.

The Building Repairs and Improvement Fund recorded a surplus of \$4,741 for the year. While givings allocated to the Building fund (\$11,649) were well below our budget target (\$18,000), no major repair or renovation projects were undertaken during the year and as a result, expenditures (\$6,908) were substantially less than our budget provision of \$20,000.

The proposed Operating Budget for 2019 projects total revenues of \$265,000 and expenditures of \$294,000, which would result in a deficit of \$29,000. The income projections are based on a "status quo" assumption, namely, that the downward trend in PAR and envelope givings will continue, that the space vacated by the Conference/Presbytery staff will not be fully rented during the year (or that fit-up costs will offset rental income if a tenant is found) and that bazaar and other revenues will be maintained at current levels. The expenditure projections also assume no changes in staffing or programs, with the increase in expenditures due primarily to slight increases in salaries and other costs.

The proposed budget for the Building Repairs and Improvement Fund projects a surplus of \$4,000 (revenue of \$12,000 and expenditures of \$8,000), based on the assumption that no major repair or renovation projects will be undertaken during the year, and that givings will be maintained at current levels.

The combined Operating/Building fund budgets project an overall deficit of \$25,000, which would be financed by drawing on our accumulated reserves.

I would like to thank our Bookkeeper, Veronica Moore, for her continuing support in preparing our financial statements, and members of Council for their valuable advice and assistance in developing the proposed 2019 budget.

*Respectfully submitted,  
Bruce Petrie, Treasurer*

## D.1.1 Statement of Revenues, Expenses and Balances

CITY VIEW UNITED CHURCH						
STATEMENT OF REVENUES, EXPENSES AND FUND BALANCES						
YEAR ENDED DECEMBER 31, 2018						
	OPERATING	BUILDING REPAIRS & IMPROVEMENT Note 3	MEMORIAL	SPECIAL PURPOSE AND OUTREACH Note 4	TOTAL 2018	TOTAL 2017
<b>REVENUE</b>						
Givings	\$ 207,107	\$ 11,134	\$ 9,001	\$ 73,130	\$ 300,373	\$ 297,173
Rentals	\$ 46,961				\$ 46,961	\$ 55,517
Investment income	\$ 7,496				\$ 7,496	\$ 5,880
Other	\$ 10,992	\$ 515	\$ -	\$ 13,119	\$ 24,626	\$ 34,789
<b>TOTAL</b>	<u>\$ 272,556</u>	<u>\$ 11,649</u>	<u>\$ 9,001</u>	<u>\$ 86,249</u>	<u>\$ 379,456</u>	<u>\$ 393,360</u>
<b>EXPENSES</b>						
Ministry & Personnel	\$ 192,747				\$ 192,747	\$ 181,179
Finance & Administration						
Finance	\$ 34,335				\$ 34,335	\$ 37,670
Property	\$ 50,702	\$ 6,908			\$ 57,610	\$ 70,404
Worship & Education	\$ 4,131				\$ 4,131	\$ 3,855
Communications & Events	\$ 5,610				\$ 5,610	\$ 3,348
Community Care & Outreach	\$ 635			\$ 4,571	\$ 5,207	\$ 5,068
Mission & Service				\$ 56,496	\$ 56,496	\$ 54,831
Other				\$ 14,442	\$ 14,442	\$ 12,701
<b>TOTAL</b>	<u>\$ 288,160</u>	<u>\$ 6,908</u>	<u>\$ -</u>	<u>\$ 75,509</u>	<u>\$ 370,577</u>	<u>\$ 369,057</u>
<b>REV less EXP</b>	\$ (15,603)	\$ 4,741	\$ 9,001	\$ 10,740	\$ 8,879	\$ 24,303
<b>INTERFUND TRANSFERS</b>	\$ 13,119	\$ 50,071	\$ -	\$ (33,982)	\$ 29,208	\$ -
<b>SURPLUS (DEFICIT)</b>	<u>\$ (2,484)</u>	<u>\$ 54,812</u>	<u>\$ 9,001</u>	<u>\$ (23,242)</u>	<u>\$ 38,087</u>	<u>\$ 24,303</u>
<b>FUND BALANCE</b>						
Beginning of Year	\$ 147,371	\$ (54,812)	\$ 39,045	\$ 43,088	\$ 174,692	\$ 150,389
End of Year	<u>\$ 144,887</u>	<u>\$ -</u>	<u>\$ 48,047</u>	<u>\$ 19,846</u>	<u>\$ 212,779</u>	<u>\$ 174,692</u>

**D.1.2 Statement of Financial Position as of December 31, 2018**

<b>CITY VIEW UNITED CHURCH</b>				
<b>STATEMENT OF FINANCIAL POSITION AS OF DECEMBER 31, 2018</b>				
			<b><u>2018</u></b>	<b><u>2017</u></b>
<b>CURRENT ASSETS</b>				
Cash, receivables			\$ 33,631	\$ 49,192
Other			\$ 5,438	\$ 1,975
			<u>\$ 39,069</u>	<u>\$ 51,167</u>
<b>INVESTED ASSETS (Note 2)</b>				
TD Waterhouse Account			\$ 287,649	\$ 268,791
BCE shares (book value)			\$ 377	\$ 377
			<u>\$ 288,026</u>	<u>\$ 269,168</u>
<b>CHURCH PROPERTY (at cost)</b>				
Land			\$ 11,000	\$ 11,000
Building			\$ 650,174	\$ 650,174
Equipment			\$ 61,964	\$ 61,964
			<u>\$ 723,138</u>	<u>\$ 723,138</u>
<b>TOTAL ASSETS</b>			<u>\$ 1,050,233</u>	<u>\$ 1,043,474</u>
<b>REPRESENTED BY:</b>				
Equity in Church Property			\$ 723,138	\$ 723,138
Trustee-Managed Funds (Note 6)			\$ 137,730	\$ 136,830
Memorial Fund			\$ 48,047	\$ 39,045
Building Fund (Note 3)			\$ -	\$ (54,812)
Special Purpose & Outreach Funds (Note 4)			\$ 19,846	\$ 43,089
Other funds (Note 5)			\$ -	\$ 3,244
Current liabilities			\$ 1,473	\$ 4,737
Operating Fund/Reserve			\$ 120,000	\$ 148,203
<b>TOTAL</b>			<u>\$ 1,050,233</u>	<u>\$ 1,043,474</u>

### D.1.3 Notes to the 2018 Financial Statements

CITY VIEW UNITED CHURCH							
NOTES TO THE 2018 FINANCIAL STATEMENTS							
Note 1	Accounting Policy: City View United Church is a registered charitable organization exempt from income taxes. The consolidated financial statements have been prepared on an unaudited basis and reflect the following significant accounting policies: - Donations given to the church with specific restrictions are used only for those purposes - Church-owned assets are reflected at cost. - Investments are reported at cost plus accumulated and accrued income.						
Note 2	Investments: The funds are invested with TD Waterhouse as follows:						
	Cash						\$1,283
	Fixed income (GICs, bonds, etc)						\$199,797
	Equities (Exchange traded funds, shares)						\$86,569
	TOTAL						<u>\$287,649</u>
	As of December 31, 2018, the market value of the above securities, provided they are not cashed before maturity, was \$276,081.						
Note 3	Building Repairs and Improvement Fund:						
		OPENING	REVENUE	EXPENSE	TRANSFERS	FUND	
		BALANCE			IN (OUT)(1)	BALANCE	
		\$ (54,812)	\$ 11,649	\$ 6,908	\$ 50,071	\$ -	
	(1) Transfer from operating fund reserve.						
Note 4	Special Purpose & Outreach Funds:						
		OPENING	REVENUE	DISBURSE-	TRANSFERS	FUND	
		BALANCE		MENTS	IN (OUT)(1)	BALANCE	
	Mission and Service	\$ -	\$ 56,496	\$ (56,496)	\$ -	\$ -	
	Outreach	\$ 345	\$ 4,574	\$ (4,571)	\$ (345)	\$ 3	
	Benevolent	\$ 13,800	\$ 2,740	\$ (3,354)	\$ -	\$ 13,186	
	Music, Organ & Sound	\$ 3,823	\$ 387	\$ (385)	\$ (3,823)	\$ 2	
	Christmas Hampers	\$ 7,293	\$ 7,890	\$ (9,435)	\$ -	\$ 5,748	
	Bazaar	\$ 16,694	\$ 13,119	\$ -	\$ (29,813)	\$ -	
	Sunday School Projects	\$ 983	\$ 671	\$ (650)	\$ -	\$ 1,003	
	Youth (Go Project)	\$ -	\$ 370	\$ (618)	\$ -	\$ (248)	
	Refugee fund	\$ 150	\$ 2	\$ -	\$ -	\$ 152	
		<u>\$ 43,089</u>	<u>\$ 86,249</u>	<u>\$ (75,509)</u>	<u>\$ (33,982)</u>	<u>\$ 19,846</u>	
	(1) Transfers to Operating fund/reserve.						
Note 5	In 2018, miscellaneous small or dormant funds were consolidated with overall operating reserve.						
Note 6	Trustee Managed Funds:						
	Shouldice Bursary Fund		\$ 27,630				
	W. MacLachlan Fund		\$ 25,000				
	MacLachlan Fund		\$ 23,057				
	Mary Freeman Fund		\$ 61,666				
	BCE Shares		\$ 377				
			<u>\$ 137,730</u>				

## D.1.4 Summary of 2018 Givings

### ANNUAL GIVINGS

Yearly Givings	# of Givers	Amount Given	% of Total Givers	% of Total Amount
\$0.01 - \$50.00	49	\$1,414.00	23.11	0.50
\$50.01 - \$100.00	12	\$1,029.00	5.66	0.36
\$100.01 - \$200.00	8	\$1,204.00	3.77	0.42
\$200.01 - \$500.00	28	\$10,041.00	13.20	3.53
\$500.01 - \$1000.00	31	\$22,758.60	14.62	8.01
\$1000.01 - \$5000.00	75	\$163,333.64	35.37	57.48
\$5000.01 - \$10000.00	7	\$46,321.89	3.30	16.30
>\$10000.00	2	\$38,075.00	0.94	13.40
<b>Grand Totals:</b>	<b>212</b>	<b>\$284,177.13</b>	<b>100</b>	<b>100</b>
<b>Average Yearly Giving Per Person:</b>		<b>\$1,340.45</b>		

### AVERAGE MONTHLY GIVINGS

Average Monthly Givings	# of Givers	Amount Given	% of Total Givers	% of Total Amount
\$0.01 - \$25.00	80	\$6,544.00	37.73	2.30
\$25.01 - \$50.00	29	\$14,012.00	13.67	4.93
\$50.01 - \$100.00	26	\$23,648.60	12.26	8.32
\$100.01 - \$200.00	48	\$86,609.64	22.64	30.48
\$200.01 - \$500.00	24	\$91,008.00	11.32	32.03
\$500.01 - \$1000.00	3	\$24,279.89	1.41	8.54
\$1000.01 - \$5000.00	2	\$38,075.00	0.94	13.40
>\$5000.00	0	\$0.00	0.00	0.00
<b>Grand Totals:</b>	<b>212</b>	<b>\$284,177.13</b>	<b>100</b>	<b>100</b>
<b>Average Monthly Giving Per Person:</b>		<b>\$111.70</b>		

### AVERAGE WEEKLY GIVINGS

Average Weekly Givings	# of Givers	Amount Given	% of Total Givers	% of Total Amount
\$0.01 - \$2.00	62	\$2,547.00	29.24	0.90
\$2.01 - \$5.00	14	\$2,797.00	6.60	0.98
\$5.01 - \$10.00	23	\$9,358.00	10.84	3.29
\$10.01 - \$25.00	38	\$32,042.60	17.92	11.28
\$25.01 - \$50.00	52	\$98,851.64	24.52	34.79
\$50.01 - \$100.00	16	\$64,499.00	7.54	22.70
\$100.01 - \$200.00	5	\$36,006.89	2.35	12.67
>\$200.00	2	\$38,075.00	0.94	13.40
<b>Grand Totals:</b>	<b>212</b>	<b>\$284,177.13</b>	<b>100</b>	<b>100</b>
<b>Average Weekly Giving Per Person:</b>		<b>\$25.77</b>		



## E PROPOSED BUDGET 2019

CITY VIEW UNITED CHURCH					
PROPOSED BUDGET FOR THE OPERATING AND BUILDING REPAIRS & IMPROVEMENT FUNDS					
YEAR ENDING DECEMBER 31, 2019					
	OPERATING FUND		BUILDING REPAIRS & IMPROVEMENT FUND (3)		
	BUDGET 2019	ACTUAL 2018	BUDGET 2019	ACTUAL 2018	
<b>REVENUE</b>					
Givings	\$ 199,000	\$ 207,107	\$ 12,000	\$ 11,134	
Rentals	\$ 36,000	\$ 46,961			
Investment income	\$ 8,000	\$ 7,496			
Bazaar	\$ 13,000	\$ 13,119			
Other (1)	\$ 9,000	\$ 10,992			
Special fundraising (2)				\$ 515	
<b>TOTAL</b>	<b>\$ 265,000</b>	<b>\$ 285,676</b>	<b>\$ 12,000</b>	<b>\$ 11,649</b>	
<b>EXPENSES</b>					
Ministry & Personnel	\$ 197,000	\$ 192,747			
Finance & Administration					
Finance	\$ 36,000	\$ 34,335			
Property	\$ 51,000	\$ 50,702	\$ 8,000	\$ 6,908	
Worship and Education	\$ 4,000	\$ 4,131			
Communications & Events (1)	\$ 5,000	\$ 5,610			
Community Care & Outreach	\$ 1,000	\$ 635			
<b>TOTAL</b>	<b>\$ 294,000</b>	<b>\$ 288,160</b>	<b>\$ 8,000</b>	<b>\$ 6,908</b>	
<b>SURPLUS (DEFICIT)</b>	<b>\$ (29,000)</b>	<b>\$ (2,484)</b>	<b>\$ 4,000</b>	<b>\$ 4,741</b>	
<b>Notes:</b>					
1. 2018 figures include revenues of \$2562 and expenditures of \$3120 for Camp Awesome. 2019 budget includes provision of \$2500 for both revenue and expenditure.					
2. 2018 amount includes donations of \$515 for the Epworth door project.					
3. Expenses include only major repairs/renovations/acquisitions. Routine maintenance included in Operating Fund.					

## **F APPENDICES**

---

### **F.1 Appendix 1 – Minutes of Annual General Meeting - February 25, 2018**

**CITY VIEW UNITED CHURCH  
ANNUAL GENERAL MEETING  
FEBRUARY 25, 2018**

1. **CALL TO ORDER:** Harry Bender called the meeting to order at 1155 am. There were 63 people in attendance.
2. **OPENING PRAYER:** Rev. Dr. Karen Boivin opened the meeting with a prayer on the theme of “Sharing”.
3. **REVIEW AND APPROVAL OF THE AGENDA:** It was moved by Steven Bergman and seconded by Charles Knight to approve the agenda. **CARRIED**
4. **NOMINATION OF CHAIRPERSON, SECRETARY AND ALTERNATES FOR CONGREGATIONAL MEETINGS IN 2018:**
  - a) It was moved by Grant Johnston and seconded by Stan Parkhouse that Peter Fortura be nominated as Chair for CVUC congregational meetings for 2018 with Karl Tibelius as alternate. **CARRIED**
  - b) It was moved by Ev Zytveld and seconded by Dwayne Johnston that Dave Carney be nominated as secretary for CVUC congregational meetings for 2018 with Steven Bergman as alternate. **CARRIED**
  - c) Peter Fortura assumed the role of Chairperson at this point.
5. **APPROVAL OF MINUTES:**
  - a) It was moved by Wayne Mitchell and seconded by Joanne Lewis to approve the minutes of the Annual Congregational (Nominating) Meeting – May 7, 2017. **CARRIED**
6. **ANNUAL REPORT REVIEW**
  - a) **CLERGY REPORT – SECTION A:** Rev. Dr. Karen Boivin presented her report and thanked the staff and committee members.
  - b) **CONGREGATIONAL INFORMATION FOR 2017 – SECTION B:** Rev. Dr. Karen Boivin presented the Congregational Information for 2017.
  - c) **COMMITTEE and GROUP REPORTS – SECTION C:**
    - i) Peter Fortura presented his report as Chairperson of Council as well as the reports of the committees and groups. He thanked the staff and all of the many volunteers for their continued support to the many projects throughout the year as well as their financial support to CVUC.
    - ii) **WORSHIP and EDUCATION COMMITTEE** includes Sunday Worship services; Youth Interactions (Nursery, Sunday School, Youth Group and Camp Awesome); Spiritual Learning; Senior Choir and the chairperson is Steven Bergman. Special thanks to Christine Tibelius and Emily DeWolfe.
    - iii) **COMMUNITY CARE and OUTREACH COMMITTEE:** includes Pastoral Care; Mission and Outreach (and Hamper sub-committee); UCW; Men’s Club and the chair is Joanne Lewis. It was noted that the givings to the Mission and Service Fund in 2017 totaled over \$54,000, and that the Hampers were distributed to 67 families.
    - iv) **COMMUNICATIONS AND EVENTS COMMITTEE** includes communications with staff and Council; the Website; Facebook page; promotions of events; Community outreach; Congregational Relations

Committee, Bazaar and the chair is Larry Dobson. He noted that the Bazaar under Kim Benjamin brought in over \$12,000 this year.

- v) **FINANCE and ADMINISTRATION COMMITTEE** includes Envelope and Counting coordination and the Property Committee. Colin Potts has acted as chair.
- vi) **MINISTRY and PERSONNEL COMMITTEE** deals with Human Resources and staff and the chair is Harry Bender. Peter noted the new Emergency Response Plan brought forward and approved this year.
- vii) **BOARD of TRUSTEES** includes; Insurance, Investments, Memorials, Rentals, Policies and Procedures and the chair is Wayne Mitchell.
- viii) **PRESBYTERY** has been busy dealing with the restructuring of the United Church.  
It was moved by Dave McGale and seconded by Cairine Thomas to approve Sections A, B and C of the Annual Report. **CARRIED**

d) Bruce Petrie presented the **FINANCIAL REPORTS for 2017 – SECTION D.**

It was moved by Steven Bergman and seconded by Karl Tibelius to approve the Financial Reports for 2017. **CARRIED**

- 7. **PROPOSED 2018 BUDGET:** Bruce Petrie presented the proposed 2018 budget. The budget includes a moderate deficit for the year. Bob Pegrum questioned the restrictions on the rental space and this was answered by the Chair of Trustees, Wayne Mitchell. It was moved by Karl Tibelius and seconded by Steven Bergman to approve the Budget for 2018. **CARRIED**
- 8. **PROPOSED 2018 MISSION AND SERVICE GOAL:** It was moved by Lambert Okrah and seconded by Ev Zytveld that the 2018 M&S Goal be set at \$54,000. **CARRIED**
- 9. **UPDATED CONSTITUTION:** Karl Tibelius reviewed the changes required to our Constitution as a result of our new governance structure. After a full review and question period it was moved by Karl and seconded by Ev Zytveld to approve the new constitution. **CARRIED**
- 10. **OTHER BUSINESS:** There being no further business, Chair Peter Fortura declared the meeting closed at 1235 pm.
- 11. **CLOSING PRAYER:** Rev. Dr. Karen Boivin offered the closing prayer which included a memorial to those members of CVUC who passed during 2017.

---

Peter Fortura (Chairperson)

---

Dave Carney (Secretary)

## **F.2 Appendix 2 – Annual Congregational Nominating Mtg – May 27, 2018**

### **CITY VIEW UNITED CHURCH ANNUAL GENERAL NOMINATING MEETING MAY 27, 2018**

- 1. CALL TO ORDER:** Peter Fortura called the meeting to order at 1145 am. There were 64 people in attendance.
- 2. OPENING PRAYER:** Reverend Dr. Karen Boivin opened the meeting with a prayer on the theme of “encouragement”.
- 3. REVIEW AND APPROVAL OF AGENDA:** It was moved by Joan Dobson and seconded by Steven Bergman to approve the agenda. CARRIED.
- 4. APPROVAL OF MINUTES OF THE AGM DATED FEBRUARY 25, 2018.** Dave Carney noted amendments to the minutes at paragraph 6. c). v) to change the sentence from “Colin Potts has acted as chair.” to “Colin Potts has acted as Council representative.” He also noted the change at paragraph 9 to add “effective the date of the May 2018 Annual Nominating Meeting.” following the motion to approve the new constitution. It was then moved by Charles Knight and seconded by Ev Zytveld to approve the minutes as amended. CARRIED.
- 5. NOMINATIONS FOR COUNCIL AND COMMITTEE POSITIONS:** Karl Tibelius thanked those who had concluded periods of service on a number of committees and thanked those new members who have come forward to volunteer their time and talent to serve on various committees and Council. He then moved, and Colin Potts seconded, a motion to approve the nominations for Council and Committee positions for 2018-2019 effective immediately. CARRIED.
- 6. OTHER BUSINESS.** Peter then called for any new business. There being none he declared the meeting adjourned.
- 7. CLOSING.** Karen then offered a closing prayer at 1155 am.

---

Peter Fortura, Chair

---

Dave Carney, Secretary

### F.3 Appendix 3 – CVUC Council 2018-19 (as of May 27, 2018)

POSITION	NAME	TELEPHONE	E-MAIL
Minister	Karen Boivin	Off: 613-224-1021	<a href="mailto:revkaren@bellnet.ca">revkaren@bellnet.ca</a>
Chairperson	Peter Fortura	820-6115	<a href="mailto:forturahome@rogers.com">forturahome@rogers.com</a>
Past-Chairperson	Karl Tibelius	224-9988	<a href="mailto:karl.tibelius@hotmail.com">karl.tibelius@hotmail.com</a>
Secretary and Archivist	David Carney	225-9003	<a href="mailto:dave.carney@rogers.com">dave.carney@rogers.com</a>
Treasurer	Bruce Petrie	224-8955	<a href="mailto:petrie@magma.ca">petrie@magma.ca</a>
Head of Trustees	Wayne Mitchell	727-9862	<a href="mailto:waynemi@istar.ca">waynemi@istar.ca</a>
Ministry and Personnel	Harry Bender	425-3216	<a href="mailto:benderh@rogers.com">benderh@rogers.com</a>
Community Care & Outreach	Joanne Lewis	596-5512	<a href="mailto:joanne.lewis045@sympatico.ca">joanne.lewis045@sympatico.ca</a>
Communications & Events	Larry Dobson	224-0336	<a href="mailto:larrydobson@rogers.com">larrydobson@rogers.com</a>
Finance, Administration & Property	TBD		
Worship & Education	Steven Bergman	594-9364	<a href="mailto:sldbergman@rogers.com">sldbergman@rogers.com</a>
Presbytery Delegates	Jim Watchorn	224-4075	<a href="mailto:watchorn@storm.ca">watchorn@storm.ca</a>
	Ev Zytveld	224-7225	<a href="mailto:ezytveld@gmail.com">ezytveld@gmail.com</a>
Alternates	**vacant**	-	-

## F.4 Appendix 4 – CVUC Committees 2018-19 (as of May 27, 2018)

COMMITTEE	POSITION	NAME	TELEPHONE	TERM EXPIRES
<b>Executive</b>				
<b>Executive</b>	Chairperson	Peter Fortura	820-6115	May-19
	Vice-Chair	**vacant**		
	Secretary & Archivist	David Carney	225-9003	May-20
	Treasurer	Bruce Petrie	224-8955	May-20
<b>Nominating</b>	Chair (Vice-Chair or Past-Chair of Council)	**vacant**		
	Members	**vacant**		
		**vacant**		
<b>Board of Trustees</b>				
	Head Trustee	Wayne Mitchell	727-9862	May-19
	Trustees	Cairine Thomas	723-9477	May-21
		Dorothy Latour	225-2534	May-20
		Stan Parkhouse	225-2876	May-19
		Dianne Watchorn	224-4075	May-19
	Minister	Karen Boivin	Off: 224-1021	
<b>Ministry &amp; Personnel</b>				
	Chairperson Committee	Harry Bender	425-3216	May-20
		Holly Kritsch	225-9919	May-19
		Ev Zytveld	224-7225	May-20
		**vacant**	-	-
<b>Community Care &amp; Outreach</b>				
<b>Council Representative</b>		Joanne Lewis	596-5512	
<b>Mission and Outreach Team</b>	Leader	TBD	-	-
	Members	Lambert Okrah	422-2647	May-20
		Frank Pole	224-3745	May-20
		Dawn Hamilton	727-9380	May-20
		Sheila Smith	729-0327	May-20
		Marq Knight	226-2960	May-20
		Karen Boivin	Off: 224-1021	
<b>Hamper Team</b>	Co-Leaders	Bob Pegrum	224-4870	-
		Joan Dobson	224-0336	-
	Members	Barb Williams	224-5076	-
		Fern McGale	225-4842	-
		Michele Sutor	727-1753	-
		Ron Horton	224-7159	-
<b>Pastoral Care Team</b>	Co-leaders	Joanne Lewis	596-5512	
		Mindy Benoit	224-2443	
	Members	Claire Knudson	225-2247	-
		Rachel Boone	225-6695	-
		Bill Boone	726-0056	-
		Doris Latour	225-2534	-
		Dorothy Latour	225-2534	-
		Marq Knight	226-2960	-
		Shirley Johnston	228-2935	-
		Norma Wells	825-6244	-
		Marilyn Jensen	723-5678	-
		Mary Anne King	224-3382	-
		Diana Riethman	226-1411	-
		Ruth Anne Carney	225-9003	-
Minister	Mary-Lynne Harvey	Off: 224-1021	-	
Karen Boivin	Off: 224-1021	-		
<b>Friendship Club</b>	Representative	Richard Zay	224-2845	
<b>UCW</b>	Representative	Jean Baenziger	224-4354	

COMMITTEE	POSITION	NAME	TELEPHONE	TERM EXPIRES
<b>Communications &amp; Events</b>				
	Chairperson	Larry Dobson	224-0336	May-20
	Bazaar Coordinator	Kim Benjamin	727-6320	-
	Website	Larry Dobson	224-0336	-
	Member	Janet Hrnchair	721-8823	May-19
	Member	Lynda Fawcett	276-7203	May-20
<b>Finance, Administration &amp; Property</b>				
<b>Council Representative</b>		Karl Tibelius		
<b>Finance and Administration Team</b>	Leader	TBD		
	Treasurer	Bruce Petrie	224-8955	May-20
	Envelope Coordinator	Dwayne Johnston	226-8666	May-20
	Members	**vacant**		
		**vacant**		
<b>Membership Team</b>	Leader	Ken Mitchell	225-1435	May-19
	Members	Jim Watchorn	224-4075	May-20
		Jean Tanner	225-5723	May-20
		Betty Renwick	224-7043	May-20
		Mary Gayle Pinkney	271-8515	May-20
		Karen Boivin	Off: 224-1021	-
<b>Property Team</b>	Leader	Karl Tibelius	224-9988	May-20
	Members	David McGale	225-4842	May-20
		Leonard Pettit	729-8622	May-20
		Filippo Fonzo	263-8702	May-19
		Jim Strong	726-8145	May-20
<b>Worship &amp; Education</b>				
	Chairperson	Steven Bergman	594-9364	May-20
	Usher Coordinator	Glenda Strong	726-8145	May-20
	Communion Coordinator	Judy & John Wessels	727-0444	May-20
	Reader Coordinator	Heather Cummings	224-3583	May-19
	Special Music & Choir Liaison	Jeanette Pole	224-3745	May-20
	Sound Operator Coordinator	Craig Suito	727-1753	May-20
	Sanctuary Decorations	Phyllis Potts	599-9561	May-19
	Sunday School Coordinator	**vacant**		
	Nursery Co-Coordinator	Eleanor Henderson	225-2744	May-19
	Camp Awesome	Jennifer Landry	228-8641	May-19
		Lynda Fawcett	276-7203	May-19
	Minister	Karen Boivin	Off: 224-1021	